



**LIBRARY BOARD OF TRUSTEES  
JOINT MEETING WITH WASHOE COUNTY COMMISSION  
MEETING AGENDA  
OCTOBER 25, 2016  
9:00 A.M.**

**Washoe County Commission Caucus Room  
1001 East Ninth Street, Second Floor, Room A205  
Reno, Nevada**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEES AND COUNTY COMMISSION JOINT MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY COURTHOUSE, WASHOE COUNTY ADMINISTRATION BUILDING, DOWNTOWN RENO LIBRARY, INCLINE VILLAGE LIBRARY, NORTH VALLEYS LIBRARY, NORTHWEST RENO LIBRARY, SIERRA VIEW LIBRARY, SOUTH VALLEYS LIBRARY, SPANISH SPRINGS LIBRARY AND SPARKS LIBRARY. FURTHER, IN COMPLIANCE WITH NRS 241.010, THIS NOTICE HAS BEEN POSTED ON THE OFFICIAL WEB SITE FOR THE WASHOE COUNTY LIBRARY SYSTEM AT [www.washoecountylibrary.us](http://www.washoecountylibrary.us) and <https://notice.nv.gov>.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES AND THE COUNTY COMMISSION IS AVAILABLE TO MEMBERS OF THE PUBLIC AT THE DOWNTOWN RENO LIBRARY ADMINISTRATION OFFICE, 301 SOUTH CENTER STREET, RENO, NEVADA. WE ARE PLEASED TO MAKE REASONABLE ACCOMMODATIONS FOR MEMBERS OF THE PUBLIC WHO ARE DISABLED AND WISH TO ATTEND MEETINGS. IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICE AT 775-327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

THE LIBRARY BOARD AND THE COUNTY COMMISSION CAN DELIBERATE OR TAKE ACTION ONLY IF A MATTER HAS BEEN LISTED ON AN AGENDA PROPERLY POSTED PRIOR TO THE MEETING. DURING THE PUBLIC COMMENT PERIOD, SPEAKERS MAY ADDRESS MATTERS LISTED OR NOT LISTED ON THE PUBLISHED AGENDA. THE OPEN MEETING LAW DOES NOT EXPRESSLY PROHIBIT RESPONSES TO PUBLIC COMMENTS BY THE BOARD. HOWEVER, RESPONSES FROM TRUSTEES AND THE COUNTY COMMISSION TO UNLISTED PUBLIC COMMENT TOPICS COULD BECOME DELIBERATION ON A MATTER WITHOUT NOTICE TO THE PUBLIC. ON THE ADVICE OF LEGAL COUNSEL AND TO ENSURE THE PUBLIC HAS NOTICE OF ALL MATTERS THE TRUSTEES AND THE COUNTY COMMISSION WILL CONSIDER, TRUSTEES AND COMMISSIONERS MAY CHOOSE NOT TO RESPOND TO PUBLIC COMMENTS, EXCEPT TO CORRECT FACTUAL INACCURACIES, ASK FOR LIBRARY STAFF ACTION OR TO ASK THAT A MATTER BE LISTED ON A FUTURE AGENDA. THE BOARD AND/OR THE COMMISSIONERS MAY DO THIS EITHER DURING THE PUBLIC COMMENT ITEM OR DURING THE FOLLOWING ITEM: "BOARD COMMENT – LIMITED TO ANNOUNCEMENTS OR ISSUES PROPOSED FOR FUTURE AGENDAS AND/OR WORKSHOPS."

THE BOARD OF LIBRARY TRUSTEES AND COUNTY COMMISSION CONDUCT THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM AND WASHOE COUNTY DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH. IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE LIBRARY BOARD OF TRUSTEES MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA OR DELAY DISCUSSION ON AN ITEM.

- 1) Salute to the Flag
- 2) Roll Call
- 3) Public Comment – Two Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until that matter itself has been specifically included on an agenda.*
- 4) Presentation of the Washoe County Library Annual Report for Fiscal Year 2015-2016
- 5) Public Comment and Discussion Thereon – Two Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until that matter itself has been specifically included on an agenda.*
- 6) Board Comment – Limited to Announcements or Issues Proposed for Future Agendas and/or Workshops
- 7) Adjournment



# WASHOE COUNTY

"Dedicated To Excellence in Public Service"

[www.washoecounty.us](http://www.washoecounty.us)

CM/ACM	_____
Finance	_____
DA	_____
Risk Mgt	_____
HR	_____
Other	_____

## STAFF REPORT

**BOARD MEETING DATE:** *October 25, 2016*

**DATE:** Monday, October 17, 2016

**TO:** Board of County Commissioners and Library Board of Trustees

**FROM:** Tami Gaston, Administrative Secretary, Library  
775-327-8343, [tgaston@washoecounty.us](mailto:tgaston@washoecounty.us)

**THROUGH:** Jeff Scott, Library Director

**SUBJECT:** Presentation of the Washoe County Library Annual Report for Fiscal Year 2015-2016. (All Commission Districts)

### SUMMARY

The Library Board of Trustees and Board of County Commissioners agreed to meet in a Joint meeting annually and have done so since 2011. The Library Director has prepared an annual report for the Joint Meeting to provide an overview of library operations for fiscal year 2015-2016.

**Washoe County Strategic Objective supported by this item:** Regional and Community Leadership

### PREVIOUS ACTION

On February 24, 2015, the Board acknowledged the Presentation on and receipt of reports on Sierra View Library's Activities and Programs and Friends of Washoe County Library booksales.

On March 25, 2014, the Board acknowledged receipt of staff report on Library adaptations to reduced budgets, initiatives to meet 21<sup>st</sup> century needs and new or restored services that would require additional funding.

On February 26, 2013, the Board acknowledged the update on Library Programs, Activities and Accomplishments.

There was no meeting scheduled in 2012.

On May 10, 2011, the Board acknowledged the update on Citizen's Advisory Committee on the Future of the Washoe County Library System.

### BACKGROUND

After the economic downturn in 2007-2008, Library Leadership and the Library Board of Trustees agreed that it was in the best interest of the Library to schedule regular meetings with the Board of County Commissioners as the County administers the Library budget

**AGENDA ITEM #** \_\_\_\_\_

and appoints Library Board Trustees. Beginning in 2011, Library Directors have scheduled annual Joint Board of County Commissioner and Library Board of Trustee Meetings. In these meetings, Library Directors have provided information for library operations and challenges, seeking guidance and acknowledgement of issues impacting the Libraries and the community of Washoe County. The Library System continues to foster positive working relationships with the County and Board of County Commissioners.

**FISCAL IMPACT**

*No fiscal impact.*

**RECOMMENDATION**

Acknowledge the presentation by the Library Director on the Washoe County Library Annual Report for Fiscal Year 2015-2016. (All Commission Districts)

**POSSIBLE MOTION**

Move to acknowledge the presentation by the Library Director on the Washoe County Library Annual Report for Fiscal Year 2015-2016



WASHOE COUNTY  
LIBRARY SYSTEM

# Washoe County Library System Annual Report

FY 2015-2016



Connect

Gather

Explore



# Your Washoe County Library

Connect

Gather

Explore

Now open 36  
more hours a  
week, more  
Mondays!



E-books,  
magazines, and  
more available  
online 24/7

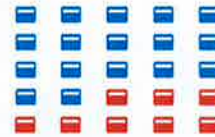


83,000 Program  
Attendance

1.6 Million Check-outs  
513,396 Books



267,000 Computer Uses



61% own a  
library card

# Collection Development

## Collection Usage

- 1.6 million check-out
  - 4 check-outs per person
  - If Washoe County citizens had to pay for each book it would cost the community \$40,000,000



# Collection Development

## Collection New Directions

- Digital
- Lucky Day
- Children's
- Book Drive
- More Funding for Children's Materials
- Expansion of Children's Sections
- Fundraise, Grant-write, and partner with Early Literacy centers to provide more books





# Library Cards

## Increased Access to Library Services

- 61% of Washoe County Citizens own a library card
- This year, goal was 90% of school-aged children would get a library card
- Next year, School Enrollment Program
  - Get every student a library card



# Programs

## Focus on Early Literacy and Makerspaces

- Storytimes
- 1,000 Books before Kindergarten
- Outreach to School
- Outreach to Early Literacy Centers
- Hospital Partnerships
- School Partnerships
- University of Nevada, Reno Partnership



# Hours

## More Hours, More Mondays

- 36 more weekly hours
- Open more Mondays



# Computer Usage

## Free Internet and information

- Wireless internet at all branches
  - Duncan-Traner available by end of year
- Chromebook Labs
- Digital Makerspace Labs



267,000 Computer Uses

# Budget

## Budget Priorities:

- New North Valleys Library \$10m
- RFID Project (\$500,000)
- Increase Collection Development Funds (goal to hit \$1M)
- Increase funding for Furniture, Fixtures, and Equipment (FFE)
- Increase Technology Budget
- Restoration of Programming at Partnership Libraries



# Highlights

## An Exciting Year

- Increased Hours
- More Staff
- Duncan-Traner
- Focus on
  - Early Literacy
  - Makerspace
  - Renovating Facilities
- Idea Boxes
- Coding Camp
- Start-up School
- Service restored at Partnership Libraries, Verdi and Duncan-Traner
- Spanish Springs Java Lounge
- Library In-Service



# Support

## Friends, Commissioners, and Citizens

- \$145,000 from Friends of Washoe County Library funds:
  - Summer Reading Program
  - Technology
  - Branch Improvements
- \$13,000 from Board of County Commissioners Special District Funds
  - Improvements at Duncan-Traner
  - STEAM programs at South Valleys
  - STEAM programs at Sierra View



# Upcoming

## Service Delivery

- Chromebook Labs
  - Provide coding camps and afterschool help
- Library Card for School Children
- Children Fine Free accounts
- RFID Security for automation
  - Books check-in automatically







WASHOE COUNTY  
LIBRARY SYSTEM

**Thank you!**

Connect

Gather

Explore

