

**LIBRARY BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, AUGUST 15, 2018**

The Board met in regular session at the Incline Village Library, 845 Alder Avenue, Incline Village, NV 89451

Chair Alderman called the meeting to order at 4:00 pm.

1) ROLL CALL

Board Members Present: Wendy Alderman, Wayne Holland, Zanny Marsh (via Teleconference), Ted Parkhill (via Teleconference) and Jean Stoess

Board Members Absent: None

County Staff Present: Assistant District Attorney Herb Kaplan, Assistant County Manager David Solaro

Public Present: Pete Todoroff

2) PUBLIC COMMENT

None

3) APPROVAL OF MEETING MINUTES

a. APPROVAL OF MINUTES FROM THE LIBRARY BOARD MEETING OF JULY 18, 2018

On motion by Trustee Stoess, seconded by Trustee Holland, motion which duly carried, the Board approved the meeting minutes for the Library Board meeting of July 18 2018. All in favor, none opposed

4) OLD BUSINESS

a. APPROVAL TO DISSOLVE THE PARTNERSHIP ADVISORY COMMITTEE FROM WASHOE COUNTY LIBRARY BOARD OF TRUSTEE COMMITTEES/LIAISON APPOINTMENTS

Chair Alderman reviewed intent and purpose of this agenda item.

On motion by Trustee Holland, seconded by Trustee Stoess, motion which duly carried, the Board approved to dissolve the Partnership Advisory Committee.

5) NEW BUSINESS

None

6) REPORTS

a. LIBRARY DIRECTOR'S PRESENTATION TO INCLUDE SYSTEM PROGRAMS AND ACTIVITIES, AND FRIENDS REPORT

Trustee Parkhill's electronic connection acknowledged at 4:02 pm when noticed on teleconference equipment.

*Upon questioning by the Board, Legal Counsel Herb Kaplan stated the open meeting should always have a physical quorum present.

Director Scott provided a PowerPoint presentation updating the Board on Library System programs and activities, outreach and operations from May through August 2018.

Trustee Marsh indicated that she would like to see more trending information, such as membership trends, under the Friends portion of the Director's Report.

Trustee Parkhill's teleconference connection became intermittent starting around 4:30 pm through the remainder of the meeting.

b. INCLINE VILLAGE LIBRARY REPORT ON PROGRAMS, ACTIVITIES AND OPERATIONS

The Board reviewed the information submitted in the packet.

John Crockett highlighted the following:

- Great winter snow removal contract
- IV Community Center opened in May with meeting room use 5 dys per week
- Hosting Fix It Clinic (coaches from community -ski. bike, patagonia winter wear – Lynsy Nolan being a big part of this), well used meeting room. Farmer's market held weekly in the parking lot,
- Branch, System and Community Programs, including: Seniors helping seniors, Edible book fest, Lifescapes, Educator Open House on 9/6, BiState Evacuation Faire through virtual reality, 3d printing, Tahoe Talks (Opiod epidemic) and monthly Fall Tahoe Talks programs, Tahoe Tech, Little free libraries (wagons stocked for areas in the community) and Idea Box creativity.
- Outreach: Community outreaches for early literacy story times and looking at a future bike book mobile- maybe next spring.
- Staff: Phyllis Rogers retirement and Amanda Mongolo selected as one of 3 Nevada Librarians to attend MPLA experience

c. MONTHLY TECHNOLOGY UPDATE

System and Access Library Nancy Keener provided the following updates (provided handout to the Board prior to the meeting):

- Continuing forward with Automated Materials Handling (AMH)
- 21 new copiers installed throughout the library system and slow pick up of old copiers (including removal of hard drive as required per Washoe County policy)
- Working hard with virtual reality (VR) equipment right now and brought a portable version for meeting attendees to try out
- Purchased more Oculus Go (VR unit) and took them to the Google event which ended with 45 VR sessions and 26 new library card sign ups.

d. TACCHINO TRUST EXPENDITURE UPDATE

The Board reviewed the information submitted in the packet.

Director Scott noted there were no expenditures for the month of July but is expecting a check for the remaining \$450K from the Tacchino Trust to be received and approved at the next Board meeting.

e. FINANCIAL STATEMENTS UPDATE

The Board reviewed the information submitted in the packet.

Update on conversations between the Chair Alderman and Director Scott, the Financial Report Updates will coincide with Strategic Plan Update with the next scheduled for the November Board meeting.

Trustee Alderman asked the other board members to meet with Director Scott if there is something specific they want to see. She also explained these updates are scheduled for November to allow for time to compile and layout information received in October.

Trustee Parkhill thanked them for the forward progress and asked if they still should meet with the director.

Chair Alderman agreed Trustee Parkhill should still plan to meet with the director. Director Scott stated he would send dates he would be available to meet.

Legal Counsel Herb Kaplan stated that it would be okay for two trustees upon questioning by Trustee Holland asking if he could also attend the meeting.

f. LIBRARY USAGE STATISTICS UPDATE

No discussion noted

7) STAFF ANNOUNCEMENTS

None

8) PUBLIC COMMENT

Pete Todoroff stated that Pam (Rasmussen) and John (Crockett) were gracious when he started holding meetings at the Incline Village Library. He stated that he had 120 people on his mailing list and that meeting minutes are distributed on email and through Facebook to around 400 people who are mostly local in the community. He informed the board that he was the one who worked with local government to get \$150,000 to get the new community center for all the Incline Village Community. He also noted that there were many problems with the local voting locations in Incline Village at the local Raley's and advocates voting at the Incline Village Library location. He also commented on the local Farmer's Market, providing a letter from a local vendor, requesting the Board and attendees review it (attached at the end of the board packet).

9) BOARD COMMENT

Trustee Parkhill thanked Board Secretary Tami Gaston for the Commissioner information sent to the Board and the creation of the Board Follow-up Report to track Board requests.

Trustee Parkhill thanked Branch Manager John Crockett for his report, and using the teleconference equipment for the meeting. He also that he enjoys going to a local event and seeing his local library in attendance. Trustee Parkhill wished Phyllis Rogers a farewell.

Trustee Stoess stated she wanted to resign as the Friends of Washoe County Library (FWCL) liaison and let Trustee Holland take it on. She asked that this be agendized for the next Board meeting.

10) ADJOURNMENT

Chair Alderman adjourned the meeting at 5:08 pm.