



**LIBRARY BOARD OF TRUSTEES MEETING AGENDA
WEDNESDAY, SEPTEMBER 20, 2017
4:00 P.M.**

**Sierra View Library
4001 S. Virginia Street
Reno, NV 89502**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEES MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY COURTHOUSE, WASHOE COUNTY ADMINISTRATION BUILDING, DOWNTOWN RENO LIBRARY, INCLINE VILLAGE LIBRARY, NORTH VALLEYS LIBRARY, NORTHWEST RENO LIBRARY, SIERRA VIEW LIBRARY, SOUTH VALLEYS LIBRARY, SPANISH SPRINGS LIBRARY AND SPARKS LIBRARY. FURTHER, IN COMPLIANCE WITH NRS 241.010, THIS NOTICE HAS BEEN POSTED ON THE OFFICIAL WEB SITE FOR THE WASHOE COUNTY LIBRARY SYSTEM AT www.washoecountylibrary.us; and <https://notice.nv.gov>.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES IS AVAILABLE TO MEMBERS OF THE PUBLIC AT THE DOWNTOWN RENO LIBRARY ADMINISTRATION OFFICE, 301 SOUTH CENTER STREET, RENO, NEVADA AND MAY BE OBTAINED BY CONTACTING TAMI GASTON AT 327-8343 OR tgaston@washoecounty.us. WE ARE PLEASED TO MAKE REASONABLE ACCOMMODATIONS FOR MEMBERS OF THE PUBLIC WHO ARE DISABLED AND WISH TO ATTEND MEETINGS. IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICE AT 327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

THE LIBRARY BOARD CAN DELIBERATE OR TAKE ACTION ONLY IF A MATTER HAS BEEN LISTED ON AN AGENDA PROPERLY POSTED PRIOR TO THE MEETING. DURING THE PUBLIC COMMENT PERIOD, SPEAKERS MAY ADDRESS MATTERS LISTED OR NOT LISTED ON THE PUBLISHED AGENDA. THE OPEN MEETING LAW DOES NOT EXPRESSLY PROHIBIT RESPONSES TO PUBLIC COMMENTS BY THE BOARD. HOWEVER, RESPONSES FROM TRUSTEES TO UNLISTED PUBLIC COMMENT TOPICS COULD BECOME DELIBERATION ON A MATTER WITHOUT NOTICE TO THE PUBLIC. ON THE ADVICE OF LEGAL COUNSEL AND TO ENSURE THE PUBLIC HAS NOTICE OF ALL MATTERS THE TRUSTEES WILL CONSIDER, TRUSTEES MAY CHOOSE NOT TO RESPOND TO PUBLIC COMMENTS, EXCEPT TO CORRECT FACTUAL INACCURACIES, ASK FOR LIBRARY STAFF ACTION OR TO ASK THAT A MATTER BE LISTED ON A FUTURE AGENDA. THE BOARD MAY DO THIS EITHER DURING THE PUBLIC COMMENT ITEM OR DURING THE FOLLOWING ITEM: "BOARD COMMENT – LIMITED TO ANNOUNCEMENTS, STRATEGIC PLAN ACTIVITY UPDATES OR ISSUES PROPOSED FOR FUTURE AGENDAS AND/OR WORKSHOPS."

THE BOARD OF LIBRARY TRUSTEES CONDUCTS THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH. IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE LIBRARY BOARD OF TRUSTEES MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA OR DELAY DISCUSSION ON AN ITEM.

The Board of Trustees may take action only on the items below that are preceded by the words "For Possible Action." The Board will not take action on any other items.

- 1) Roll Call
- 2) Public Comment and Discussion Thereon – Three Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.
- 3) Approval of Meeting Minutes
 - a. *For Possible Action:* Approval of Minutes from the Library Board Meeting of August 16, 2017
- 4) Old Business
 - a. *Informational:* Update Regarding Status of All Grants Applied For and All Grants Approved in the Last 12 Months.
- 5) New Business
 - a. *For Possible Action:* Approval of the Washoe County Library System Strategic Planning Process for 2018-2020
- 6) Reports
 - a. Library Director's Presentation to Include System Programs and Activities, and Friends Report for August 2017
 - b. Sierra View Library Programs, Activities and Operations
 - c. Tacchino Trust Update
 - d. Financial Statements to Include the Monthly Expenditure Comparison and Gift Fund Balances for August 2017
 - e. Monthly Library Usage for August 2017
- 7) Staff Announcements - Three Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.
- 8) Public Comment and Discussion Thereon – Three Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.
- 9) Board Comment – Limited to Announcements, Strategic Plan Activity Updates or Issues Proposed for Future Agendas and/or workshops
- 10) Adjournment

**LIBRARY BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, August 16, 2017**

**The Board met in regular session at the Incline Village Library, 845 Alder Ave,
Reno, NV 89451**

Chair Alderman called the meeting at 4:00 pm.

1) ROLL CALL

Board Member Present: Wendy Alderman, Zanny Marsh via Phone, Jean Stoess, Derek Wilson

County Staff Present: Assistant District Attorney Herb Kaplan

Public Present: None noted

2) PUBLIC COMMENT

None

3) APPROVAL OF MEETING MINUTES

a. APPROVAL OF MEETING MINUTES FROM THE LIBRARY BOARD MEETING OF JULY 19, 2017

On motion by Trustee Wilson, seconded by Trustee Stoess, motion which duly carried, the Board approved the meeting minutes from the Library Board of Trustee meeting of July 19, 2017. All in favor, none opposed.

4) OLD BUSINESS

a. PARTNERSHIP BRANCHES PRESENTATION REPORT

Director Scott provided a PowerPoint presentation updating the Board on the history, staffing and hours for each partnership library.

Trustee Wilson responded to the comment about partnerships being relatively inexpensive in comparison to building a new building, but expensive to maintain. He noted that much of the last seven years, WCLS spent a lot of dollars supporting low usage and that there is a minimum threshold that needs to be reached to make partnerships succeed. He also stated that usage has been on the rise with restored programming.

Director Scott stated WCLS cannot close the partnerships due to lack of resources in those communities, but that the Library System is seeing higher usage with positive reinforcement and marketing.

Upon questioning regarding partnership staffing by the Board, Director Scott explained some of the changes in branch staffing responsibilities from Sierra View staffing all the partnerships to now, where each partnership is staffed by a separate branch.

5) NEW BUSINESS

a. ANNUAL REVIEW OF AND POSSIBLE DIRECTION TO STAFF REGARDING WCLS POLICIES

The Library Board reviewed the information submitted in the packet.

Director Scott noted this was an annual review of current policies as requested by the Board in the past and included in the Library Board of Trustee Bylaws.

Upon questioning by Chair Wilson regarding any flags on policies that were either coming or not working, Director Scott noted that two policies would be reviewed by the Policy Review Team. Both policies, Meeting Room Policy and the CIPA Compliance (or Internet Access Policy), would be brought before the Board in the near future.

On motion by Trustee Stoess, seconded by Trustee Wilson, motion which duly carried, the Board approved WCLS Policies as presented. All in favor, none opposed.

b. ACKNOWLEDGEMENT OF DIRECTOR-APPROVED GIFT FUND PURCHASES BETWEEN JANUARY 1 AND JUNE 30, 2017

The Library Board reviewed the information submitted in the packet

Upon questioning by Trustee Stoess, Director Scott clarified that the Helene Berr exhibit was rented, not purchased, and that the shipping costs to provide the display exceeded expectations.

c. APPROVAL TO CLOSE ALL WASHOE COUNTY LIBRARIES OCTOBER 18, 2017, FOR STAFF TO ATTEND NLA/MPLA CONFERENCE

Director Scott reminded the Board that this item was briefly mentioned during the April Board meeting when the Board approved to move the October Board Meeting to South Lake Tahoe to allow the Trustees to attend the conference before the Board meeting. He stated that the conference only happens every 15 years or so in the Reno area and this is an ideal opportunity for all library personnel to attend and provide a presence.

Trustee Wilson requested that WCLS publicize this closure as much as possible as he does not like to see closures for public libraries.

On motion by Trustee Marsh, seconded by Trustee Stoess, motion which duly carried, the Board approved closure of all Washoe County Libraries to the public on Wednesday, October 18, 2017. All in favor, none opposed.

d. APPROVAL OF PROPOSAL NOT TO EXCEED \$8,000 FOR GUSTIN AND ASSOCIATES TO BEGIN CONCEPTUAL WORK FOR PUBLIC LIBRARY ART AS PART OF THE DOWNTOWN RENO LIBRARY RENOVATION PROJECT

Director Scott referred to the Staff report and attached proposal. He explained that approval of this agenda item approves expenditures for conceptual work out of the Tacchino Trust up to \$8,000. The intent with this proposal is to create outside artwork that designates the Downtown Reno Library building as a library and is included in the family friendly surrounding corridor.

Upon questioning by the Board, Director Scott explained that for County expenditures exceeding \$50,000, County departments are required to go through a Request for Proposal (RFP) process. This request expends funds from the Tacchino Trust allotment, which has been deposited into undesignated Library Gift Funds. The vendor information was provided specifically for the scope of this project.

Upon approval of Legal Counsel, Herb Kaplan, Trustee Wilson stated he had worked professionally in the past with this vendor and informed the Board that they could look to the steel artwork on I-580 as the work of Kreg Mebust, the landscape artist with this company.

On motion by Trustee Stoess, seconded by Trustee Marsh, motion which duly carried, the Board accepted the proposal and approved expenditures up to \$8,000 for the conceptual artwork to begin. All in favor, none opposed.

6) REPORTS

a. LIBRARY DIRECTOR'S PRESENTATION TO INCLUDE SYSTEM PROGRAMS AND ACTIVITIES, AND FRIENDS REPORT FOR JULY 2017

Director Scott provided a PowerPoint presentation updating the Board on Library System programs and activities, outreach and operations for the month of July 2017.

Chair Alderman requested summary all grants applied for and all grants funds approved for in the last 6-12 months.

Director Scott noted the addition of 52,000 more patrons due to the records imported from the Washoe County School District for all the students whose parents checked the box to receive a library card during the registration process. 20,000 welcome emails were mailed out the first day.

b. INCLINE VILLAGE LIBRARY PROGRAMS, ACTIVITIES AND OPERATIONS

Pam Rasmussen, Incline Village Managing Librarian, highlighted the following:

- Closures: Incline Village Library closed 4 days during the winter in comparison to only 2.5 days in last 13 years. Closures included snow removal issues, staff getting out of their residences and parking issues.
- New Hours: On January 2, 2017, Incline Village Library changed days open to the public days to Monday through Friday. Historically, Mondays are the slowest as Incline Village and the surrounding communities are more recreational than those in the valley. Incline Village Library received a lot of community requests to open Mondays and this day has since become the busiest day.
- Outreaches: Due to the size somewhat isolated nature of the area, the community likes to see library staff attend events.
- The community wants a senior center and has created a Senior Services Community Focus Group. Through conversations, monthly meetings and discussion at the library and community level, Washoe County is looking to change the building next door into a Senior Center.
- This summer, Incline Village Library has hosted a Farmer's Market in the parking lot every Thursday.
- Incline Village Library purchased 4 mini shopping carts for young patrons. The patrons are enjoying this purchase and demonstrated with a small parade.

Upon questioning by the Board, Ms. Rasmussen explained that the "Tahoe Talks" discussion on Fake News was a panel discussion regarding fake news and how it influences opinions and the last election.

She also informed the Board how the local Fire Department was invited to bring their big engine to Storytime for the young patrons and how the firefighters ended up staying and reading stories.

c. TACCHINO TRUST UPDATE

Director Scott reported no expenditures from the Tacchino Trust in July 2017

d. FINANCIAL STATEMENTS TO INCLUDE THE MONTHLY EXPENDITURE COMPARISON AND GIFT FUND BALANCES FOR JULY 2017

The Library Board reviewed the information submitted in the packet.

Chair Alderman requested a summary report for last fiscal year.

e. MONTHLY LIBRARY USAGE FOR JULY 2017

The Library Board reviewed the information submitted in the packet.

7) PUBLIC COMMENT

Julie Machado, Spanish Springs Managing Librarian informed the Board of the most recent annual Artown event. This 30-minute event was recorded by KNPB and the program included students dancing and speaking Paiute.

8) BOARD COMMENT

None

9) STAFF ANNOUNCEMENTS

None

10) ADJOURNMENT

Chair Alderman adjourned the meeting at 5:00 pm.

Status of WCLS/FWCL Grant Applications

September 1, 2017

Grantor	Amount Requested	Use of Funds	Date Approved by FWCL	Date Submitted	Status
Tacchino Trust	\$900,000				
Kinder Morgan	\$5,000	Summer Reading Program	3/1/2017	4/6/2017	Approved- 5,000 received for SRP
Grow Your Novelist	\$1,000	Early Literacy	4/12/2017	09/2016	Approved -1,000 received for newsletter marketing
Baker & Taylor	\$1,000				Ineligible in 2017: Will apply in 2018
Dollar General	\$4,000				
Gannett Foundation	\$1,000-\$5,000	Early Literacy	8/10/17		Submitted-Pending
Best Buy	\$10,000		8/10/17		Submitted-Pending TBD 9/15
Special County Commission District Funds	\$5,000	Summer Reading Program			Approved - 5,000 received grant monies donated by WC Commissioner Berkbigler-
River Walk Merchant Association	280.80	Gift Funds			Received monies for special event at Downtown Reno Library
Wine Walk	Percentage of sales	TBD			Potential fund raising opportunity
Give the Gift of Reading 2 nd annual Campaign	Goal is to raise \$20,000	Early Literacy Collection	8/9/2017		Includes: Big Horns Game and Barnes and Noble Bookfair

Status of WCLS/FWCL Grant Applications

September 1, 2017

Grantor	Amount Requested	Use of Funds	Date Approved by FWCL	Date Submitted	Status
Verizon Foundation	\$3,000	STEAM/STEM			
Nevada State Library Archives and Public Records	\$96,000	Automated Materials Handlers	(Library Grant)	September 2016	Approved
Nevada State Library Archives and Public Records	\$3,000	STEAM/STEP	(Library Grant)	July 2017	Approved

TO: Washoe County Library Board
FROM: Jeff Scott, Library Director
RE: Approval of the Washoe County Library System Strategic Planning Process for 2018-2020
DATE: September 20, 2017

Background: In the December 2015 Library Board of Trustee Meeting, the Board approved the updated Library's Three-Year Strategic Plan which takes the Library System into 2018. To plan for the future, the Library System will be using a new process to create the Washoe County Library System Strategic Plan for 2018-2020. The process is called "Planning for Results" and the Library system will be using a modified version of this process, which was created by the Public Library Association. The modified process has been included for review and approval.

Interview results will be reviewed and a strategic plan will be drafted and presented at the October Board Meeting.

Recommendation and Suggested Motion: Approve the Planning for Results process as presented, including any additional points of contact the Board feels should be noted.

Washoe County Library System Strategic Planning Process for 2018-2020

Introduction

Nevada State Library, Archives, and Public Records requires each library in the state of Nevada to have a two year strategic plan. Washoe County Library System's current plan takes us into 2018. Now is the time to start planning for our future. Washoe County Library System will use the Planning for Results process. Planning for Results was developed by the Public Library Association and provides support through training and guidebooks. We will be using a modified version of this process considering there is a large geographic area we need to cover. Our goal is to ensure that we are addressing the most critical needs of the community while at the same time being good stewards of the public trust.

First Phase: Plan to Plan

The first steps in this plan is informing library staff about the process and to get them engaged. Washoe County Library System staff are very connected with the community which makes them perfect experts to inform administration what the best course of action should be. Each member of the Leadership Team (which consists of Branch Managers and System-level administrators) will select at least three stakeholders in the community. Team members will then either meet with these stakeholders in person, or assigned two library staff for the interview. The purpose of these meetings will be to get a community perspective on critical community needs.

They will ask the following questions:

What would your community look like in five years if it solved all of its problems?

What are the roadblocks?

What are the opportunities?

What should the library's role become?

Part Two Public Library Service Responses

All of the interview information will be reviewed for major themes and put into a document identifying those major issues. It will then be divided into categories developed by the Planning for Results process. There are eighteen different service areas where the library can focus its

resources. Library staff will then connect the major themes from the interview with services already provided. Part of the intent of this process is to focus resources. A library that first begins this process will often do a little bit of each of the eighteen service areas. A library is more effective when it decides on a clear direction and focuses on only a few service areas. A library the size of Washoe County Library System should pick three to five service areas.

Be an Informed Citizen: Local, National, and World Affairs

Build Successful Enterprises: Business and Nonprofit Support

Celebrate Diversity: Cultural Awareness

Connect to the Online World: Public Internet Access

Create Young Readers: Early Literacy

Discover Your Roots: Genealogy and Local History

Express Creativity: Create and Share Content

Get Facts Fast: Ready Reference

Know Your Community: Community Resources and Services

Learn to Read and Write: Adult, Teen, and Family Literacy

Make Career Choices: Job and Career Development

Make Informed Decisions: Health, Wealth, and Other Life Choices

Satisfy Curiosity: Lifelong Learning

Stimulate Imagination: Reading, Viewing, and Listening for Pleasure

Succeed in School: Homework Help

Understand How to Find, Evaluate, and Use Information: Information Fluency

Visit a Comfortable Place: Physical and Virtual Spaces

Welcome to the United States: Services for New Immigrants

Part Three Putting the Plan Together

Leadership Team will work to put together goals and objectives from the service areas determined to be the most important by the community. A draft of this plan will then be shared by library staff for edits and suggestions. Once staff is satisfied, final plan will be brought before Washoe County Library System Library Board of Trustees for final approval.

Initial Timeline:

August 31st Library Director sends out plan to Leadership Team

September 19th Leadership Tasked to conduct Interviews pending LBOT approval

September 20th Plan is approved by LBOT

Interviews due by October 18th

October Leadership Team review data and connect with available Service Area categories

Develop Goals and Objectives for 2018-2020 Timeline

Draft completed and sent to all staff for input/discussion/include branch meetings for input

November LBOT approve 2018-2020 Library Strategic Plan

Possible Asks:

United Way	Incline Village	Discovery Museum
Boys and Girls Club	Washoe County	Reno Gazette Journal
WCSD	EDAWN	Sundance
Maker	PBS	Barnes and Noble
UNR	NNLC	E.L. Cord Foundation
TMCC	Renown	E.L. Cord Foundation
NV Humanities	Educational Alliance	Neil J. Redfield Foundation
City of Reno	Arts Commission/Consortium	
City of Sparks	Holland Project	



WASHOE COUNTY
LIBRARY SYSTEM

Washoe County Library System Monthly Report

August 2017



Connect

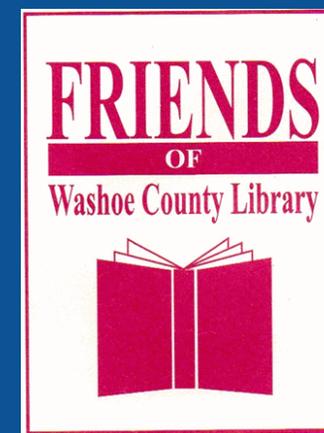
Gather

Explore



Friends of the Washoe County Library

- FWCL met at the Verdi Community Library on August 9th
- Art in the Garden Sales: \$26,524
- Washoe County Board of County Commissioners Proclamation set for October 17th honoring FWCL
- Next meeting October 11th at Reno Town Mall



Friends of the Washoe County Library

- Active Friends Grants:
 - Kinder Morgan: \$5,000 (Awarded)
 - Grow Your Novelist: \$1,000 (Awarded)
 - Dollar General: \$4,000 (Pending)
 - Gannet Foundation: \$5,000 (Pending)
 - Best Buy: \$10,000 (Pending)
 - Verizon Foundation: \$3,000 (Pending)
- Other Grants:
 - NSLAPR: \$96,000 AMH (Awarded)
 - NSLAPR: \$3,000 Vinyl Cutter (Awarded)



Library Events

System-wide

- Washoe Reads: The Orphan Master's Son by Adam Johnson
 - Book discussed in three parts
 - Partnership With Nevada Humanities 4th Annual Lit Crawl
- 2017 Fall Family Estate Planning Workshop at Sierra View
 - Partnership with KNPB and Community Foundation of Western Nevada
- Celebrate National Hispanic Heritage Month with Story Salsa
 - Liz Mangual's bilingual stories from "Latin Lands"



Library Events

System-wide

- Robin Holabird presents *Elvis, Marilyn, and the Space Aliens: Icons on Screen* in Nevada
- Northern Nevada Literacy Council Early Learning for Families Workshops
- Spellbinders coming in October
- University of Nevada Reno Cooperative Extension presents *Little Books and Little Cooks*
 - Seven Week program to promote healthy eating (Oct-Dec)
- Historic Reno Preservation Society (HRPS) Series Oct-Apr at Sierra View Library
 - Will hold separate Reno 150 Series at Northwest Library Jan-May
- Biggest Little Bug Adventure with Nevada Bugs and Butterflies



Library Events

Branches

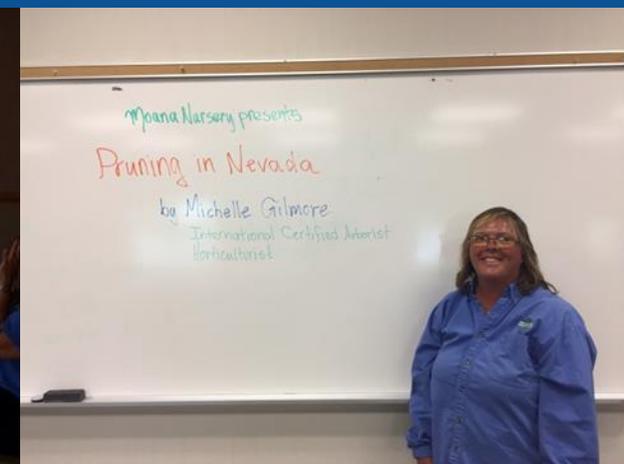
- South Valleys:
 - 2nd Annual Stuffed Animal Sleepover
 - Art Reception for Inkspirations
- Incline Village
 - Pet Network Storytime
- North Valleys Pajama Storytime



Library Events

Branches

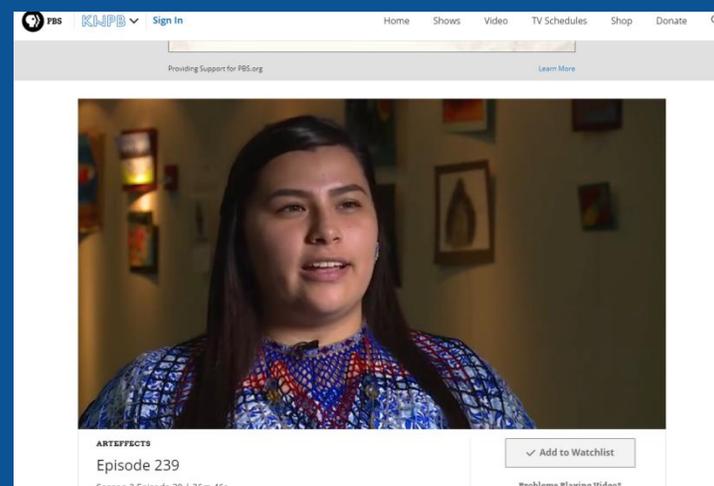
- Northwest:
 - Census Records and Genealogy
 - Camp Out Fun
- Spanish Springs
 - Astronomical Society of Nevada:
Total Eclipse of the USA for Eclipse
 - NNLC Legacy Program with Pyramid
Lake Paiute Tribe
 - Gardening program from Moana
Nursery



Library Events

Branches

- Spanish Springs
 - Pyramid Lake Jr and Sr High School Artown Artists Reception
 - Featured on KNPB Arteffects
 - Season 2 Episode 39 (21 min mark)
 - <http://www.pbs.org/video/episode-239-jba2wi/>



Library Events

STEAM

- South Valleys: Kayaking around Sand Harbor
- Downtown Reno: Terrariums
- North Valleys: Thursday Night STEAM
- Verdi: Make It Wednesday
- Northwest: Build It! Family Fun Night



Library Events

SUMMER READING

End of Summer Reading Parties!!



Washoe County Library
August 27, 2017 at 12:14pm

Looking for a way to beat the heat today? Come to Spanish Springs Library from 2-4 for our End of Summer Reading Program party! We'll have ice cream from Model Dairy and Nevada Bugs and Butterflies will be here as well. See you then!

End of Summer Reading Program Party

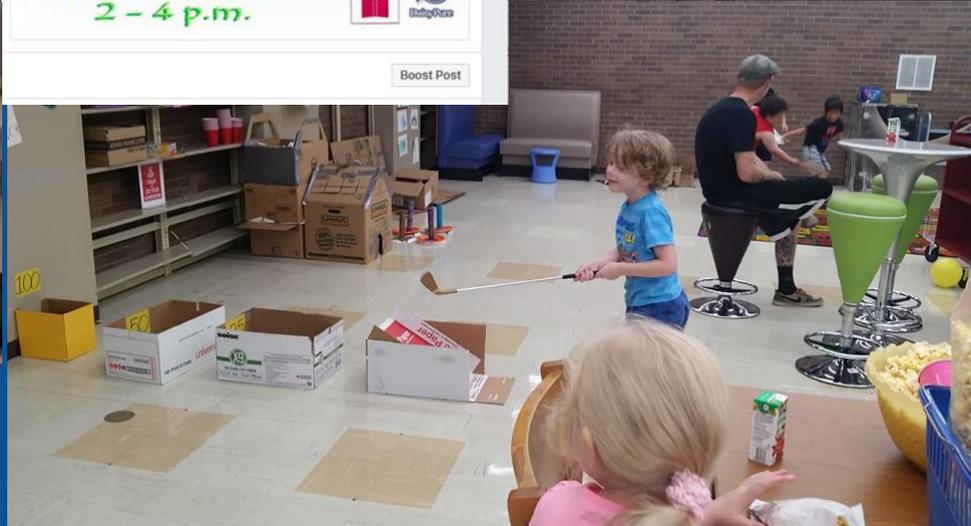
Nevada Bugs & Butterflies



Sunday, August 27
2 - 4 p.m.

FRIENDS MODEL DAIRY

Boost Post

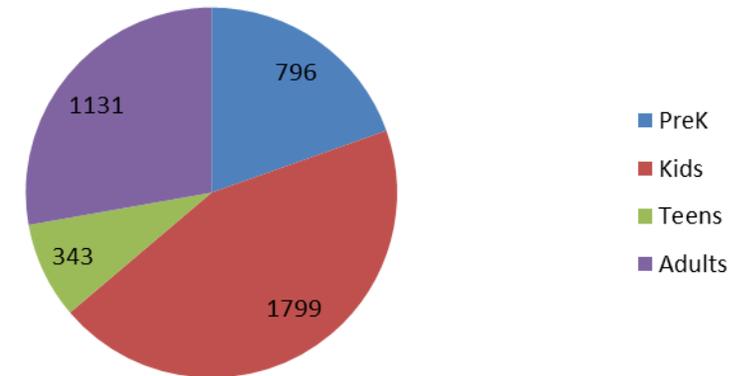


Library Events

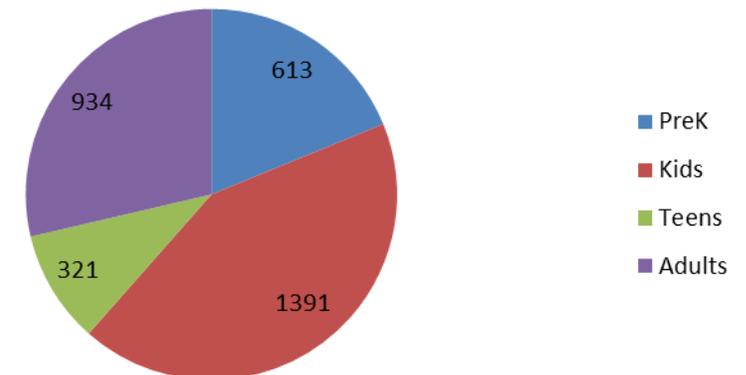
SUMMER READING

- Summer Reading
- WCL Summer Reading Total Registration Comparison Between 2016 and 2017
2017 (4,069) Theme: Build a Better World
- 2016 (3,259) Themes: Youth ~ On Your Mark, Get Set...READ; Teens ~ Get in the Game...READ; Adults ~ Exercise your mind. READ!
- 20% increase in participation, 23% increase from Pre-K and Kids

2017



2016



Washoe County Library in the News

- 8/3: Duncan Traner Community Library Celebrates Milestone Anniversary and Returns to Normal Hours
- 8/21: SRP- Washoe County Library Night at the Aces
- 8/23: All Washoe County Libraries Closed For Labor Day Holiday
- 8/23: Washoe County Library System Identifies Possible Traces of Bed Bugs



- Library Night at the Aces
- Solar Eclipse Glasses
- Ask Joe: Free Tax Help
- Friends Book Sale
- Downtown Reno Bomb Shelter Interview
- Spanish Springs staff Bianca Onyeagolu featured in RGJ for “I am Real Nevada” tshirt

Outreach

- Library Night at the Aces
- Presented Tacchino Trust Renovations to City of Reno and Reno Arts Consortium
- Outreach to WCSD Librarians
- Outreach targeting WCSD pre-schools in service area
- Wilbur D. May Arboretum Outreach
- South Valleys
 - Summit Farmers Market
- North Valleys
 - Lois Allen Elementary (Sun Valley); Cold Springs Middle School; Virginia Palmer (Sun Valley)
- Spanish Springs
 - Hungry Valley Head Start and Reno/Sparks Indian Colony (RSIC)



Operational

- **South Valleys**
 - The Sonic Screwdrivers presentation/proclamation at September 19 Washoe County Board of County Commissioners
- **RFID Gate Installation:** gates have arrived and should be installed by October 1 go live date
- **Increased self-check** at every library location
- **AMH Installation** planned for Spring 2018
- **Spanish Springs**
 - **New Signage on Pyramid Highway**
 - **Lifescapes transferred to UNR English Department**
 - **DETR Coffee Bar**
 - **Possible expansion of Spanish Springs Library concept to five other locations**
- **Northwest**
 - **Increase in library card sign-up**
 - **Jump in visits at Verdi from 102 to 641 this month**

Ongoing Issues

- **South Valleys**

- HVAC in Meeting Room--
Repaired August 1
- Broken Window in Study
Room – Still waiting for
replacement
- Max began installation of
our new PA System for the
meeting room

- **Parking lot pavement**

- Incline Village, South Valleys,
and others still have cracks

- **Bed Bugs**

- Located at North Valleys and
Downtown Reno Library
- Pest Control called and
sprayed
- Working on enhance protocol
and regular treatment

Highlight on Sierra View

- Coding Camps
- 3D Printer
- Tech Leader
- Seven Day a week Service
- New Restrooms
- 20 Years at Duncan-Traner!





Thank you!

Connect

Gather

Explore



July, 2017 Sierra View and Duncan/Traner Community Library Branch Report

Outreach and Promotion

- Bailey Charter School visits began on 7/26 with a different class coming each Wednesday. Branch staff shows our outreach PowerPoint and help students find books.
- Ongoing local outreach
 - Monthly branch calendars distributed to Bead Store, Division of Welfare, and Bailey Charter School office
 - Read and Exchange and branch calendars stocked at AccessHealth NV
- Story Time outreach to A+ Learning day care on 7/3. Last visit before hiatus as Lynsy accepted promotion to IV
- John and Sarah at Reno Mini Maker Faire on 7/8. Sarah staffed the WCLS booth all day with other team members. 3D printing demos and build your own harmonica was a hit and even made the news. John volunteered on the Core Planning Team.

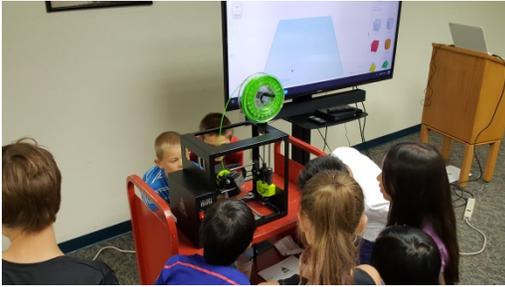


Programs

3D Modelling and Printing Camp, 7/10-7/13 – 12ppl

- Used mix of NCLab and TinkerCad (based on DeLaMare recommendation)
- 100% retention throughout the week
- Diverse group from 6 to 12 years
- Everyone was able to print something out





Falconer Marie Gaspari in the gallery and also hosted a 90-minute presentation on 7/27 – 45



Mad Science on 7/16 at SV (32) and DT (9)

Brent and Stephanie continue to teach computer classes at Senior Center.

Sierra View and Duncan/Traner regular programs continue with Toddler Time seeing a slight and steady increase in attendance. Saturday story time continues to have quiet attendance but the experience is very high quality.

- Toddler Time with Stay n Play, Thursdays –avg. 20
- Saturday Storytime
 - Bilingual - 13
 - S.T.E.A.M. – 12
 - Sensory – 11
 - Community Helper - 11
- S.T.E.A.M. Night -
 - Tuesday @ SV, build your own tinker toys – avg. 5
 - Wednesday @ DT, kinetic sand – avg. 6
- SV Coding Club, Wednesdays – avg. 8
- LEGO Night
 - SV, Thursdays – avg. 6
 - DT, Tuesdays – avg. 8



- Game on! Thursdays at DT – 10 avg.
- Family Game Night at SV – 3 avg.
- Paws2Read, 2nd Saturday – 15
- Sunday Movie Matinee
 - SV – 15
 - DT – 6

Facility

The staff bathroom remodel was completed on July 10. Jeff joined us for a tp cutting ceremony on 7/13. Many thanks to Dave Solaro and Bill Wardell of the Community Services Department and to Jeff for making this happen. The remodel of this bathroom to be used as a staff bathroom eliminates the problem of “closed for cleaning” public restrooms and long walks to alternatives. It greatly reduces stress for staff by not having to use the mall’s public restrooms. The addition of a water station allowed us to cancel our water cooler vendor saving staff several hundred dollars a year.



This month we began zone staffing in the children's area from 3 to 6 p.m. on Tuesday, Wednesday, and Thursday. Staff uses an iPad or Chromebook as a tool and performs in the stacks patron assistance, preparation for programs, shelves and straightens materials, and then facilitates our after school programming beginning at 4 p.m.

SV network issues continue with slowdowns requiring network equipment reboots resulting in patron inconvenience and complaints. Slowness often continues throughout the day with particularly bad days on 7/5, 7/10, 7/17, 7/21, 7/22, 7/25, 7/28. On 7/22 Charter replaced the line from the outside to the modem.

- Patron trying to take an occupational exam: "Thanks anyway, just too slow."

Throughout July we experience problems with our gate counter. It would randomly reduce the count by several thousand. I believe this contributed to our below gate count for the month. Program and circulation-wise, it felt normal and busy.

We asked the mall's ESI Security staff to do a morning and afternoon walk through in the branch each day. Staff appreciates their presence. Going forward we will also share incident reports between us for improved communication and security. One security person is also a volunteer at the Sparks Library.

Staff

Lynsy Nolan promoted to Library Assistant III at Incline Village



TO: Washoe County Library Board
FROM: Jeff Scott, Library Director
RE: Tacchino Trust Expenditure Update
DATE: September 20, 2017

Background: The Tacchino Trust requests regular updates to ensure the Trust schedule is being complied with and the Library Board of Trustees agreed upon regular updates on the status of expenditures out of the Tacchino Trust bequeathment to the Washoe County Library System. The Library System decided to include the Tacchino Trust Updates as a monthly update provided with the Library Board of Trustee meetings.

There were no expenditures from Tacchino Trust funds for the month of August 2017.

Recommendation and Suggested Motion: This is a non-action item. No motion is required.

WASHOE COUNTY LIBRARY SYSTEM

DEPARTMENT MONTHLY EXPENDITURE COMPARISON REPORT

GENERAL FUND

11-Sep-17

F/Y 2017 / 2018

CURRENT YEAR

PRIOR YEAR

<u>TITLE</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>
SALARIES/WAGES	\$ 5,714,656	\$ 919,617	\$ 4,795,039	16%	\$ 5,450,444	\$ 875,256	\$ 4,575,188	16%
EMPLOYEE BENEFITS	\$ 3,163,491	\$ 502,529	\$ 2,660,962	16%	\$ 3,003,191	\$ 493,754	\$ 2,509,437	16%
SERVICES & SUPPLIES	\$ 884,281	\$ 129,708	\$ 754,573	15%	\$ 858,591	\$ 178,099	\$ 680,492	21%
CAPITAL OUTLAY	\$ 96,000							
TOTAL:	\$ 9,858,428	\$ 1,551,854	\$ 8,306,574	16%	\$ 9,312,226	\$ 1,547,109	\$ 7,765,117	17%

WASHOE COUNTY LIBRARY SYSTEM

DEPARTMENT MONTHLY EXPENDITURE COMPARISON REPORT

WC-1 / EXPANSION FUND

11-Sep-17

F/Y 2017 / 2018

CURRENT YEARPRIOR YEAR

<u>TITLE</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>
SALARIES/WAGES	\$ 918,300	\$ 151,666	\$ 766,634	17%	\$ 868,989	\$ 133,023	\$ 735,966	15%
EMPLOYEE BENEFITS	\$ 488,937	\$ 79,454	\$ 409,483	16%	\$ 450,274	\$ 70,286	\$ 379,988	16%
SERVICES & SUPPLIES	\$ 1,204,650	\$ 141,273	\$ 1,063,377	12%	\$ 1,103,603	\$ 238,888	\$ 864,715	22%
CAPITAL OUTLAY			\$ -					
	<u><u> </u></u>							
TOTAL:	\$ 2,611,887	\$ 372,393	\$ 2,239,494	14%	\$ 2,422,866	\$ 442,197	\$ 1,980,669	18%

GIFT FUND BALANCE AS OF AUGUST 31, 2017				
<u>BRANCH</u>	<u>TOTAL</u>	<u>DESIGNATED RESTRICTED USE</u>	<u>AVAILABLE GENERAL</u>	
CHILDREN'S COORDINATOR	\$ 3,804.57	\$ 3,804.57	\$ -	
DOWNTOWN RENO	\$ 5,533.93	\$ 3,332.45	\$ 2,201.48	
DUNCAN / TRANER	\$ 1,611.20	\$ 1,607.20	\$ 4.00	
GERLACH	\$ -	\$ -	\$ -	
INCLINE	\$ 8,281.53	\$ 3,859.68	\$ 4,421.85	
INTERNET	\$ -	\$ -	\$ -	
NORTHWEST	\$ 2,082.12	\$ 295.63	\$ 1,786.49	
NORTH VALLEYS	\$ 4,622.85	\$ 3,375.85	\$ 1,247.00	
SENIOR CENTER	\$ -	\$ -	\$ -	
SIERRA VIEW	\$ 5,202.69	\$ -	\$ 5,202.69	
SOUTH VALLEYS	\$ 5,175.94	\$ 799.91	\$ 4,376.03	
SPANISH SPRINGS	\$ 9,492.21	\$ 2,339.62	\$ 7,152.59	
SPARKS	\$ 11,898.23	\$ -	\$ 11,898.23	
SYSTEMS OFFICE	\$ 45,620.00	\$ 45,483.56	\$ 136.44	
SYSTEMWIDE	\$ 405,744.58	\$ 404,832.53	\$ 912.05	
SYSTEMWIDE INTEREST	\$ 50,904.30	\$ -	\$ 50,904.30	
TECHNICAL SERVICES	\$ 56,586.88	\$ 56,525.77	\$ 61.11	
VERDI	\$ 484.85	\$ -	\$ 484.85	
TOTALS:	\$ 617,045.88	\$ 526,256.77	\$ 90,789.11	

TO: Washoe County Library Board
FROM: Jeff Scott, Library Director
RE: Monthly Library Usage for August 2017
DATE: September 20, 2017

The Library Statistics report will be presented at the meeting.



READERS' CHOICE ▶ PLACES TO GO & THINGS TO DO

Best Library Downtown Reno Library

Residents of Reno voted for their favorite restaurants, businesses and nonprofits. Check out the 2017 results now!

WINNERS

Readers' Choice

MORE

Contact Us

More in Reno



Provided to Reno.com

301 S Center St, Reno
(775) 327-8300 • [website](#)

by Mark Earnest, Reno.com

OK, so rating libraries doesn't exactly scream "sexy" (depending on the books, we suppose). Yet, this category did get a lot of responses, and the city's historic library took home the top prize. Built more than 50 years ago, it's one-of-a-kind interior atrium featuring a pond and full-grown trees amongst the shelves and sitting areas. This library also gets high marks for its extensive files on Nevada history and its topographic map collection, not to mention its auditorium and art gallery spaces.

301 S. Center St.
775-327-8300
<https://washoeountylibrary.us/libraries/downtown-reno.php>

SILVER

South Valleys Library
15650 Wedge Parkway
775-851-5190
<https://washoeountylibrary.us/libraries/south-valleys.php>

BRONZE

Northwest Library
2325 Robb Drive
775-787-4100
<https://washoeountylibrary.us/libraries/northwest-reno.php>

SHARE

TWEET

SEND

WITH EVERY MILE BOSTON CALLS

26.2

Register for the Santa Rosa Marathon.

Local races

USA TODAY SPORTS ACTIVE ALLIANCE

MORE WINNERS NEARBY

Best Mexican

Best Physical Therapist

Best Furniture Store

Best Veterinarian

Best Bank/Credit Union

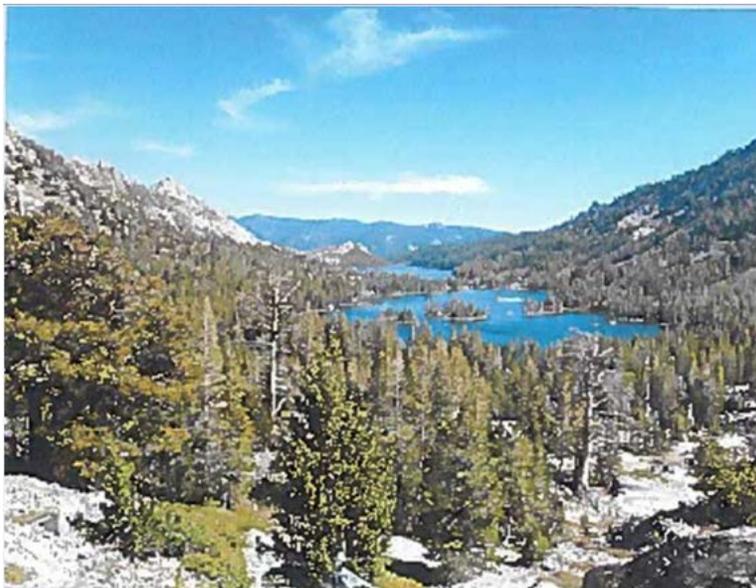
Best Clothing Store For Adults

The nation's top qualifying races. Register for the Santa Rosa Marathon.

Local races

USA TODAY SPORTS ACTIVE ALLIANCE

Sent to the South Valleys Library



**Thank you from all of us at the
Tahoe Rim Trail Association!**

Mary

*Thanks for once again
hosting the TRTA. The new
display area is great. I
hope we can do it again in
2018.*

Jackie V.