

**LIBRARY BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, JUNE 15, 2016**

The Board met in regular session at the South Valleys Library, 15650A Wedge Parkway, Reno, Nevada.

Chair Stoess called the meeting to order at 4:08 p.m.

1) ROLL CALL

Board Members Present: Wendy Alderman, Zanny Marsh, Al Stoess

County Staff Present: Assistant District Attorney Dania Reid

Public Present: Dan Erwine, Greg Juhl

2) PUBLIC COMMENT

No public comment

3) APPROVAL OF MEETING MINUTES

a) APPROVAL OF MINUTES FROM THE LIBRARY BOARD MEETING OF MAY 18, 2016

On motion by Trustee Alderman, seconded by Trustee Marsh, which motion duly carried, the Board approved the meeting minutes from the Library Board of Trustee Meeting of May 18, 2016. All in favor, none opposed

b) APPROVAL OF MINUTES FROM THE LIBRARY BOARD SPECIAL MEETING OF JUNE 8, 2016

On motion by Trustee Marsh, seconded by Trustee Alderman, which motion duly carried, the Board approved the meeting minutes from the Library Board of Trustee Special Meeting of June 8, 2016. All in favor, none opposed

4) OLD BUSINESS

No old business

5) NEW BUSINESS

a) APPROVAL OF APPLICATION BY TERRI VAN HOOZER FOR A BOARD SCHOLARSHIP

On motion by Chair Stoess, seconded by Trustee Alderman, which motion duly carried, the Board approved the award for a scholarship application in the amount of \$560.50 to Terri Van Hoozer. All in favor, none opposed

b) RECOMMENDATION TO THE BOARD OF COUNTY COMMISSIONERS REGARDING THE APPLICANTS FOR THE UPCOMING VACANCY ON THE LIBRARY BOARD

Director Scott requested the Board table this agenda item until the next meeting as the practice of offering recommendations to fill a vacancy that is appointed by another Board is currently under review.

Chair Stoess tabled this agenda item to allow time for review and the possibility of it to be agendized at the next meeting.

c) ELECTION OF CHAIR FOR THE LIBRARY BOARD OF TRUSTEES

Director Scott requested the Board to table this agenda item due to the absence of two Trustees.

Upon questioning by Trustee Marsh, Director Scott confirmed that the request to table this item and the next was solely due to the absence of two Trustees.

Chair Stoess nominated Trustee Wilson for the position of Chair. The nomination was seconded by Trustee Alderman. Trustee Wilson was unanimously elected to serve as the Library Board of Trustees Chair for fiscal year 2016/17.

d) ELECTION OF THE VICE-CHAIR FOR THE LIBRARY BOARD OF TRUSTEES

Trustee Marsh nominated Trustee Alderman for the position of Vice-Chair. The nomination was seconded by Chair Stoess. Trustee Alderman was unanimously elected to serve as the Library Board of Trustees Vice-Chair for fiscal year 2016/17.

e) DISCUSS NECESSITY AND DUTIES FOR BOARD LIAISONS AND COMMITTEES

Director Scott briefed the Board on the purpose of identifying the intent of the liaison and committee assignments and what tasks those positions should have. He noted that the Friends of the Washoe County Library liaison and the Partnership Library Advisory Committee Trustees have recently held meetings that were attended by the assigned Trustees

Upon request by the Library Director to provide direction on the remaining committees, Board comments included:

- Finance Committee/Liaison: There has not been a meeting.
- Government Relations Committee: The purpose and tasks of this assignment are unclear and the Trustees would like to revisit this at a future meeting.

Legal Counsel, Dania Reid, advised the following:

- If a committee is construed as a sub-committee or if a committee member is able to make recommendations to the Library Board of Trustees, that meeting or committee must follow Open Meeting Law regulations.

Trustee Sattler arrived at 4:19 p.m.

Upon questioning by the Board regarding a committee or liaison assignment, Ms. Reid confirmed the following:

- If the committee or liaison acts in an advisory role, it is subject to Open Meeting Law rules.
- If the Trustee serves as a liaison and makes recommendations, legal would have to look at each assignment differently and get more clarification as there may be a distinction.

Director Scott stated he would look more into the remaining identified committees/liaisons and bring the item back to the Board with more clarity.

6) REPORTS

a) LIBRARY DIRECTOR'S PRESENTATION TO INCLUDE SYSTEM PROGRAMS AND ACTIVITIES, AND FRIENDS REPORT

Director Scott provided a PowerPoint presentation, updating the Board on Library System activities, programs, outreach and operations for the month of May 2016.

b) SOUTH VALLEYS PROGRAMS, ACTIVITIES AND OPERATIONS

The Library Board reviewed the information submitted in the packet.

Kristen Ryan, South Valleys Programs, Services and Community Liaison informed the Board that the Branch manager will provide statistical trends next meeting. She updated the Board on the purchases, activities and community partnerships South Valleys has been able to provide for STEAM with \$2,500 donated this year, to include:

- Purchased variety of toys and activities
- Implemented full STEAM Ahead Programming while creating community partnerships, including:
 - UNR Medicine partnership
 - Civil engineering programs
 - Galena Creek Visitor Center held program in May about birds in the region
- South Valleys completed the First Grade Outreach. Hunsberger Elementary School reached 90% of students having a library card from the outreach. South Valleys Library also hosted an after-hours program for Hunsberger, which had a great turnout.

c) FINANCIAL STATEMENTS TO INCLUDE THE MONTHLY EXPENDITURE COMPARISON AND GIFT FUND BALANCES

A staff report was provided to inform the Board that June financial statements would be included the meeting scheduled in July 2016. The Board did not have any questions.

d) MONTHLY LIBRARY USAGE

The Library Board reviewed the information submitted in the packet.

7) PUBLIC COMMENT

Kristen Ryan, South Valleys Programs, Services and Community Liaison, thanked Chair Stoess for his service on the board, expressing appreciation for his work during his tenure.

8) BOARD COMMENT

Chair Stoess provided a statement of his tenure as Library Board Trustee resulting in eight years of service with 13 Trustees. He summarized his term during difficult times when the Library lost 34% of its budget, reduced new materials purchasing by half and how the loss of 42% of library staff resulted in decrease of public hours and days. He stated that he believes the future looks promising with competent Trustees and new Library Director moving the Library forward. He thanked the present Trustees and several past Trustees for their competence and service. He thanked legal counsel representatives for their input. He thanked the past and current Library Directors, library staff and the Friends of the Library for all they do.

9) ADJOURNMENT

Chair Stoess adjourned the meeting at 4:47 p.m.