



**VIRTUAL LIBRARY BOARD OF TRUSTEES MEETING AGENDA  
WEDNESDAY, JULY 15, 2020  
4:00 P.M.**

**ZOOM VIRTUAL MEETING**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEES MEETING HAS BEEN POSTED ELECTRONICALLY AT THE FOLLOWING LOCATIONS: [www.washoecountylibrary.us](http://www.washoecountylibrary.us); and <https://notice.nv.gov>. PURSUANT TO SECTION 3 OF THE DECLARATION OF EMERGENCY DIRECTIVE 0006, THE REQUIREMENT IN NRS THAT NOTICE AGENDAS BE PHYSICALLY POSTED WITHIN THE STATED OF NEVADA HAS BEEN SUSPENDED.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES IS AVAILABLE TO MEMBERS OF THE PUBLIC AND MAY BE OBTAINED BY CONTACTING TAMI GASTON AT 327-8343 OR [tgaston@washoecounty.us](mailto:tgaston@washoecounty.us). **NO MEMBERS WILL BE MEETING IN PERSON AND THERE WILL BE NO PHYSICAL LOCATION FOR THE PUBLIC TO ATTEND DUE TO CONCERNS FOR PUBLIC SAFETY RESULTING FROM THE COVID-19 EMERGENCY AND PURSUANT TO THE GOVERNOR OF NEVADA'S DECLARATION OF EMERGENCY DIRECTIVE 0006 SECTION 1 WHICH SUSPENDS THE REQUIREMENT IN NRS 241.023(1)(B) THAT THERE BE A PHYSICAL LOCATION DESIGNATED FOR MEETING OF PUBLIC BODIES WHERE MEMBER OF THE PUBLIC ARE PERMITTED TO ATTEND AND PARTICIPATE. THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY.** IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICE AT 327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

**MEMBERS OF THE PUBLIC MAY ATTEND THIS MEETING BY TELECONFERENCE BY LOGGING INTO THE ZOOM WEBINAR ACCESSIBLE THROUGH THE FOLLOWING LINK: [us02web.zoom.us/j/84224131597](https://us02web.zoom.us/j/84224131597) Password: 889408**

**PUBLIC COMMENT.** As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may submit public comment via teleconference by logging into the Zoom webinar link above. NOTE. This option will require video and audio capabilities. Additionally, public comment can be submitted via email to [tgaston@washoecounty.us](mailto:tgaston@washoecounty.us). Please try to provide email or voicemail comments by 4:00 p.m. on the day prior to the meeting.

THE LIBRARY BOARD CAN DELIBERATE OR TAKE ACTION ONLY IF A MATTER HAS BEEN LISTED ON AN AGENDA PROPERLY POSTED PRIOR TO THE MEETING. DURING THE PUBLIC COMMENT PERIOD, SPEAKERS MAY ADDRESS MATTERS LISTED OR NOT LISTED ON THE PUBLISHED AGENDA. THE OPEN MEETING LAW DOES NOT EXPRESSLY PROHIBIT RESPONSES TO PUBLIC COMMENTS BY THE BOARD. HOWEVER, RESPONSES FROM TRUSTEES TO UNLISTED PUBLIC COMMENT TOPICS COULD BECOME DELIBERATION ON A MATTER WITHOUT NOTICE TO THE PUBLIC. ON THE ADVICE OF LEGAL COUNSEL AND TO ENSURE THE PUBLIC HAS NOTICE OF ALL MATTERS THE TRUSTEES WILL CONSIDER, TRUSTEES MAY CHOOSE NOT TO RESPOND TO PUBLIC COMMENTS, EXCEPT TO CORRECT FACTUAL INACCURACIES, ASK FOR LIBRARY STAFF ACTION OR TO ASK THAT A MATTER BE LISTED ON A FUTURE AGENDA. THE BOARD MAY DO THIS EITHER DURING THE PUBLIC COMMENT ITEM OR DURING THE FOLLOWING ITEM: "BOARD COMMENT – LIMITED TO ANNOUNCEMENTS, STRATEGIC PLAN ACTIVITY UPDATES OR ISSUES PROPOSED FOR FUTURE AGENDAS AND/OR WORKSHOPS."

THE BOARD OF LIBRARY TRUSTEES CONDUCTS THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH.

IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE LIBRARY BOARD OF TRUSTEES MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA OR DELAY DISCUSSION ON AN ITEM.

The Board of Trustees may take action only on the items below that are preceded by the words "For Possible Action." The Board will not take action on any other items.

- 1) Roll Call
- 2) Public Comment and Discussion Thereon – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 3) Approval of Meeting Minutes
  - a. *For Possible Action:* Approval of Minutes from the Library Board Meeting of June 17, 2020
- 4) Old Business  
none
- 5) New Business
  - a. *For Possible Action:* Acknowledgement of 3<sup>rd</sup> Quarter Fiscal Year 2019/2020 Cash and Non-Cash Donations Received by the Library System Between January 1 and March 31, 2020 for a Combined Total of \$10,655.07
- 6) Reports
  - a. Library Director's Report
  - b. Maker Services Presentation
  - c. Reference, Training, and Technology Team Presentation
  - d. Collections Update
  - e. Technology Update
  - f. Tacchino Trust Update
  - g. Quarterly Financial Report
  - h. Quarterly Statistical Report
  - i. Board Task Report
- 7) Staff Announcements - Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda.*
- 8) Public Comment and Discussion Thereon – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 9) Board Comment – Limited to Announcements, Strategic Plan Activity Updates or Issues Proposed for Future Agendas and/or workshops
- 10) Adjournment

**LIBRARY BOARD OF TRUSTEE MEETING MINUTES  
WEDNESDAY, JUNE 17, 2020  
4:00 PM**

**The Board met in regular session virtually via Zoom Webinar**

Chair Holland called the meeting to order at 4:01 pm.

**1) ROLL CALL**

Board Members Present: Amy Ghilieri, Wayne Holland, Zanny Marsh, and Jean Stoess

Board Members Absent: Ted Parkhill

County Staff Present: Assistant County Manager David Solaro, Assistant District Attorney Lindsey Liddell

Public Present: Project Safe Spaces Kimberly Hargrove

**2) PUBLIC COMMENT**

None

**3) APPROVAL OF MEETING MINUTES**

**a. APPROVAL OF MINUTES FROM THE LIBRARY BOARD MEETING OF FEBRUARY 19, 2020**

On motion by Trustee Stoess, seconded by Trustee Ghilieri, motion which duly carried, the Board approved the meeting minutes for the February 19, 2020. All in favor, none opposed.

**4) OLD BUSINESS**

none

**5) NEW BUSINESS**

**a. STAFF RECOMMENDATION TO BOARD OF COUNTY COMMISSIONERS FOR RE-APPOINTMENT OF JEAN STOESS EFFECTIVE JULY 1, 2020 THROUGH JUNE 20, 2024**

Director Scott noted this agenda item is informational as it will be approved by the Washoe County Board of County Commissioners (BCC) for re-appointment per Nevada Revised Statutes. He stated this agenda item has been included in the June 23, 2020 BCC meeting.

**b. ELECTION OF CHAIR FOR LIBRARY BOARD OF TRUSTEES FOR FISCAL YEAR 2020-2021**

Trustee Stoess nominated Vice Chair Marsh for Board Chair.

On motion by Trustee Stoess, seconded by Trustee Ghilieri. motion which duly carried, the Board elected Zanny Marsh as Chair of the Library Board of Trustees for fiscal year 2020-2021. All in favor, none opposed.

**c. ELECTION OF VICE-CHAIR FOR LIBRARY BOARD OF TRUSTEES FOR FISCAL YEAR 2020-2021**

On motion by Vice Chair Marsh, seconded by Chair Holland, motion which duly carried, the Board elected Jean Stoess as Chair of the Library Board of Trustees for fiscal year 2020-2021. All in favor, none opposed.

**d. APPROVAL OF LIBRARY BOARD OF TRUSTEE BYLAWS FOR FISCAL YEAR 2020-2021**

Trustee Stoess questioned the purpose for changing verbiage from “approve” to “acknowledge” regarding the annual budget.

Chair Holland explained the Library Board has no input to the Library budget set by Washoe County.

Board Secretary Tami Gaston also noted removal of the work “by” on page 3 in the last sentence under IV. Meetings/B. Meeting locations.

On motion by Trustee Stoess, seconded by Trustee Ghilieri, motion which duly carried, the Board approved the changes noted in the staff report and by Secretary Gaston for the Library Board of Trustee Bylaws for fiscal year 2020-2021. All in favor, none opposed

**e. APPOINTMENT OF ONE LIBRARY BOARD TRUSTEE AS FRIENDS OF WASHOE COUNTY LIBRARY LIAISON**

Trustee Stoess nominated Chair Holland to remain liaison between the Library Board and Friends of Washoe County Library (FWCL) if he was interested. She also noted she would be willing to be backup liaison when Chair Holland was unable to attend any meeting.

Chair Holland stated he was good with the nomination.

Trustee Ghilieri noted future interest in this liaison opportunity.

Chair Holland noted that any Trustee could attend a FWCL meeting should they choose.

On motion by Trustee Stoess, seconded by Trustee Ghilieri motion which duly carried, the Board elected Chair Holland to continue as liaison with Trustee Stoess as back up liaison to FWCL for fiscal year 2020-2021. All in favor, none opposed

**f. UPDATE ON WASHOE COUNTY LIBRARY COVID 19 RESPONSE AND REOPENING PLAN**

Director Scott provided an overview of the Washoe County Library COVID 19 Plan after closures in mid-March 2020, noting it mirrors the plan set forth by the Governor’s Office. He stated that the State of Nevada is currently still in Phase II, but that the remaining libraries (North Valleys, Sparks, Sierra View, and Downtown Reno Libraries) will continue to open for Grab N Go Express services as planned on July 6, 2020. He stated that most library services are virtual, and we are offering TeleReference.

- Upon questioning by Trustee Stoess, Director Scott explained that express Grab N Go services opened at four branches (Incline Village, Northwest Reno, Spanish Springs and South Valleys Libraries) starting on June 15, 2020.

Upon questioning by the Board:

- Spanish Springs Branch Manager Jana MacMillan stated Spanish Springs elected to provide express services using the meeting room rather than that drive up window as it is a safer option for staff as well as allowing staff to complete tasks that are normally done at the drive up window and do not impede operations.
- Director Scott confirmed that Northwest Library is using the drive-up window.
- Director Scott stated that for most branches, the drive-up window option was the easiest and safest for staff. He noted the longest wait in line was around 15 minutes and that the lines moved well. He also noted that all the library branches have staff that identify as vulnerable which limits staffing levels and ability to provide physical services along with vacancies that cannot be filled due to the hiring freeze.
- Director Scott noted the library is providing reader advisory options for placing holds and availability of virtual services for patrons who call regarding limited interest and browsing options.
- Director Scott stated the Library System is looking at mail service for senior services but that it would not be launched in this phase due to the variety of things happening at this time. He noted the availability to access digital services with the digital library card, but also recognized that the vulnerable populations who are unable to access the internet and other services do not benefit from this.
- Director Scott stated that virtual services are doing well and more digital and ebooks access may be the future of some library services.
- Director Scott noted that the Library System is down numerous positions and can request to fill manager positions so that buildings can remain open to the public through the County request process. He stated the Library System has been approved to fill Library Assistant III vacancies and Nancy Keener's pending vacancy. He also noted we have been approved to purchase smart chutes which should help with the 72-hour quarantine turnaround period on returned materials.

Board comments included:

- Director Scott has done a tremendous job putting this plan together and it is thorough.
  - Director Scott stated it was a team effort through biweekly meetings occurring since March and that we have a great team.
- The digital offerings are exceptional along with the physical location pick up options.
- Compliments to all as there was a lot of thought by Director Scott and his staff in putting this plan together.

**g. APPROVAL OF PROJECT SAFE SPACES AGREEMENT BETWEEN WASHOE COUNTY LIBRARY SYSTEM AND THE CHILDREN'S CABINET, INC.**

Director Scott noted this agenda item was in the packet for the cancelled March 2020 Board meeting. He explained the agreement was presented for Board review to include Washoe County Libraries as a location for Project Safe Spaces when open to the public. He stated this is an opportunity to provide more support for the vulnerable population.

Kim Hargrove of Project Safe Spaced attended the meeting and posted the following comment within the chat feature of Zoom: “Thank you Everyone for supporting the Safe Place program. We are excited about this partnership!”

On motion by Trustee Stoess, seconded by Trustee Ghilieri, motion which duly carried, the Board approved of the collaboration with Project Safe Spaces. All in favor, none opposed

Chair Holland agreed to sign the agreement and send it to Secretary Tami Gaston via USPS.

\*Later in the meeting during the YSLE Presentation, Youth Services and Library Events Beate Weinert noticed Ms. Hargrove leaving the meeting and verbally thanked her for approaching the Library System for the opportunity to reach an agreement with Safe Spaces.

#### **h. LIBRARY DIRECTOR STATEMENT ON BLACK LIVES MATTER**

Director Scott stated the Washoe County Library System placed a statement in response to the George Floyd incident and protests, so our black community members are aware the Library System continues to move towards more inclusive communities.

Upon questioning by Chair Holland, Director Scott stated there has not been much feedback from the public, but mostly positive. He also noted this is something we have been moving towards and doing for a number of years and that the Library System maintains a cultural calendar for special event celebrations for each month. The Library System has also enhanced its ebook collection with more anti-racist materials available.

### **6) REPORTS**

#### **a. LIBRARY DIRECTOR’S REPORT**

Director Scott reviewed the information provided in the Library Director’s Update Staff Report

#### **b. YOUTH SERVICES AND LIBRARY EVENTS (YSLE) VIRTUAL SERVICES UPDATE**

Youth Services and Library Events Beate Weinert and Judy Hansen directed accolades to Internet Librarian John Andrews for all his work in getting the Library System to where it is virtually during the COVID-19 pandemic and closures of physical locations and services. Together the three of them presented this report.

Ms. Weinert started with the information provided in the infographic page (first page of the report) created by Ms. Hansen and Mr. Andrews. She noted the infographic provided overall information and provided the following breakdown:

- Virtual programs included: Incline Village Book Group, South Valleys Book Group, 2 HRPS events (150<sup>th</sup> Anniversary of the Transcontinental Railroad-What a Difference it Made and Westside Slugger: Joe Neal’s Lifelong Fight for Social Justice), Incline Village Tahoe Treks, virtual story times, Virtual Maker Lab: Pamper Yourself, First Chapter Fridays, Bats of Late Tahoe, Wild Wednesdays and Summer Reading Adventure kickoff.
- WCLS has hosted 142 Virtual Storytimes.
  - \*These event recordings can be viewed upon demand. (cumulative views on infographic)
- New platform for Summer Reading Adventure (SRA) “Image your Story”

- 11,000 of the SRA logs were distributed through Washoe County School District and 2,000 were distributed through PBS activity books from the Food Bank Kids Café.

For the #Librarians at Home/#Librarians at Work page of the presentation, Ms. Weinert stated library staff had to adapt to a new workplace reality from home and the virtual tools to stay connected with our communities.

Internet Librarian John Andrews noted that the virtual programming has been a success due to phenomenal staff stepping up and adapting to virtual platforms. In the beginning, there was a limited pool of employees available to do this many were not tech savvy, but they figured out how to work in the platforms. He noted that some staff were recruited to edit videos and specifically identified Jamie Hemingway from Northwest Reno Library, Jen Cole from Sierra View Library, and Tim Prentiss of Technical Services as well as the programming team at the North Valleys Library. He stated that the North Valleys Library programming team were the first to record the virtual programs: Fairy gardens and Virtual Maker Lab.

Ms. Weinert also noted Jen Cole and Jamie Hemingway created and posted passive activities through social media posts and Tim Prentiss created and maintains the virtual Library newsletter.

Upon questioning by Vice Chair Marsh regarding storytime materials and recordings:

- Mr. Andrews stated publishers create their own rules and the Library System has some stories that can only be viewed up to 24 hours, some we can keep and there are some publishers the Library System does not work with at all.
- Ms. Hansen stated the Library System is actively reaching out to all publishers with hopes they will extend their deadlines.
- Ms. Weinert stated virtual programming has always been a desire, but that frontline services are high priority. She stated she believes virtual programming will continue to be supported as it fills a need within the community.

Board comment regarding virtual programming included:

- With the pandemic thrusting change upon us without any advance notice, Vice Chair Marsh wondered how the Library System would continue to deliver service. She stated she is grateful for all staff has done.
- It is a positive sign that the Library System recognizes staff is great.
- The private sector is also grappling with changes like the public sector and believes it could be encouraging

Ms. Weinert referred to the remainder of the provided report, highlighting the Summer Reading Adventure new platform and activity pages. She noted the activity sheets will only be pushed out the PBS this summer.

Chair Holland thanked Ms. Weinert, Ms. Hansen and Mr. Andrews for the report

Development Officer and PIO Andrea Tavener commended and thanked the presenters and the YSLE team for their determination and ability to implement these programs as quickly as they did.

**c. TACCHINO TRUST EXPENDITURE UPDATE**

Director Scott noted there were no updates for Downtown Reno Library expenditures, but that Washoe County approved the Capital Improvement Budget (CIP) requests submitted for the Northwest Reno and Sparks Libraries. He informed the Board that each branch would receive around \$200,000 for carpeting with the remaining balance left over for other associated expenditures.

Upon questioning by Chair Holland, Director Scott confirmed the Library System would be able to expend funds from the Trust within the required time frame. He clarified that FY 2020-2021 was the last year of the terms set for expending funds.

**d. BOARD TASK REPORT**

Director Scott noted some of the Board Task report items have been delayed due to the COVID-19 pandemic and library closures.

Trustee Stoess noted that her task item regarding bareness of garden level bookshelves can be eliminated as she has received follow-up.

Upon questioning about the Tax Initiative item, Director Scott stated this item has been delayed. He said the Library System needs to start messaging by November of 2021, which provides a 3-year time frame for a summer 2024 decision. He stated this will be part of strategic plan which has been delayed due to the pandemic and the need for a sustainable plan from the CDC on how to provide services safely.

Regarding the public hour changes and baseline metrics for Downtown Reno Library, Director Scott noted the pandemic has interruption the gathering of data when the Library System planned on providing a full clean year of comparisons. He noted the Library System will not be opening with limited access to the public until Phase IV of the State's Reopening Plan and will compare as best as able after reopening.

Vice Chair Marsh stated this would be a good time for the Library System to reimage what data collection will look like and will need to determine relevant statistical information. She stated she looks forward to what Director Scott and his team identify as relevant statistics and how that measuring of the data may not look the same as has been collected up to now.

Vice Chair Marsh noted that the Library's move to create a hub for electronic access to resources is now more relevant now than ever due to high unemployment rates and Library Systems can celebrate its accomplishments while charting the future.

The Bylaws update item was approved this meeting and is now completed.

Vice Chair Marsh stated that she would communicate with Assistant County Manager David Solaro as the elected Board Chair effective July 1, 2020, to work on the process for the Library Director's Annual Review. She stated her intention has been to move forward as quickly as possible but the pandemic halted progress. She noted that she will delay this Task item until the library opens in Phase IV for a physical meeting of the Board rather than a virtual meeting.

Chair Holland noted no new tasks were added.

7) **STAFF ANNOUNCEMENTS**

Director Scott announced Library Technology Manager Nancy Keeners retirement. He commended her tenure in Washoe County Library and noted this meeting was her last. He offered congratulations on her retirement.

8) **PUBLIC COMMENT**

None

9) **BOARD COMMENT**

Chair Holland referred to an email received from Trustee Parkhill complimenting the Incline Village Branch Manager John Crockett and staff for the ease and set up of their Express Services.

Chair Holland thanked Director Scott, noting he has done a good job hosting the Library Board Virtual Zoom meeting.

Chair Holland congratulated the newly elected Trustees to their officer positions starting in July.

10) **ADJOURNMENT**

Chair Holland adjourned the meeting at 5:43 pm.

**TO:** Washoe County Library Board  
**FROM:** Andrea Tavener, Development and Public Information Officer  
**RE:** Acknowledgement of 3rd Quarter Fiscal Year 2019/2020 Cash and Non-Cash Donations Received by the Library System Between January 1 and March 31, 2020 for a Combined Total of \$10,655.07  
**DATE:** July 15, 2020

**Background:** Washoe County Library System receives monetary and in-kind donations throughout the year that assist in providing services and materials. These donations are greatly appreciated by Library staff and the public and are normally brought to the Board on a quarterly basis.

In this acknowledgment, the list includes the names of donors from January 1, 2020 – March 31, 2020. The attached document identifies all cash donations and grants totaling \$ 10,655.07 and in-kind support.

**Recommendation:** Staff recommends that the Trustees accept the attached report and acknowledge the named library supporters for the 3rd Quarter of Fiscal Year 2019-2020.

**We receive monetary and in-kind donations throughout the year that assist in providing services and materials. These donations are greatly appreciated by the Library Board of Trustees, staff and the public. The list includes the names of donors from January 1, 2020 through March 31, 2020.**

**Cash Donations: \$ 7,726.50**

- Jawaid Ahmed - \$50.00 (SO)
- Lewis Domingo - \$48.25 (SYS - ebooks)
- Linda McNaught - \$48.25 (SYS - ebooks)
- Paws to Read (as thank you for Paws for Love Programs) - \$1,000.00 (SYS)
- Barbara Perlman-Whyman and Andrew Whyman - \$1,980.00 (SYS - bookpage)
- Commissioner Vaughn Hartung - \$2,500.00 (SS)
- Wayne Holland - \$300.00 (SYS)
- Commissioner Bonnie Weber - \$1,800.00 (NV – meeting room chairs)

**Non-Cash Donations**

- Ailene Azzam, KNPB Channel 5 Public Broadcasting for providing PreK workshops, 12/2019 & 1/2020 (SP)
- Kim Burgess, Guest expert for Tahoe Talks:2020 (IV)
- Michelle Cartnick and Moana Nursery for Houseplants presentation (SS)
- Professor Greta deJong for ‘Civil Rights & Social Justice struggles program (SP)
- Dina Fiore, KNPB Channel 5 Public Broadcasting for providing PreK workshops, 2/2020 (SP)
- Joy Foremaster, KNPB Channel 5 Public Broadcasting for providing PreK workshops summer of 2019 (SP)
- Robin Glasgow for presentation on Income Inequality during February Tahoe Talks Program (IV)
- Brittany Lemon, Truckee Fire Protection for Rad Women of Reno Story Time (SO)
- Betts Markle, Guest expert for Tahoe Talks:2020 (IV)
- Jessica Marsala, The Children’s Cabinet for Parent-Child Activities program (SV, RN)
- Ted Parkhill for presentation on Income Inequality during February Tahoe Talks Program (IV)
- Joanne Perkins, PBS Public Broadcasting for “My Five Senses” kids workshop (SP)
- Kristen Remington, Channel 2 News for Rad Women of Reno Story Time (SO)
- Jennifer Schulz, KNPB Channel 5 Public Broadcasting for facilitating PreK workshops summer of 2019 (SP)
- Kendra Wong for presentation on Income Inequality during February Tahoe Talks Program (IV)
- Steel Betty and James Cavanaugh of UNR Performing Arts (SP)
- LaDean Deupree – Leather pressing stamps and oils for The Quad (RN)

**Gift of Reading: \$2,928.57**

- Donations through FWCL \$2,928.57

<u>KEY</u>		
<i>CC – Children’s Coordinator</i>	<i>SYS – <u>Systemwide</u></i>	<i>TECH - Technology</i>
<i>TS – Technical Services</i>	<i>DT- Duncan-Traner</i>	<i>IV – Incline Village</i>
<i>NV – North Valleys</i>	<i>NW – Northwest Reno</i>	<i>RN – Downtown Reno</i>
<i>SC – Senior Center</i>	<i>SO – South Valleys</i>	<i>SP – Sparks</i>
<i>SS – Spanish Springs</i>	<i>SV – Sierra View</i>	<i>VE - Verdi</i>

**We strive to ensure that our donors and supporters are recognized accurately. If we have inaccurately not listed you, or if a mistake has been made, please let us know so we can correct it. Thank you!**

**TO:** Washoe County Library Board  
**FROM:** Jeff Scott, Library Director  
**RE:** Library Director's Update  
**DATE:** July 15, 2020

**Grab and Go launches and expands**

On June 15, we launched drive through and grab and go at Incline Village, Spanish Springs, South Valleys and Northwest Reno Libraries to great success. On July 7th, we expanded those locations to Downtown Reno, Sparks, Sierra View, and North Valleys to further success. Many positive comments from patrons and heavy usage. The first week with half of the branches open saw longer wait times, but it began to level out the second week and with the additional locations. Right now, we are providing holds pick-up only. Partnership libraries are currently closed as they are part of a larger entity working on their safe reopening plans. We hope to provide additional services once we get out of Phase 2 (which has been extended to the end of July.) Grab and Go is available Tuesdays and Thursdays from 10am to 2pm.

**Virtual Reference expands**

We launched our Virtual Reference Service using Microsoft Teams. This creates a single phone number for patrons to call for assistance. It also allows vulnerable staff to work the virtual reference desk from home. We expanded this service July 7th to Monday Through Friday 10am to 6pm.

**CARES Funding \$161,000**

We submitted reimbursement for \$161,000 to Washoe County for Cares Act reimbursement. This includes Personal Protective Equipment purchased for the staff and the public, plexiglass partitions provided for staff, and six Automated Materials Handlers for our branches that currently do not have one.

**LSTA Cares Funding \$21,000**

Nevada State Library, Archives, and Public Records received \$274,000 in CARES Act funding. They are distributing that to libraries across the state. We will receive \$21,000 from this grant. We plan to use it to expand our public access computing to outside the building. We plan to provide outside computing with a printer until it is safe to reopen the library for public access computing inside the library.

**LSTA Jail Library Grant funded \$10,000**

Grant allows us to assess the Jail Library Collection and create an opening day collection. We plan to perform a pre and post survey on inmates on their quality of life and get statistics and feedback on usage from the Detention Center Library Aide that the Sheriff plans to hire. Going forward, the Jail Library will become a partnership library with Washoe County Library System and will be supported annually with \$2,000 for book purchases.

## WCLS Maker Services Update • Jan-Jul 2020

### The Quad

In February the Maker Services Team began working towards being able to offer one-on-one appointments in The Quad for patrons to learn how to use the equipment, and to certify them to be able to use the equipment on their own once they demonstrated knowledge of using the equipment correctly and safely. We will continue to work on these procedures.

### Mother's Day & Father's Day Gift-Making in the Quad

We were unable to offer these events in 2020, but we have lots of supplies and hope to schedule these for next year.

### Idea Boxes Retiring

The Team decided that after the last Idea Box rotation ends in November, it will be time to retire the Idea Boxes. For the last few years, the Idea Boxes provided patrons with creative maker activities.

### STEAM

During the branch closures, LAIII's Toni McLaughlin and Natalie Villegas, our STEAM coordinators, worked on creating virtual STEAM activities for social media posting. STEAM was featured twice a week in WCLS social media feeds thanks to their hard work. Natalie resigned from WCLS in April but LAII Jeannie Koster began assisting Toni with the latest virtual STEAM activities in late May.

### DIY Repair Clinics

Traner was all set to present a Bike Repair Clinic in May and North Valleys was also looking forward to having Patagonia and the Kiwanis at their Repair Clinic. We hope to be able to offer these again in the future.

### Virtual Reality Outreach (from John Crockett/IV)

John Crockett and four other staff members met with 22 WCSD middle and high school librarians in January to present information about virtual reality in WCLS. The discussion included a demonstration of the Google Earth VR app and information about the State Library's emerging technology initiatives.

"The Oculus Go and Quest headsets were used to feature the National Geographic Explore VR app and librarian-curated YouTube VR playlists. Along with Tammy Westergard, State Librarian, we promoted the next step in the emerging technology program: the checking out and use of 360 video kits. We made some great connections with the school librarians which we hope will result in individual outreaches to schools and further collaboration."

### Maker Services Team Goals 2020-2022

In February, Team members began to discuss new goals in anticipation of an updated WCLS Strategic Plan.

We identified the following as possible goals:

- 1. Increase Quad Hours**  
(Community Hub / Express Creativity)
- 2. Make the Quad Space Permanent**  
(Community Hub)
- 3. Stay Relevant**  
(Express Creativity)
- 4. Provide Engaging STEAM Experiences**  
(Young Readers / Express Creativity)



Sample of STEAM activities shared through WCLS social media March-June, 2020



## Team Retreat at DeLaMare



On March 10, 2020 the Maker Services Team was able to visit UNR's DeLaMare Library, tour their makerspace, ask questions, and see some of their equipment in action.

Their most popular piece of equipment is the laser engraver. During our visit, a young couple were engraving wine glasses for their upcoming wedding. Laser engravers need filtering, and the substances used must be monitored for safety. Students often use it to engrave their Hydro Flask water bottles.

The WCLS Team has been investigating laser engravers that might be suitable for use in The Quad, considering the filtering requirements.

### @One & @Reality

We also toured their amazing digital lab and virtual reality lab.

UNR has been working on digitizing images of a Native American basket collection to enable 3D viewing of historical artifacts that are not otherwise available to view. They hope to be able to use that technology to document petroglyphs as well.

It was great to see another makerspace in action, to see what is similar and what is different from what we offer in The Quad.



Laser engraver

## WCLS MAKER SERVICES IN A PANDEMIC



Aurora printed hundreds of head bands at home

Throughout the world, makers joined the effort to create PPE during the early days of COVID-19. Alarming, Personal Protective Equipment such as N95 masks, face shields, gowns, and ventilators/parts were scarce and every state and country were scrambling to fill the need for PPE for medical personnel who were treating patients in ER's, ICU's and other facilities.

In late March, Team member Laurie Newman contacted GriffonCo, a local 3D figurine-printing business that was leading the effort to provide face shields to local medical facilities. Washoe County Library joined with other local makers, including UNR, to create headbands for Northern Nevada.

All eight 3D printers were taken home by library staff where they churned out head bands. These were given to GriffonCo who cut the plastic sheets and attached them to the headbands before distributing them.

WCLS contributed over 700 headbands and when the demand for these decreased, contributed over 2,100 3D-printed ear savers.

Over 3,000 face shields were created by local makers and distributed to over 20 local facilities including:

Northern Nevada Medical Center • VA Hospital • Lifecare Center of Reno • Nevada Rural Hospital Partners • Remsa

Thank you to the library staff who helped with this project: Brent Collamer, John Crockett, Pam Larsen, Julie Ullman, and to Aurora Partridge and Laurie Newman who both took two 3D printers home!

3D Printing for Patrons was suspended during the COVID-19 branch closures. Now that branches are open for Grab & Go and Drive Up services, 3D printing for Patrons will soon be available again. Patrons will be able to submit a print request through the library website, then pick up their item when it is ready.

Reference, Training, and Technology Team  
Library Board of Trustees Meeting  
July 15, 2020

# Back to Work Nevada

<https://washoecountylibrary.us/resources/employment.php>

- Launched April 23, 2020
- Focus on subject rather than resource
  - \* Jobs & Careers
  - \* Unemployment Resources
  - \* Small Business Resources
- Mix of library databases and community referrals
- Promoted in weekly digital newsletter and social media

## Back to Work Nevada

### Nevada Career Explorer

The Nevada Career Explorer was created specifically for Nevadans for all aspects of our job searches. After creating your account, assess your skills and interests under the Explore section. Use the Grow section to write and improve your resume and cover letter and search for available jobs by choosing Decide.

[Learn more.](#)



May 1, 2020  
Digital Newsletter



Washoe County Library @WashoeLibrary · Jun 26

[washoecountylibrary.us/resources/empl...](https://washoecountylibrary.us/resources/empl...)

Recently displaced and looking for a new career path but don't know where to start? Our #BackToWorkNevada page has resources to help you.

HOME » RESOURCES » BACK TO WORK NEVADA

## Back to Work Nevada

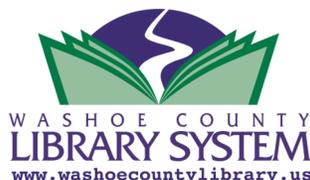


Reference, Training, and Technology Team  
Library Board of Trustees Meeting  
July 15, 2020

# Ask a Librarian

775-327-8327/ Conference ID 438-896-636  
Monday through Saturday 10am—4pm

- Telephone Reference Using Microsoft Teams
  - Access for wider range of patrons
  - Staff able to work from home
  - Personal customer service
  - Brand new project for WCLS and Washoe County Technical Services
- Soft launch: Monday, June 1
- Marketing and expansion Monday, July 6
- Staff Support
  - Frequently Asked Questions
  - Overdrive assistance form for lengthier questions
  - Chromebooks and hotspots for staff as needed
  - 35 trained staff



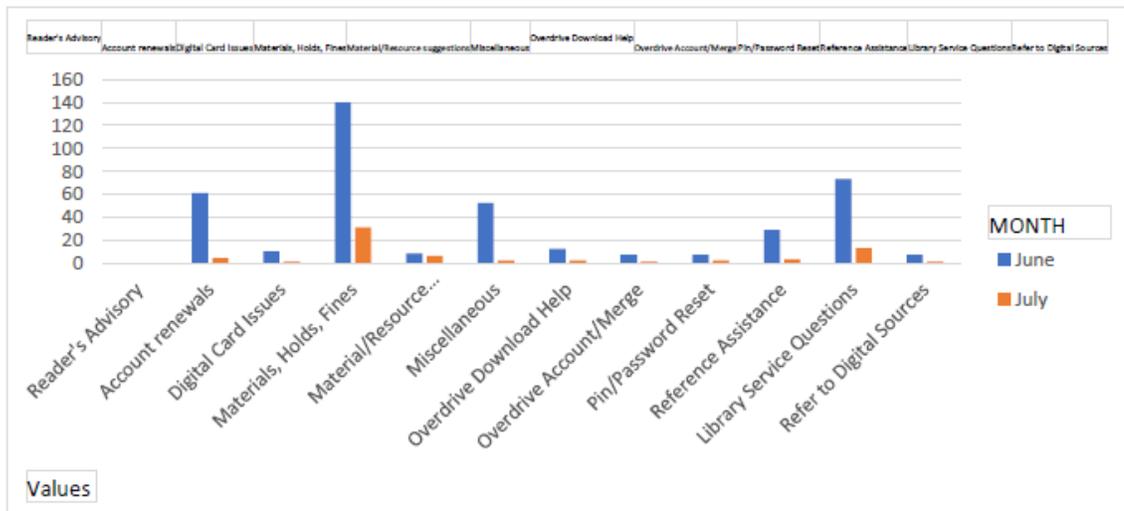
Reference, Training, and Technology Team  
 Library Board of Trustees Meeting  
 July 15, 2020

# Ask a Librarian

775-327-8327/ Conference ID 438 896 636  
 Monday through Saturday 10am-4pm

Values	Column Labels		
	June	July	Grand Total
Reader's Advisory			
Account renewals	61	4	65
Digital Card Issues	10	1	11
Materials, Holds, Fines	140	31	171
Material/Resource suggestions	8	6	14
Miscellaneous	52	2	54
Overdrive Download Help	12	2	14
Overdrive Account/Merge	7	1	8
Pin/Password Reset	7	2	9
Reference Assistance	29	3	32
Library Service Questions	73	13	86
Refer to Digital Sources	7	1	8

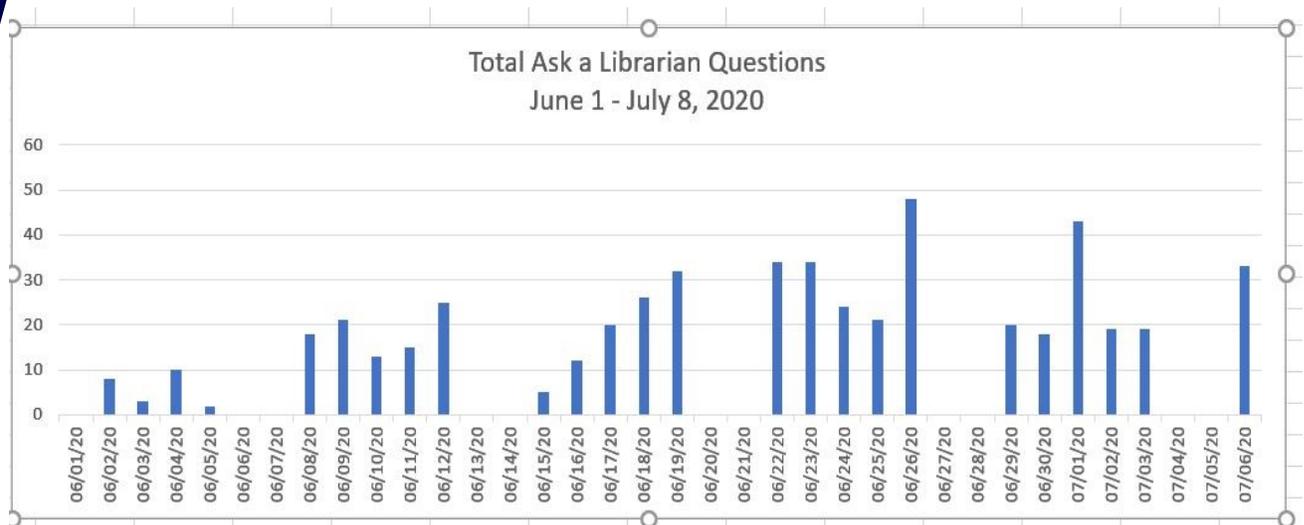
Modified Date:  
 7/8/2020



Reference, Training, and Technology Team  
Library Board of Trustees Meeting  
July 15, 2020

# Ask a Librarian

775-327-8327/ Conference ID 438-896-636  
Monday through Saturday 10am—4pm



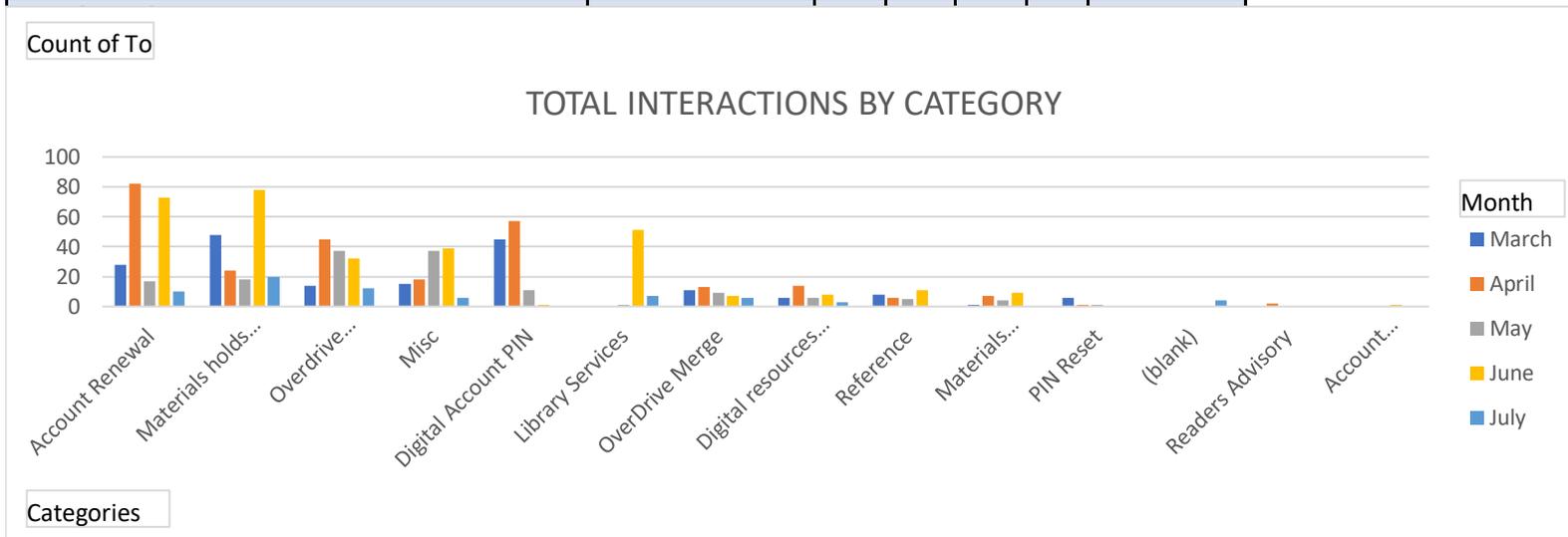
## Bravo!

- New technology and new use of the technology for all. Steep and quick learning curve. They have risen to the occasion!
- Staff collaboration, on-the-job-training, and flexibility has been tremendous.
- Thanks to Washoe County Technology Services for their assistance and willingness to collaborate on this project.

7/8/2020

## Washoe County Library System Information Services Statistics COVID-19 Closure March 15-present

Count of To	Column Labels					
Type of question	March	April	May	June	July	Grand Total
Account Renewal	28	82	17	73	10	210
Materials holds returns fines	48	24	18	78	20	188
Overdrive Download support	14	45	37	32	12	140
Misc	15	18	37	39	6	115
Digital Account PIN	45	57	11	1		114
Library Services			1	51	7	59
OverDrive Merge	11	13	9	7	6	46
Digital resources referral	6	14	6	8	3	37
Reference	8	6	5	11		30
Materials suggestions	1	7	4	9		21
PIN Reset	6	1	1			8
(blank)					4	4
Readers Advisory		2				2
Account Renewal, Materials holds returns fines				1		1







# COLLECTION UPDATE

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Debi Stears, Collection Development Manager

July 15, 2020

# Collection Response to Covid-19

EVERYTHING GOES DIGITAL



Increased spending on OverDrive Collection



Existing vendors offered additional free content



Expanded social media marketing to promote available titles

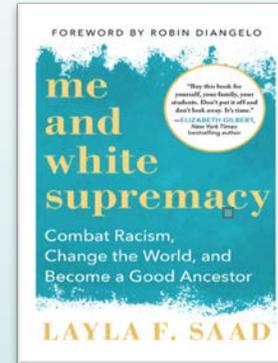


Big increase in demand

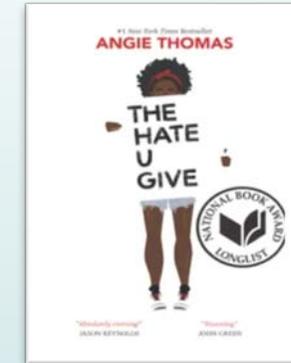
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# OverDrive #OwnVoices

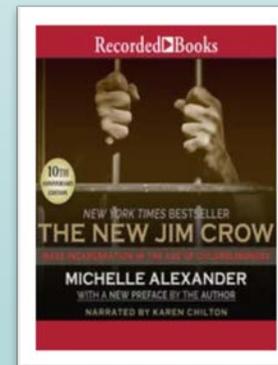
- Simultaneous Use for all patrons
- Picked up by KOLO 8 News
- Gift Funds used to increase number of copies of other titles in demand
- Ties-in with Washoe Talks: Racism in America



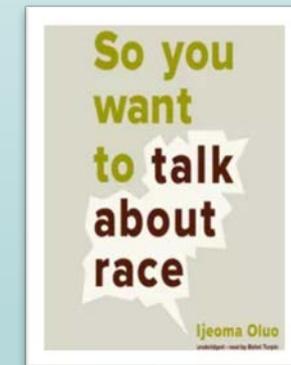
**Me and White Supremacy**  
147 checkouts



**The Hate U Give**  
227 checkouts



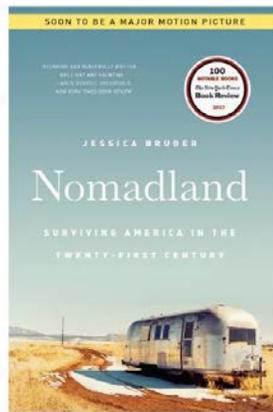
**The New Jim Crow**  
284 checkouts



**So You Want to Talk About Race**  
116 checkouts

# NEVADA READS | 2020

Read the Books. Join the Conversation.



## Simultaneous Use Copies Provided by Nevada State Library

- Nomadland offered June – August (443 checkouts so far!)
- Severance offered September - December

# Vendors expanded products



AudioBookCloud



## RomanceBookCloud

Unlimited and unrestricted  
access to a curated collection  
of romance ebooks

Read to Your Heart's Content

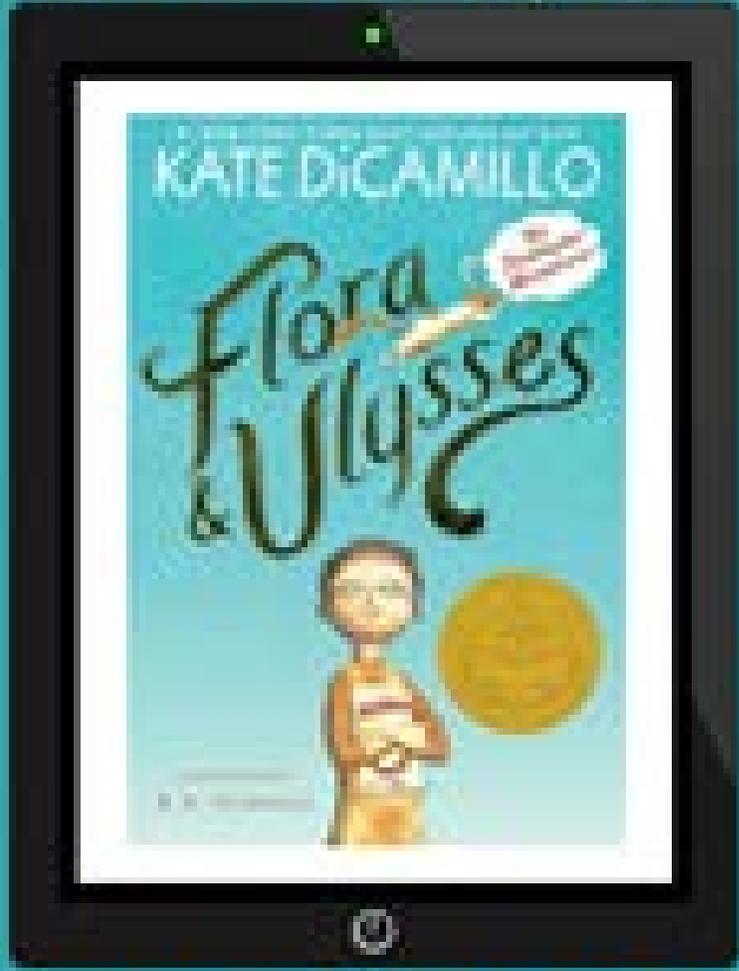


# TEEN BOOKCLOUD

ReadWatchLearn



# First Chapter Friday



June  
19  
Noon



**VIRTUAL STAFF PICKS!**

Jon C.  
Sierra View Library

Everyone likes to be read to!

# Online Usage Mar 15 – July 9

**16,445 Users**  
219,895 checkouts



**19,065 Magazines Checkouts**

**6226 new digital cards**



**1 Internet Librarian**

# Collection Priorities

during uncertain times



Fund OverDrive



Maintain Print Collection



Opening Day Collections  
Northwest and Sparks



Maintain Funds in Reserve

**TO:** Library Board of Trustees  
**FROM:** Max Conelly, Department Systems Specialist  
**RE:** Technology Update  
**DATE:** July 15, 2020

There is no written material on this item.  
An oral report will be made at the meeting

**TO:** Washoe County Library Board  
**FROM:** Jeff Scott, Library Director  
**RE:** Tacchino Trust Expenditure Update  
**DATE:** July 15, 2020

**Background:** The Library Board of Trustees receives regular monthly updates regarding the status of expenditures from the Tacchino Trust bequeathment to the Washoe County Library System.

There were no expenditures for the months of June 2020.

To date, Tacchino Trust funds has expended a total of \$471,768.72 with \$99,999.18 of those funds spent on Children's Materials.

The total Tacchino Trust funds available the beginning of July 2020 is \$440,481.28.

Washoe County approved CIP funding match for Sparks and Northwest Reno Library renovations for fiscal year 2020-2021

**Recommendation and Suggested Motion:** This agenda item is informational and does not require any action.

# 3rd QUARTER FINANCIAL REPORT

January 1, 2020 - March 31, 2020

<b>FWCL ALLOCATION GIFT FUND BALANCES</b>		<i>FWCL Allocations are provided annually between Nov and Jan dependent upon yearly book sales totals</i>									
		1/1/2020	Donations			Donation	Expenditures			Expenses	Difference
			January	February	March	Total	January	February	March	Total	Balance
Friends Allocation 2019	\$ 100,000.00										
Friends Carryover	\$ 76,328.67										
<b>TOTAL ALL FRIENDS</b>	<b>\$ 176,328.67</b>										
<b>TECH:Technology (38%)</b>											
Carryover	\$ 50,674.49										
2020 Allocation											
<b>TOTAL START</b>	<b>\$ 50,674.49</b>										
Makerspace Supplies			\$ -	\$ -	\$ -	\$ -	\$ 1,143.02	\$ 9,798.41	\$ 2,028.50	\$ 12,969.93	
Tech Supplies			\$ -	\$ -		\$ -			\$ 2,874.00	\$ 2,874.00	
System Office OTHER		See Schedule B									
Totals			\$ -	\$ -	\$ -		\$ 1,143.02	\$ 9,798.41	\$ 4,902.50		
	<b>\$ 50,674.49</b>									<b>\$ 15,843.93</b>	<b>\$ 34,830.56</b>
<b>TS:Materials (32%)</b>											
Carryover	\$ 20,290.50										
2020 Allocation	\$ 32,000.00										
<b>TOTAL START</b>	<b>\$ 52,290.50</b>										
Technical Services Material Budget encompasses all Friends of Washoe County Library Allocations and donations to Gift Funds for materials for all Library Branches. Friends allocations are generally expended between the months of May and July each year when County expenditures cease between fiscal budget years.											
<b>Programs (9%)</b>											
Carryover	\$ 13,132.64										
2020 Allocation											
<b>TOTAL START</b>	<b>\$ 13,132.64</b>										
Programs Payments			\$ -		\$ -	\$ -				\$ -	
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
	<b>\$ 13,132.64</b>					<b>\$ -</b>				<b>\$ -</b>	<b>\$ 13,132.64</b>
<b>Marketing (7%)</b>											
Carryover	\$ 15,283.28										
2020 Allocation											
<b>TOTAL START</b>	<b>\$ 15,283.28</b>										
Program Supplies						\$ -			\$ 3,287.25	\$ 3,287.25	
Social Media/Subscriptions						\$ -	\$ 521.07			\$ 521.07	
SWAG						\$ -				\$ -	
Operating Supplies					\$ 500.00	\$ 500.00	\$ 169.35	\$ 269.93	\$ 17.95	\$ 457.23	
Totals			\$ -	\$ -	\$ 500.00		\$ 690.42	\$ 269.93	\$ 3,305.20		
	<b>\$ 15,283.28</b>					<b>\$ 500.00</b>				<b>\$ 4,265.55</b>	<b>\$ 11,517.73</b>
<b>FRIENDS SUBTOTAL</b>	<b>\$ 79,090.41</b>	<i>TS Not Inc.</i>								<b>\$ 20,109.48</b>	<b>\$ 59,480.93</b>

# 3rd QUARTER FINANCIAL REPORT

January 1, 2020 - March 31, 2020

<b>FWCL ALLOCATION GIFT FUND BALANCES</b>			<i>FWCL Allocation are provided annually between Nov and Jan dependent upon yearly book sales totals</i>								
			Donations			Donation	Expenditures			Expenses	Ending Balance
		1/1/2020	January	February	March	Total	January	February	March	Total	
<b>*Training (6%)</b>											
Carryover	\$	4,932.78									
2020 Allocation											
<b>TOTAL START</b>	<b>\$</b>	<b>4,932.78</b>									
Donation						\$ -				\$ -	\$ -
Training						\$ -	\$ 962.48			\$ 962.48	
Totals			\$ -	\$ -	\$ -		\$ 962.48	\$ -	\$ -		
	<b>\$</b>	<b>4,932.78</b>				<b>\$ -</b>				<b>\$ 962.48</b>	<b>\$ 3,970.30</b>
<b>CC: *SRP Books (8%)</b>											
Carryover	\$	8,093.33									
2020 Allocation											
<b>TOTAL START</b>	<b>\$</b>	<b>8,093.33</b>									
Books		\$ 8,093.33		\$ -		\$ -				\$ -	\$ 8,093.33
SRP/Childrens OTHER		See Schedule B									
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
<b>FRIENDS SUBTOTAL</b>	<b>\$</b>	<b>92,116.52</b>								<b>\$ 21,071.96</b>	<b>\$ 71,544.56</b>
<b>SCHEDULE B</b> "Branches" that accumulate FWCL Allocations AND Donations that all combine into one account for expenditures											
			Donations			Donation	Expenditures			Expenses	Ending Balance
		1/1/2020	January	February	March	Total	January	February	March	Total	
<b>(CC)CHILDREN'S Coordinator</b>											
ERWIN	\$	-	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -			\$ -	\$ 500.00
Totals			\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>(TS) TECH SERVICE</b>											
MATERIALS (INCLUDES FWCL)	\$	44,079.80	\$ 61.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61.11
GMAGS (PERIODICALS)	\$	49,098.49		\$ 96.50		\$ 96.50	\$ 58.99	\$ 1,838.11	\$ 21.38	\$ 1,918.48	\$ 47,276.51
READING CAMPAIGN	\$	28,704.29	\$ 300.00	\$ 2,948.57		\$ 3,248.57	\$ 1,031.46	\$ 576.01	\$ 384.40	\$ 1,991.87	\$ 29,960.99
Totals			\$ 300.00	\$ 3,045.07	\$ -		\$ 1,090.45	\$ 2,414.12	\$ 405.78		
<b>(TECH) SYSTEMS OFFICE</b>											
Totals		\$ 136.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 136.44
<b>TOTAL SCHED B</b>		<b>\$ 78,000.33</b>				<b>\$ 3,845.07</b>				<b>\$ 3,910.35</b>	<b>\$ 77,935.05</b>
<b>FRIENDS TOTAL</b>	<b>\$</b>	<b>170,116.85</b>									<b>\$ 149,479.61</b>

# 3rd QUARTER FINANCIAL REPORT

January 1, 2020 - March 31, 2020

<b>BRANCH GIFT FUND TOTALS</b>		<i>Gift Funds are not maintained on any cycle, but on a continuous basis, until fully expended</i>									
	Beginning Balance	Beginning Balance	Donations			Donation	Expenditures			Expenses	Ending Balance
		1/1/2020	January	February	March	Total	January	February	March	Total	
<b>(SYS) SYSTEMWIDE</b>	\$ 693,652.03										
UN-DESIGNATED	\$ 2,383.34	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 300.00	\$ -		\$ 550.00	\$ 550.00	\$ 2,133.34
BOOK BAG SALES	\$ 1,983.50	\$ 64.00	\$ 26.00	\$ 20.00		\$ 110.00				\$ -	\$ 2,093.50
DISTRICT 3	\$ 500.00					\$ -				\$ -	\$ 500.00
HEADPHONE SALES	\$ 2,149.00	\$ 85.00	\$ 80.00	\$ 30.00		\$ 195.00				\$ -	\$ 2,344.00
FWCL HOLDING	\$ 728.39					\$ -				\$ -	\$ 728.39
INTEREST	\$ 3,145.24	\$ 1,100.58	\$ 1,423.16	\$ 1,243.24		\$ 3,766.98				\$ -	\$ 6,912.22
TACCHINO	\$ 240,481.28					\$ -				\$ -	
FURN, FIX & EQUIP	\$ 240,481.28					\$ -		\$ 22,114.00		\$ 22,114.00	
MATERIALS	\$ 200,000.00					\$ -				\$ -	
TACCHINO TOTAL						\$ -					\$ 418,367.28
WHYMAN (BOOK PAGES)	\$ 1,800.00					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800.00
<b>Totals</b>			\$ 1,349.58	\$ 1,629.16	\$ 1,393.24		\$ -	\$ -	\$ 22,664.00		\$ 434,878.73
<b>(RN) DOWNTOWN</b>	\$ 6,022.55										
UN-DESIGNATED	\$ 2,982.64	\$ 220.90	\$ 123.46	\$ 129.25		\$ 473.61	\$ 50.94	\$ 1,152.99	\$ 93.49	\$ 1,297.42	\$ 2,158.83
BENNETT	\$ 3,039.91					\$ -				\$ -	\$ 3,039.91
<b>Totals</b>			\$ 220.90	\$ 123.46	\$ 129.25		\$ 50.94	\$ 1,152.99	\$ 93.49		\$ 5,198.74
<b>(DT) DUNCAN/TRAVEL</b>	\$ 1,810.55										
UN-DESIGNATED	\$ 925.30	\$ -	\$ -	\$ -		\$ -	\$ 147.75	\$ 118.22		\$ 265.97	\$ 659.33
BERKBIGLER	\$ 885.25	\$ -	\$ -	\$ -		\$ -				\$ -	\$ 885.25
<b>Totals</b>			\$ -	\$ -	\$ -		\$ 147.75	\$ 118.22	\$ -		\$ 1,544.58
<b>(IV) INCLINE VILLAGE</b>	\$ 17,443.48										
UN-DESIGNATED	\$ 13,669.97	\$ 311.74	\$ 150.50	\$ 106.75		\$ 568.99	\$ 373.50	\$ 753.11	\$ 988.35	\$ 2,114.96	\$ 12,124.00
ROSENBERG	\$ 100.00					\$ -				\$ -	\$ 100.00
SMALLWOOD	\$ 3,673.51					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,673.51
<b>Totals</b>			\$ 311.74	\$ 150.50	\$ 106.75		\$ 373.50	\$ 753.11	\$ 988.35		\$ 15,897.51
<b>(NV) NORTH VALLEY</b>	\$ 6,220.13										
UN-DESIGNATED	\$ 2,385.25	\$ 212.43	\$ 128.61	\$ 108.76		\$ 449.80	\$ 25.35	\$ 668.73	\$ 71.33	\$ 765.41	\$ 2,069.64
WEBER	\$ -		\$ 1,800.00			\$ 1,800.00				\$ -	\$ 1,800.00
HYDRATION STATION	\$ 1,069.87									\$ -	\$ 1,069.87
<b>Totals</b>			\$ 212.43	\$ 128.61	\$ 108.76		\$ 25.35	\$ 668.73	\$ 71.33		\$ 4,939.51
<b>(NW) NORTHWEST</b>	\$ 6,436.49										
UN-DESIGNATED	\$ 6,375.91	\$ 540.20	\$ 428.74	\$ 160.20		\$ 1,129.14	\$ 589.62	\$ 1,291.49	\$ 672.78	\$ 2,553.89	\$ 4,951.16
GALLERY	\$ 60.58					\$ -			\$ -	\$ -	\$ 60.58
<b>Totals</b>			\$ 540.20	\$ 428.74	\$ 160.20		\$ 589.62	\$ 1,291.49	\$ 672.78		\$ 5,011.74

# 3rd QUARTER FINANCIAL REPORT

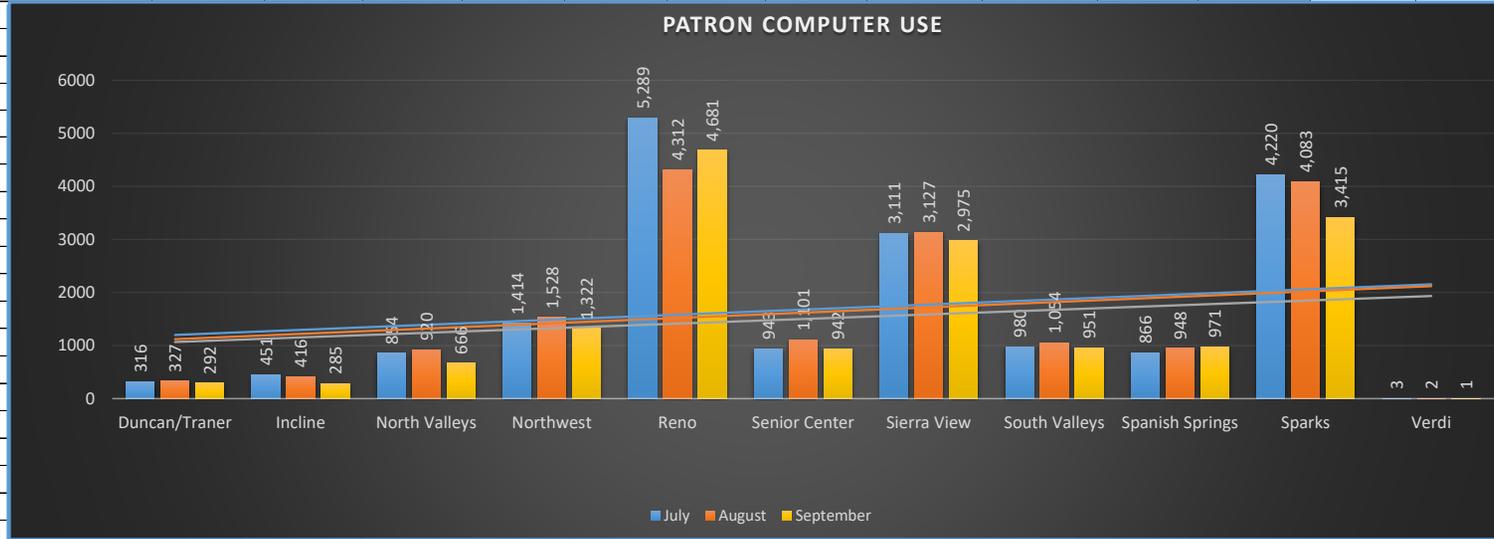
January 1, 2020 - March 31, 2020

<b>BRANCH GIFT FUND TOTALS</b>											
<i>Gift Funds are not maintained on any cycle, but on a continuous basis, until fully expended</i>											
	Beginning Balance	Beginning Balance 1/1/2020	Donations			Total	Expenditures			Total	Ending Balance
			January	February	March		January	February	March		
<b>(SC) SENIOR CENTE</b>	\$ 46.21										
UN-DESIGNATED		\$ 1,044.30	\$ 0.75	\$ 0.50	\$ 1.25	\$ -			\$ -	\$ 1,045.55	
Totals			\$ -	\$ 0.75	\$ 0.50		\$ -	\$ -	\$ -	\$ 1,045.55	
<b>(SV) SIERRA VIEW</b>	\$ 6,427.85										
UN-DESIGNATED		\$ 8,819.14	\$ 414.33	\$ 449.10	\$ 283.10	\$ 1,146.53	\$ 605.10	\$ 1,090.86	\$ 918.64	\$ 2,614.60	\$ 7,351.07
Totals			\$ 414.33	\$ 449.10	\$ 283.10		\$ 605.10	\$ 1,090.86	\$ 918.64	\$ 7,351.07	
<b>(SO) SOUTH VALLE</b>	\$ 15,520.98										
UN-DESIGNATED		\$ 13,849.70	\$ 661.75	\$ 686.84	\$ 567.50	\$ 1,916.09	\$ 296.75	\$ 756.92	\$ 234.76	\$ 1,288.43	\$ 14,477.36
GALLERY		\$ 486.79				\$ -				\$ -	\$ 486.79
STEAM		\$ 1,184.49				\$ -			\$ 307.99	\$ 307.99	\$ 876.50
Totals			\$ 661.75	\$ 686.84	\$ 567.50		\$ -	\$ 756.92	\$ 542.75	\$ 15,840.65	
<b>(SS) SPANISH SPRIN</b>	\$ 18,120.04										
UN-DESIGNATED		\$ 15,561.65	\$ 978.14	\$ 520.24	\$ 363.00	\$ 1,861.38	\$ 447.58	\$ 2,908.55	\$ 186.10	\$ 3,542.23	\$ 13,880.80
KERMOADE		\$ 58.39				\$ -				\$ -	\$ 58.39
HARTUNG		\$ 2,500.00				\$ -				\$ -	\$ 2,500.00
Totals			\$ 978.14	\$ 520.24	\$ 363.00		\$ 447.58	\$ 2,908.55	\$ 186.10	\$ 16,439.19	
<b>(SP) SPARKS</b>	\$ 20,613.81										
UN-DESIGNATED		\$ 20,613.81	\$ 555.00	\$ 604.80	\$ 219.74	\$ 1,379.54	\$ 665.99	\$ 321.39		\$ 987.38	\$ 21,005.97
Totals			\$ 555.00	\$ 604.80	\$ 219.74		\$ -	\$ 665.99	\$ 321.39	\$ 21,005.97	
<b>(VE) VERDI</b>	\$ 304.28										
UN-DESIGNATED		\$ 304.28	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 304.28
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 304.28	
<b>ANCH GIFT TOTALS:</b>		\$ 837,073.77	\$ 5,244.07	\$ 4,722.20	\$ 3,332.04	\$ 15,098.31	\$ 2,239.84	\$ 9,406.86	\$ 26,458.83	\$ 38,402.28	\$ 529,457.52
<b>GRAND TOTAL GIFT FUNDS</b>											\$ 678,937.13

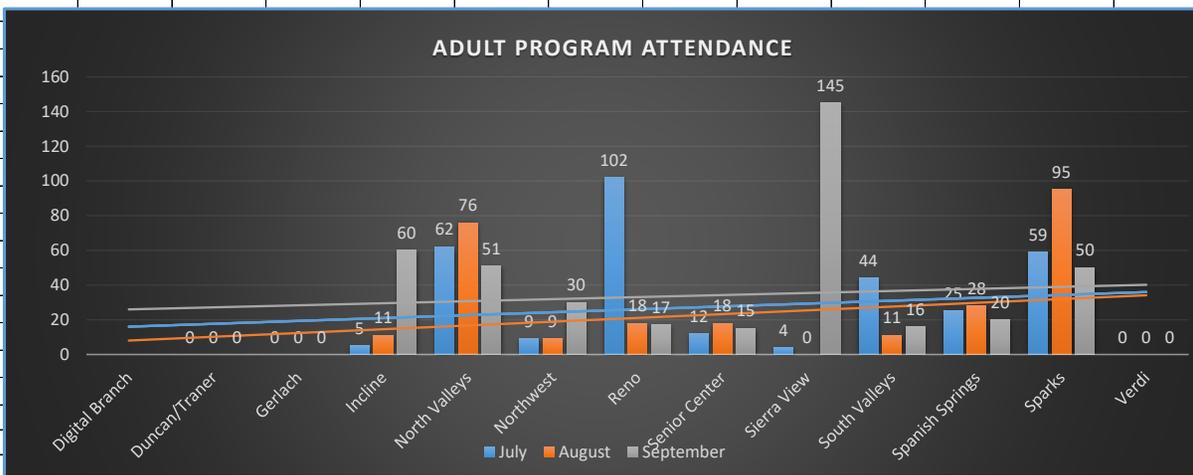
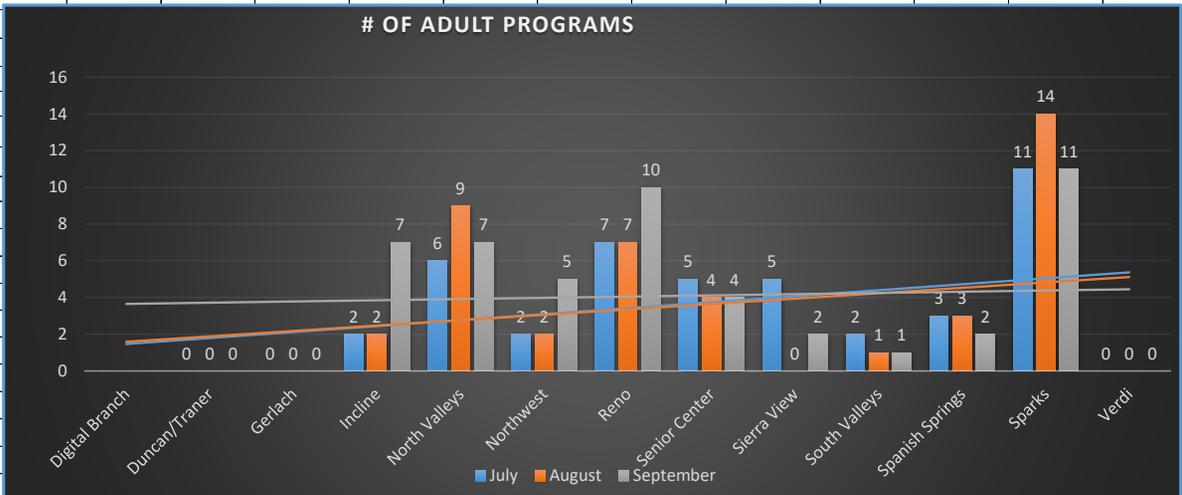
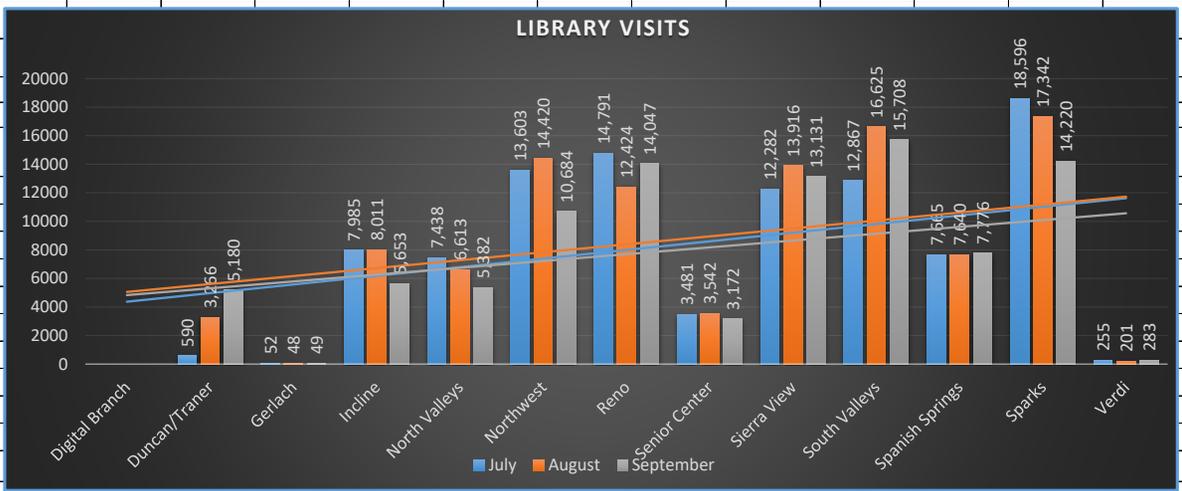
# Washoe County Library System is a Community Hub



FY 19/20 First Quarter	Patron Computer Use						Library Visits			# of Programs Adult			Program Attendance Adult		
	BRANCH ACTIVITY	July	August	September	July	August	September	July	August	September	July	August	September		
		Digital Branch													
Duncan/Traner	316	327	292	590	3,266	5,180	0	0	0	0	0	0			
Gerlach	0	0	0	52	48	49	0	0	0	0	0	0			
Incline	451	416	285	7,985	8,011	5,653	2	2	7	5	11	60			
North Valleys	854	920	666	7,438	6,613	5,382	6	9	7	62	76	51			
Northwest	1,414	1,528	1,322	13,603	14,420	10,684	2	2	5	9	9	30			
Reno	5,289	4,312	4,681	14,791	12,424	14,047	7	7	10	102	18	17			
Senior Center	943	1,101	942	3,481	3,542	3,172	5	4	4	12	18	15			
Sierra View	3,111	3,127	2,975	12,282	13,916	13,131	5	0	2	4	0	145			
South Valleys	980	1,054	951	12,867	16,625	15,708	2	1	1	44	11	16			
Spanish Springs	866	948	971	7,665	7,640	7,776	3	3	2	25	28	20			
Sparks	4,220	4,083	3,415	18,596	17,342	14,220	11	14	11	59	95	50			
Verdi	3	2	1	255	201	283	0	0	0	0	0	0			
<b>Total:</b>	<b>18,447</b>	<b>17,818</b>	<b>16,501</b>	<b>99,605</b>	<b>104,048</b>	<b>95,285</b>	<b>43</b>	<b>42</b>	<b>49</b>	<b>322</b>	<b>266</b>	<b>404</b>			



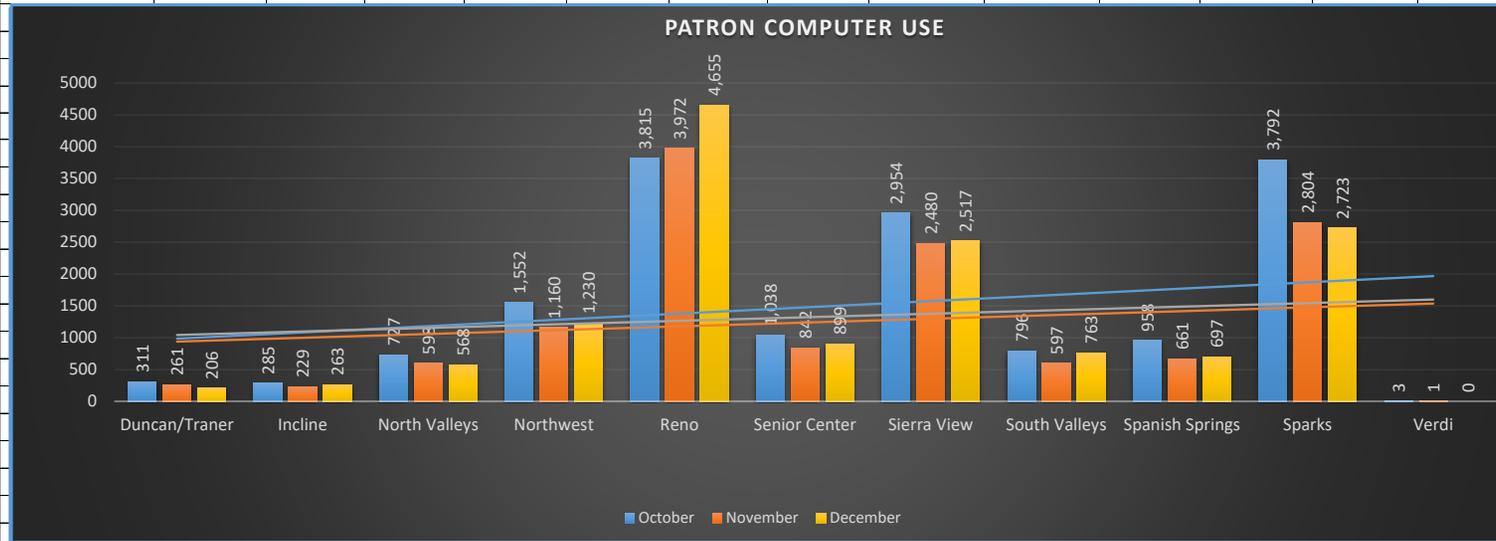
Note: Digital Branch includes ebooks, audiobooks, magazine checkouts  
 Duncan Traner & Verdi reflect public hours only  
 Gerlach reflects both public and school hours



## Washoe County Library System is a Community Hub



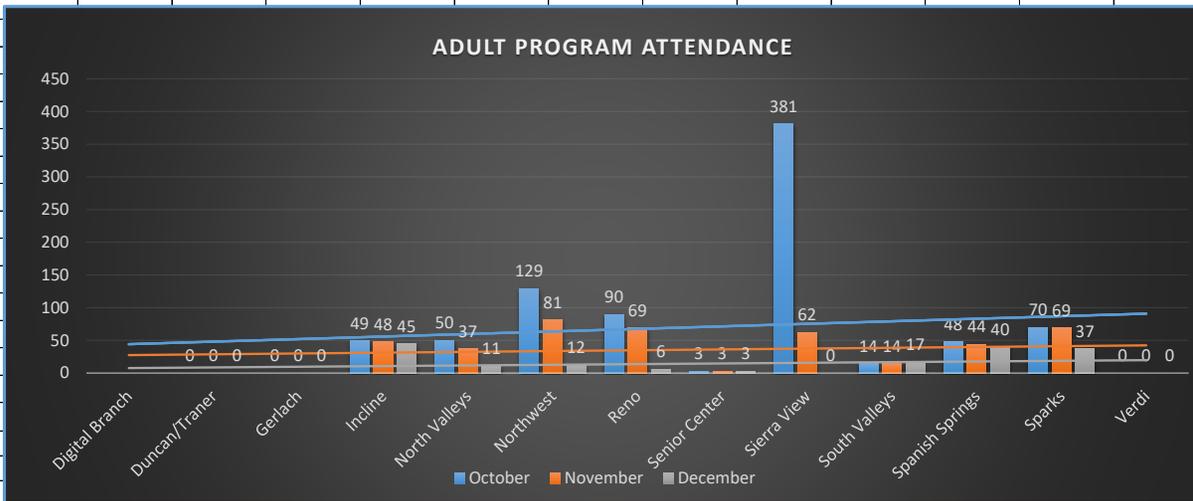
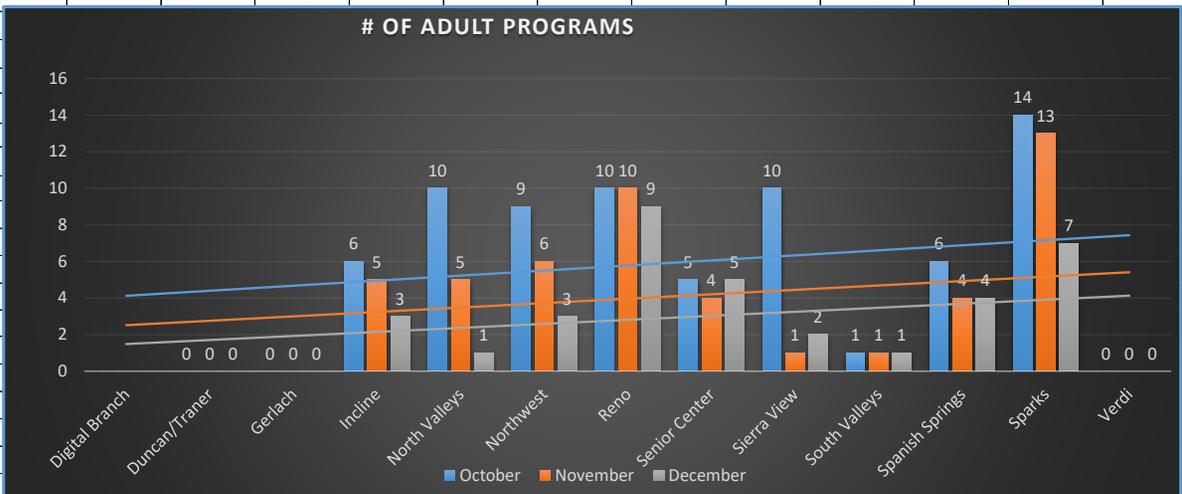
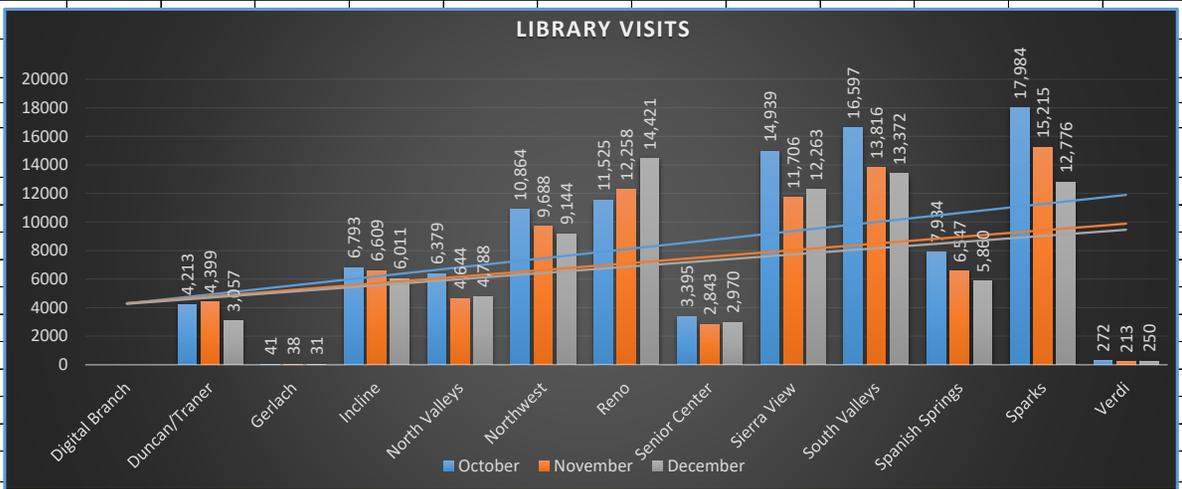
FY 19/20 Second Quarter BRANCH ACTIVITY	Patron Computer Use			Library Visits			# of Programs Adult			Program Attendance Adult		
	October	November	December	October	November	December	October	November	December	October	November	December
	Digital Branch											
Duncan/Traner	311	261	206	4,213	4,399	3,057	0	0	0	0	0	0
Gerlach	0	0	0	41	38	31	0	0	0	0	0	0
Incline	285	229	263	6,793	6,609	6,011	6	5	3	49	48	45
North Valleys	727	598	568	6,379	4,644	4,788	10	5	1	50	37	11
Northwest	1,552	1,160	1,230	10,864	9,688	9,144	9	6	3	129	81	12
Reno	3,815	3,972	4,655	11,525	12,258	14,421	10	10	9	90	69	6
Senior Center	1,038	842	899	3,395	2,843	2,970	5	4	5	3	3	3
Sierra View	2,954	2,480	2,517	14,939	11,706	12,263	10	1	2	381	62	0
South Valleys	796	597	763	16,597	13,816	13,372	1	1	1	14	14	17
Spanish Springs	958	661	697	7,934	6,547	5,860	6	4	4	48	44	40
Sparks	3,792	2,804	2,723	17,984	15,215	12,776	14	13	7	70	69	37
Verdi	3	1	0	272	213	250	0	0	0	0	0	0
<b>Total:</b>	<b>16,231</b>	<b>13,605</b>	<b>14,521</b>	<b>100,936</b>	<b>87,976</b>	<b>84,943</b>	<b>71</b>	<b>49</b>	<b>35</b>	<b>834</b>	<b>427</b>	<b>171</b>



Note: Digital Branch includes ebooks, audiobooks, magazine checkouts

Duncan Traner & Verdi reflect public hours only

Gerlach reflects both public and school hours

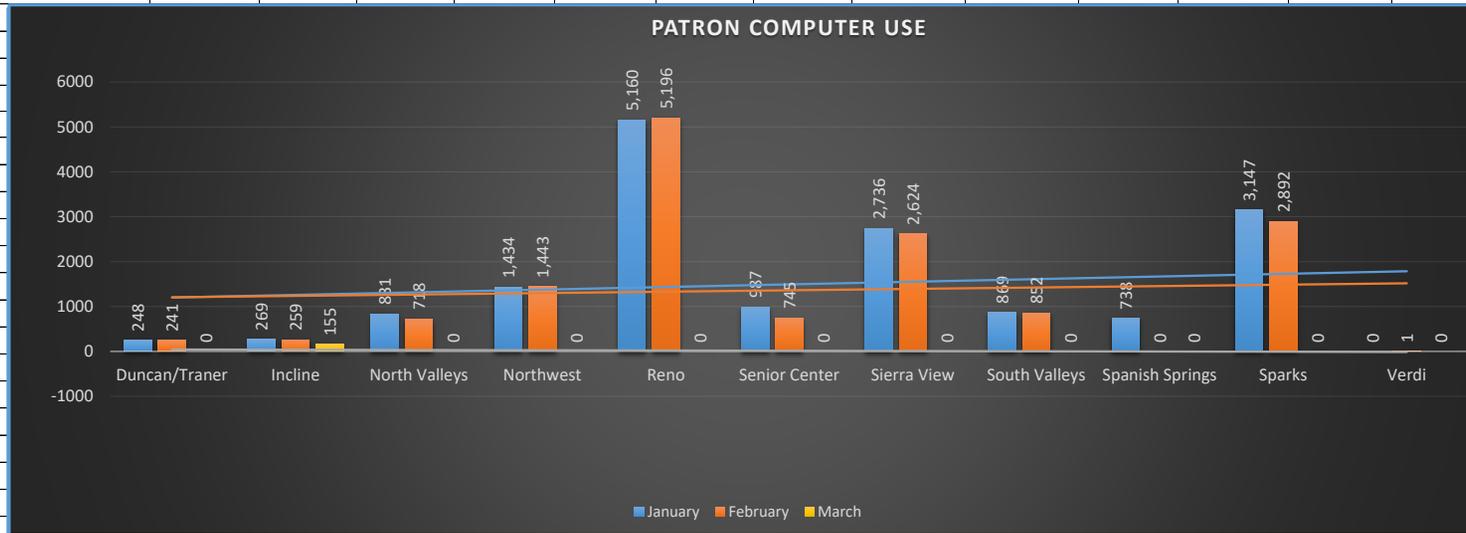


## Washoe County Library System is a Community Hub



FY 19/20 Third Quarter BRANCH ACTIVITY	Patron Computer Use			Library Visits			# of Programs Adult			Program Attendance Adult		
	January	February	March	January	February	March	January	February	March	January	February	March
	Digital Branch											
Duncan/Traner	248	241	0	4,894	4,707	1,391	0	0	0	0	0	0
Gerlach	0	2	0	46	33	0	0	0	1	0	0	8
Incline	269	259	155	5,418	7,281	3,552	1	6	1	11	77	12
North Valleys	831	718	0	6,374	5,511	2,741	1	2	5	8	27	30
Northwest	1,434	1,443	0	11,159	13,224	5,284	5	7	0	91	93	0
Reno	5,160	5,196	0	15,745	17,307	7,507	12	7	7	205	99	59
Senior Center	987	745	0	3,232	2,704	1,160	3	4	2	8	16	0
Sierra View	2,736	2,624	0	14,209	17,036	6,376	4	4	4	4	8	5
South Valleys	869	852	0	16,693	17,280	8,185	6	5	5	53	32	10
Spanish Springs	738	0	0	6,859	9,606	3,481	6	4	0	53	43	0
Sparks	3,147	2,892	0	15,949	19,644	8,436	15	14	0	93	72	31
Verdi	0	1	0	220	221	0	0	0	0	0	0	0
<b>Total:</b>	<b>16,419</b>	<b>14,973</b>	<b>155</b>	<b>100,798</b>	<b>114,554</b>	<b>48,113</b>	<b>53</b>	<b>53</b>	<b>25</b>	<b>526</b>	<b>467</b>	<b>155</b>

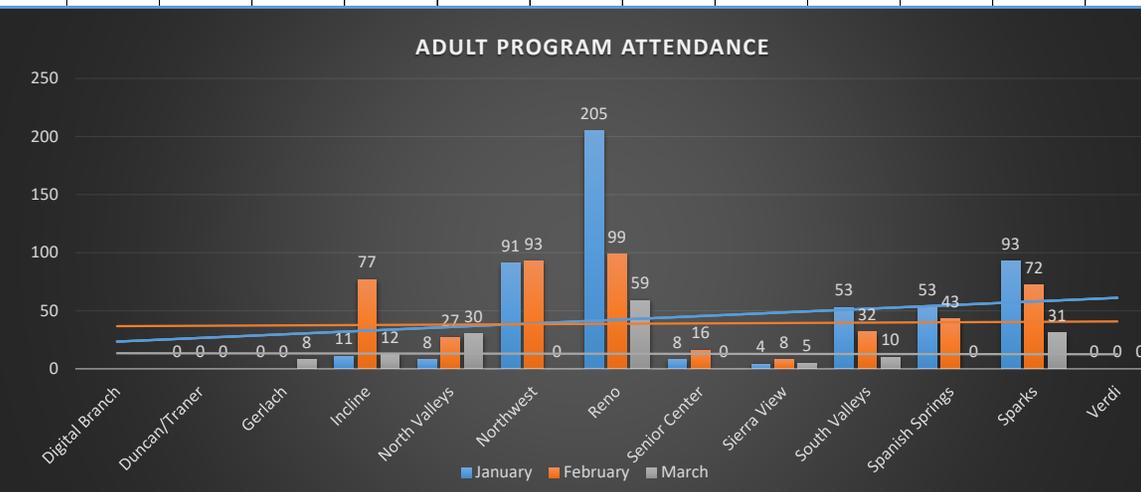
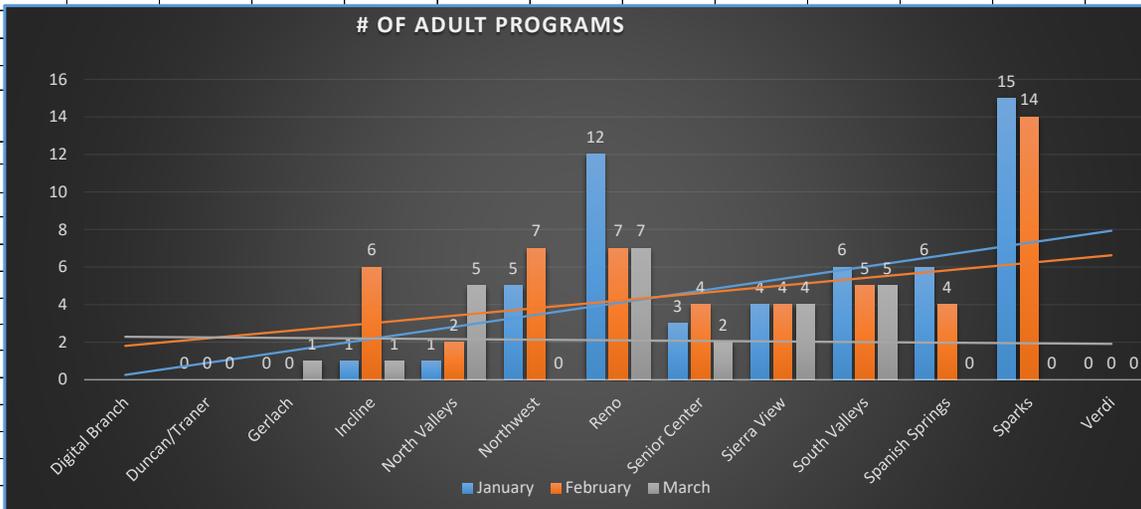
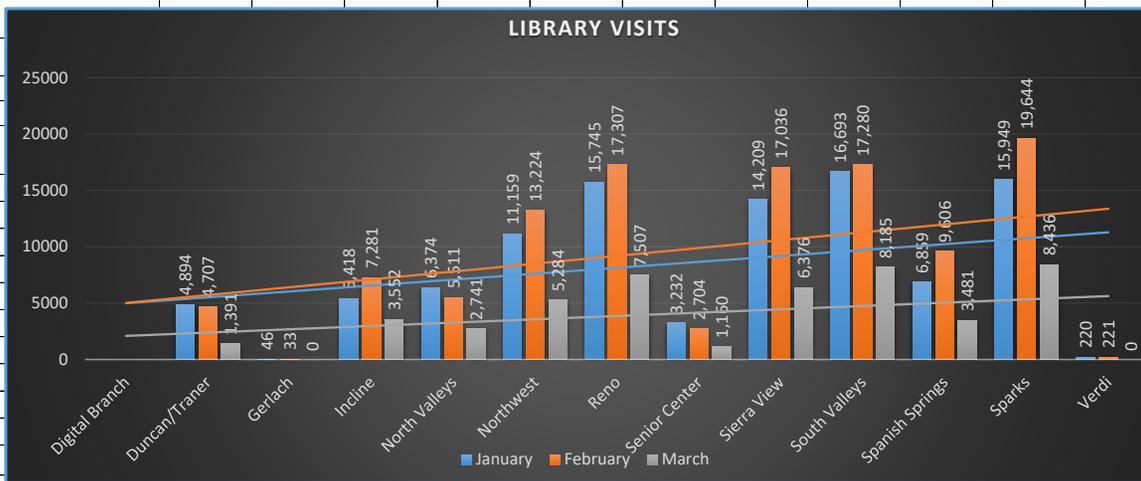
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Note: Digital Branch includes ebooks, audiobooks, magazine checkouts

Duncan Traner & Verdi reflect public hours only

Gerlach reflects both public and school hours

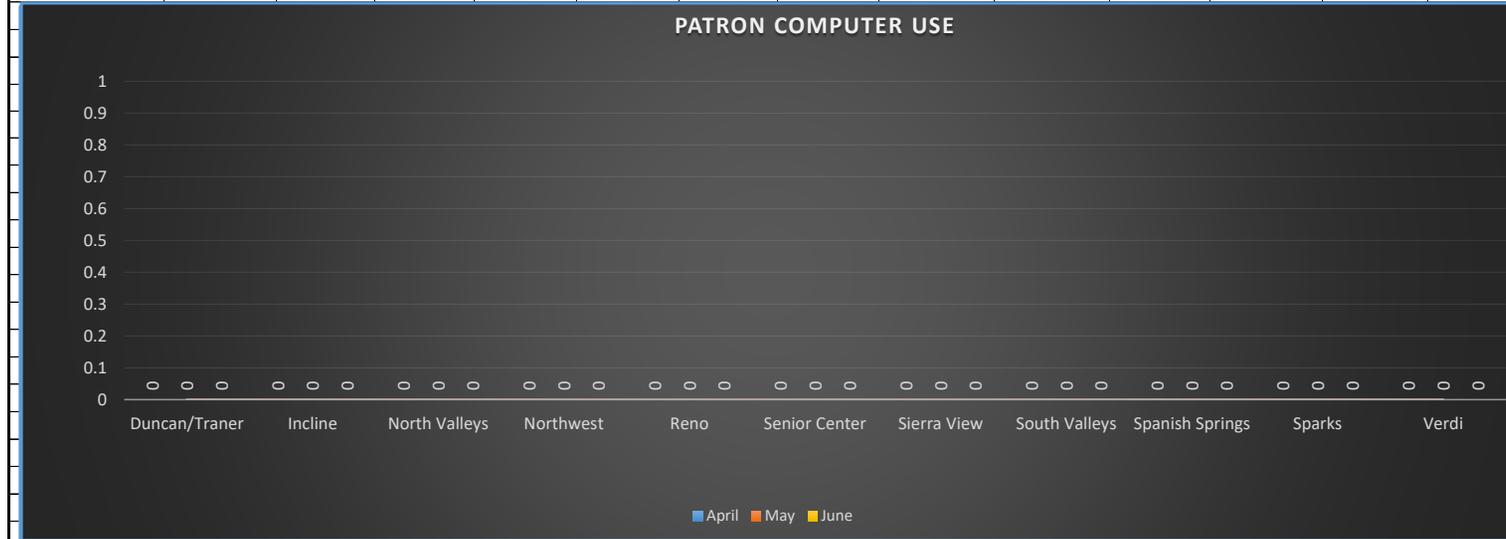


## Washoe County Library System is a Community Hub



FY 19/20 Fourth Quarter	Patron Computer Use			Library Visits			# of Programs Adult			Program Attendance Adult		
	April	May	June	April	May	June	April	May	June	April	May	June
	<b>BRANCH ACTIVITY</b>											
Digital Branch												
Duncan/Traner	0	0	0	0	0	0	0	0	0	0	0	0
Gerlach	0	0	0	0	0	0	1	2	1	9	23	187
Incline	0	0	0	0	0	0	0	0	0	0	0	0
North Valleys	0	0	0	0	0	0	0	0	0	0	0	0
Northwest	0	0	0	260	67	0	0	0	0	0	0	0
Reno	0	0	0	0	294	0	0	0	0	0	0	0
Senior Center	0	0	0	0	0	0	0	0	0	0	0	0
Sierra View	0	0	0	0	0	0	4	0	0	5	0	0
South Valleys	0	0	0	317	21	0	0	0	0	0	0	0
Spanish Springs	0	0	0	0	1	0	0	0	0	0	0	0
Sparks	0	0	0	30	82,774	0	0	0	0	0	0	0
Verdi	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>607</b>	<b>83,157</b>	<b>0</b>	<b>5</b>	<b>2</b>	<b>1</b>	<b>14</b>	<b>23</b>	<b>187</b>

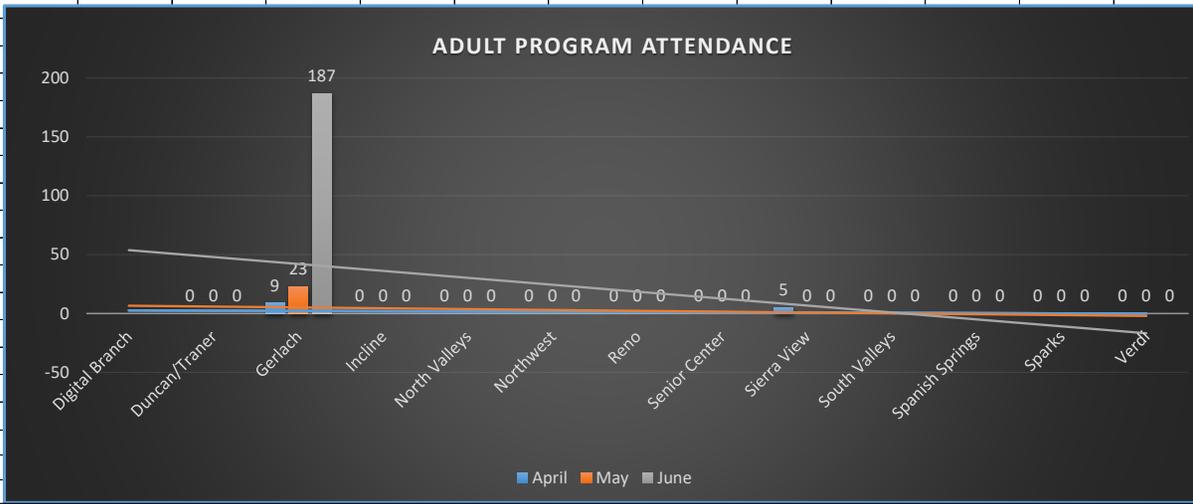
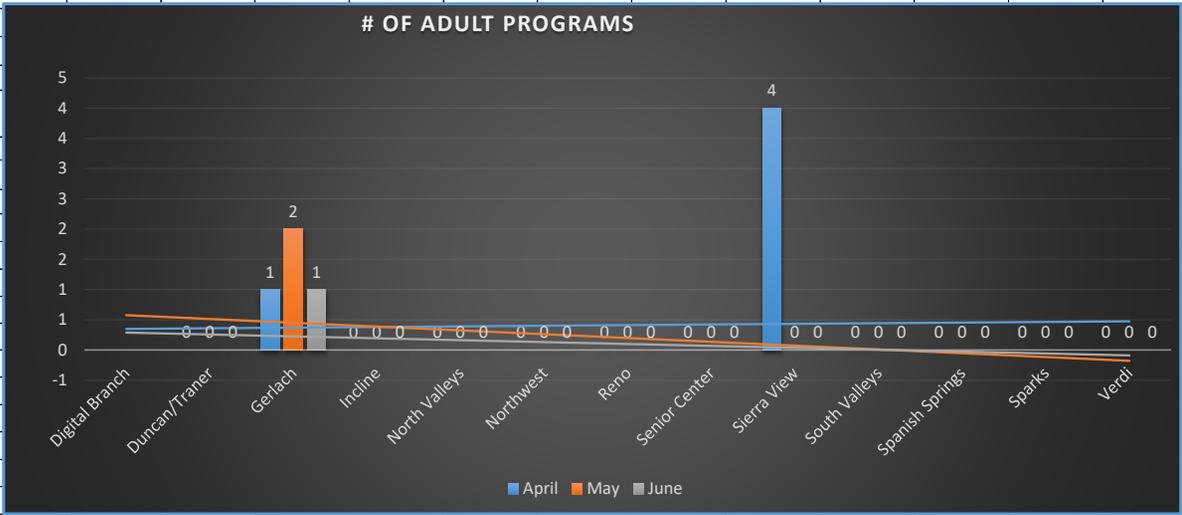
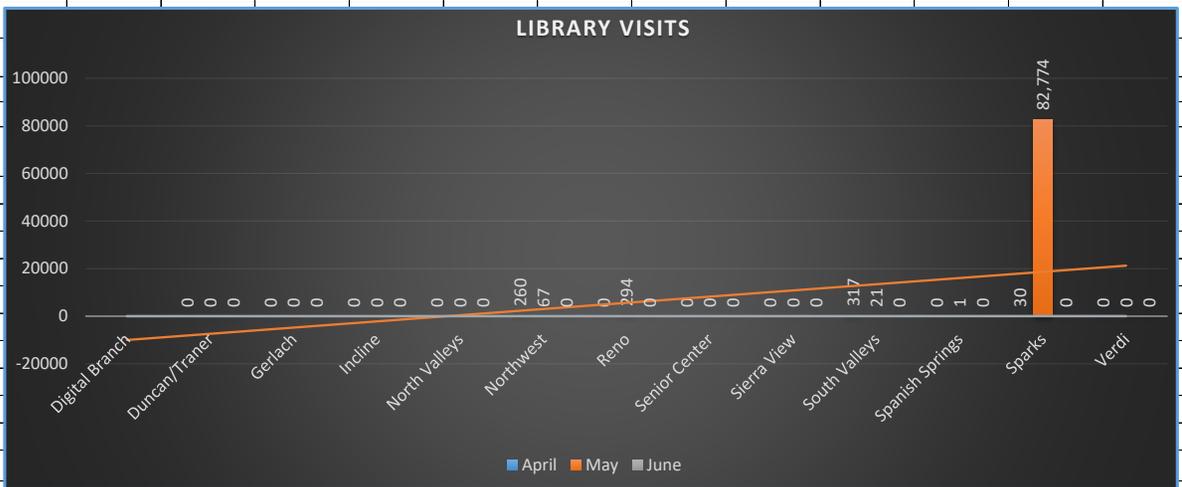
**NOTE: DUE TO GATE COUNT PROBLEMS AT SO, A PERCENTAGE OF CHECKOUTS TO GATE COUNTS (.65%) PRIOR TO NEW GATES BEING INSTALLED IS BEING USED TO DETERMINE CURRENT NUMBERS**



Note: Digital Branch includes ebooks, audiobooks, magazine checkouts

Duncan Traner & Verdi reflect public hours only

Gerlach reflects both public and school hours

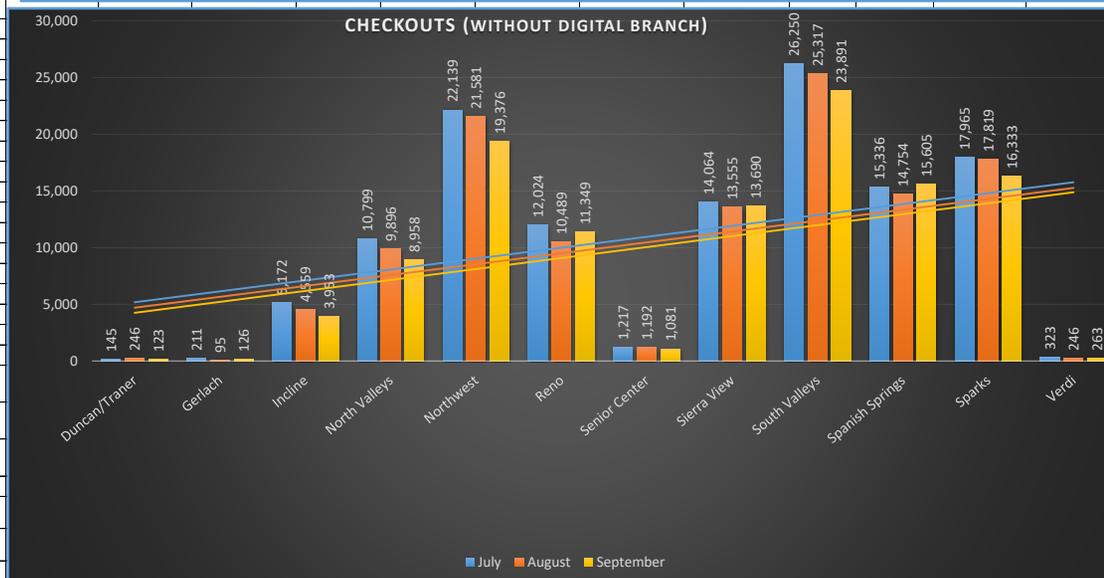
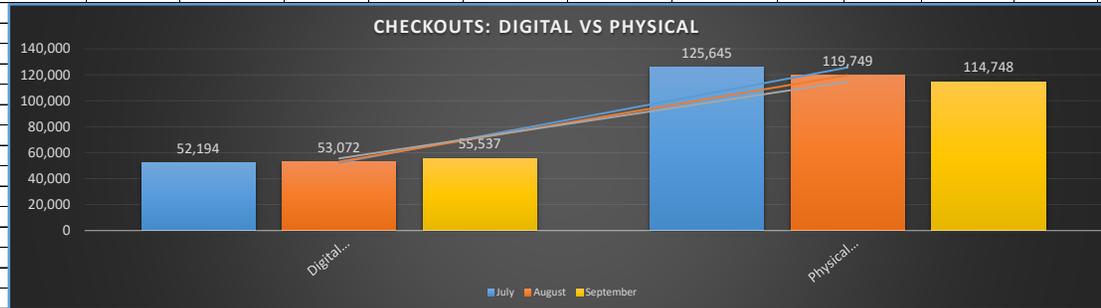


**Washoe County Library System**  
**Wants Residents to Know Their Community**



FY 19/20 First Quarter	Checkouts			Reference			Digital Visits			# of Outreach			Outreach Attendance		
	July	August	September	July	August	September	July	August	September	Adult			Adult		
										July	August	September	July	August	September
<b>BRANCH ACTIVITY</b>															
Digital Branch	52,194	53,072	55,537				168,348	199,304	204,682						
Duncan/Traner	145	246	123	21	15	29				0	0	0	0	0	0
Gerlach	211	95	126	0	0	0				0	0	0	0	0	0
Incline	5,172	4,559	3,953	383	355	292				0	2	2	0	41	47
North Valleys	10,799	9,896	8,958	553	598	545				0	0	0	0	0	0
Northwest	22,139	21,581	19,376	784	479	474				0	0	0	0	0	0
Reno	12,024	10,489	11,349	1,000	765	771				5	4	6	56	87	219
Senior Center	1,217	1,192	1,081	116	162	80				0	0	0	0	0	0
Sierra View	14,064	13,555	13,690	1,055	968	1,090				0	2	0	0	216	0
South Valleys	26,250	25,317	23,891	737	696	613				0	0	0	0	0	0
Spanish Springs	15,336	14,754	15,605	859	886	881				0	1	0	0	97	0
Sparks	17,965	17,819	16,333	985	1,147	744				0	0	0	0	0	0
Verdi	323	246	263	16	20	17				0	0	0	0	0	0
<b>Total:</b>	<b>177,839</b>	<b>172,821</b>	<b>170,285</b>	<b>6,509</b>	<b>6,091</b>	<b>5,536</b>	<b>168,348</b>	<b>199,304</b>	<b>204,682</b>	<b>5</b>	<b>9</b>	<b>8</b>	<b>56</b>	<b>441</b>	<b>266</b>
Physical checkouts	125,645	119,749	114,748												

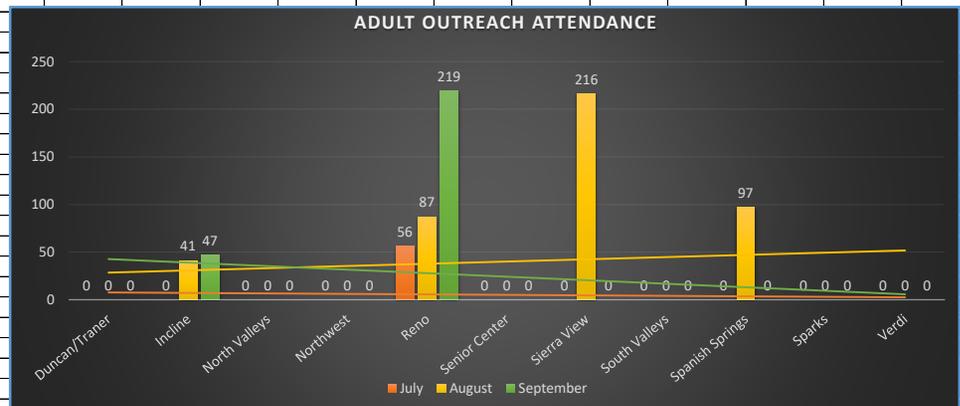
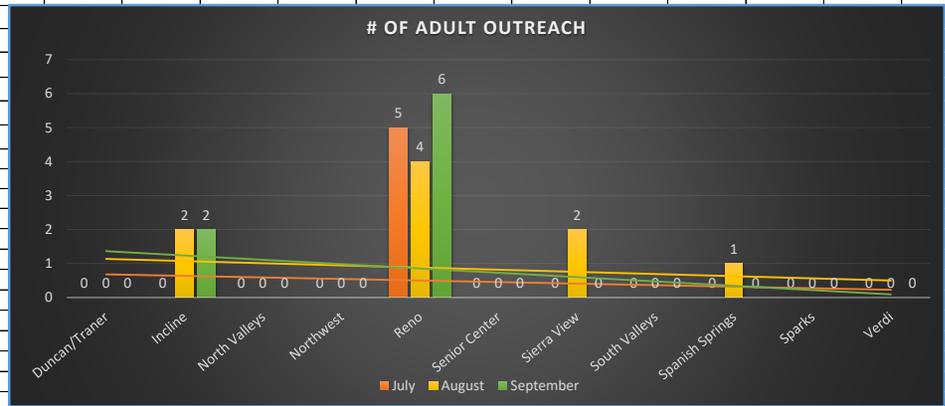
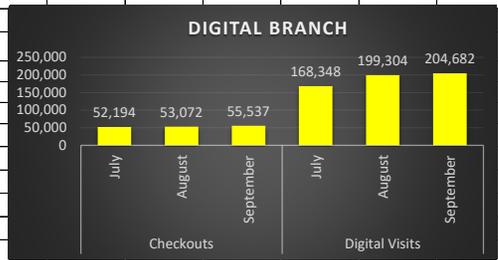
**NOTE: Administration outreach numbers are now being recorded with the closest branch's service area**

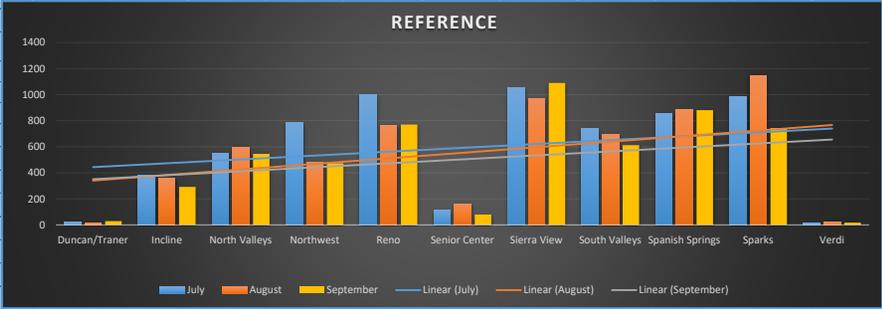


Note: Digital Branch includes ebooks, audiobooks, magazine checkouts

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Gerlach reflects both public and school hours



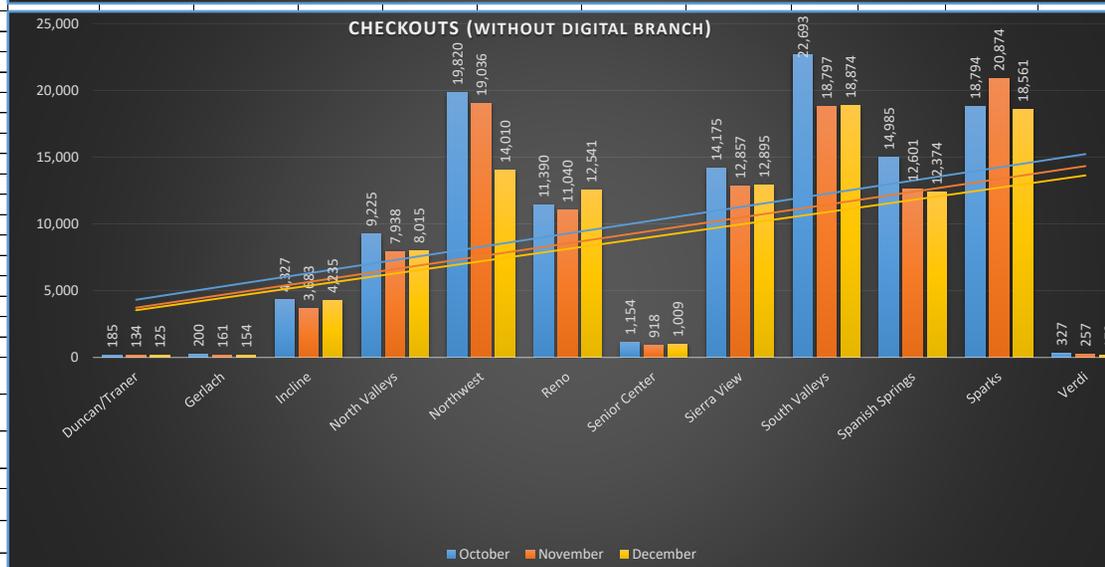
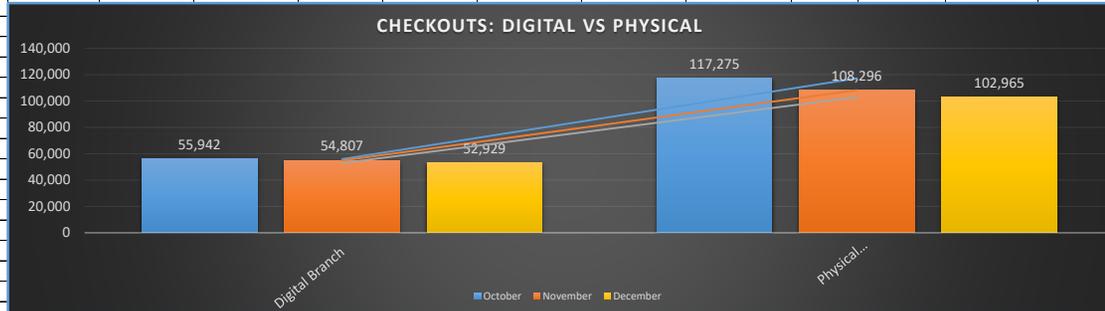


**Washoe County Library System  
Wants Residents to Know Their Community**

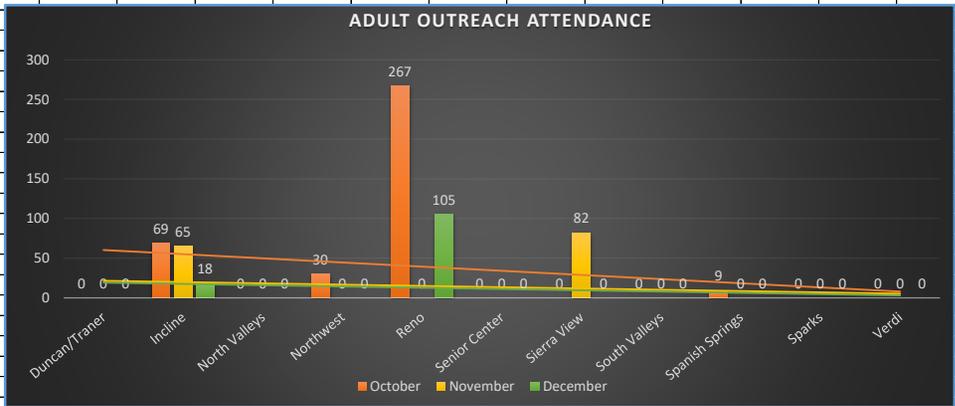
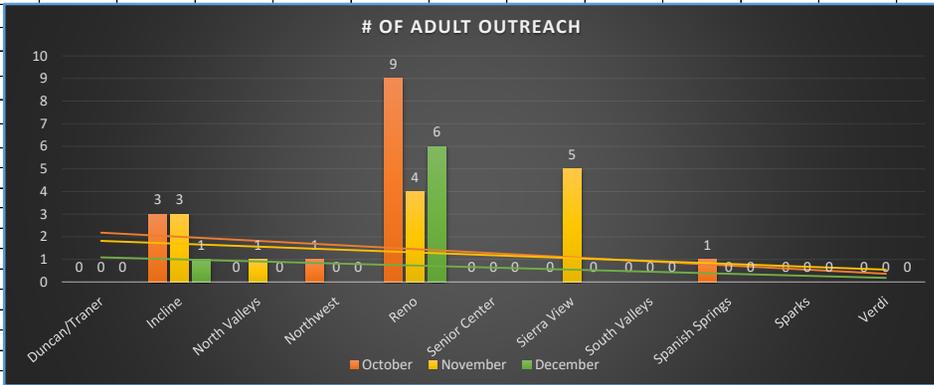
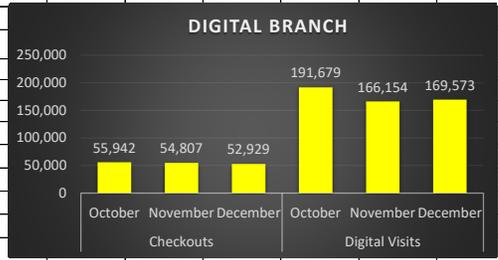


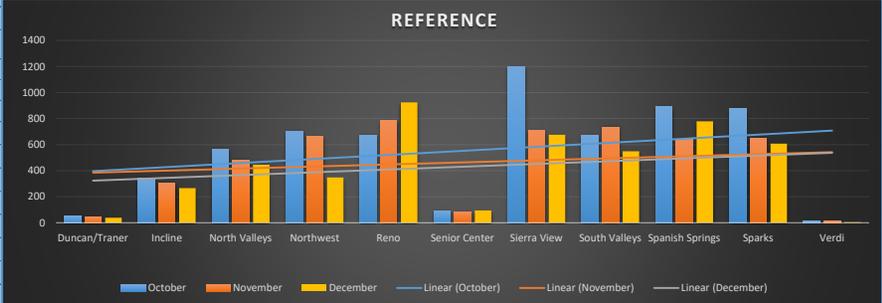
FY 19/20 Second Quarter	Checkouts			Reference			Digital Visits			# of Outreach Adult			Outreach Attendance Adult		
	October	November	December	October	November	December	October	November	December	October	November	December	October	November	December
	BRANCH ACTIVITY														
Digital Branch	55,942	54,807	52,929				191,679	166,154	169,573						
Duncan/Traner	185	134	125	54	46	38				0	0	0	0	0	0
Gerlach	200	161	154	0	0	0				0	0	0	0	0	0
Incline	4,327	3,683	4,235	340	302	266				3	3	1	69	65	18
North Valleys	9,225	7,938	8,015	561	483	446				0	1	0	0	0	0
Northwest	19,820	19,036	14,010	698	663	348				1	0	0	30	0	0
Reno	11,390	11,040	12,541	675	785	925				9	4	6	267	0	105
Senior Center	1,154	918	1,009	92	83	95				0	0	0	0	0	0
Sierra View	14,175	12,857	12,895	1,195	707	676				0	5	0	0	82	0
South Valleys	22,693	18,797	18,874	671	736	549				0	0	0	0	0	0
Spanish Springs	14,985	12,601	12,374	895	638	779				1	0	0	9	0	0
Sparks	18,794	20,874	18,561	879	646	608				0	0	0	0	0	0
Verdi	327	257	172	14	11	4				0	0	0	0	0	0
<b>Total:</b>	<b>173,217</b>	<b>163,103</b>	<b>155,894</b>	<b>6,074</b>	<b>5,100</b>	<b>4,734</b>	<b>191,679</b>	<b>166,154</b>	<b>169,573</b>	<b>14</b>	<b>13</b>	<b>7</b>	<b>375</b>	<b>147</b>	<b>123</b>
Physical checkouts	117,275	108,296	102,965												

NOTE: Administration outreach numbers are now being recorded with the closest branch's service area



Note: Digital Branch includes ebooks, audiobooks, magazine checkouts  
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 Gerlach reflects both public and school hours





**Washoe County Library System  
Wants Residents to Know Their Community**

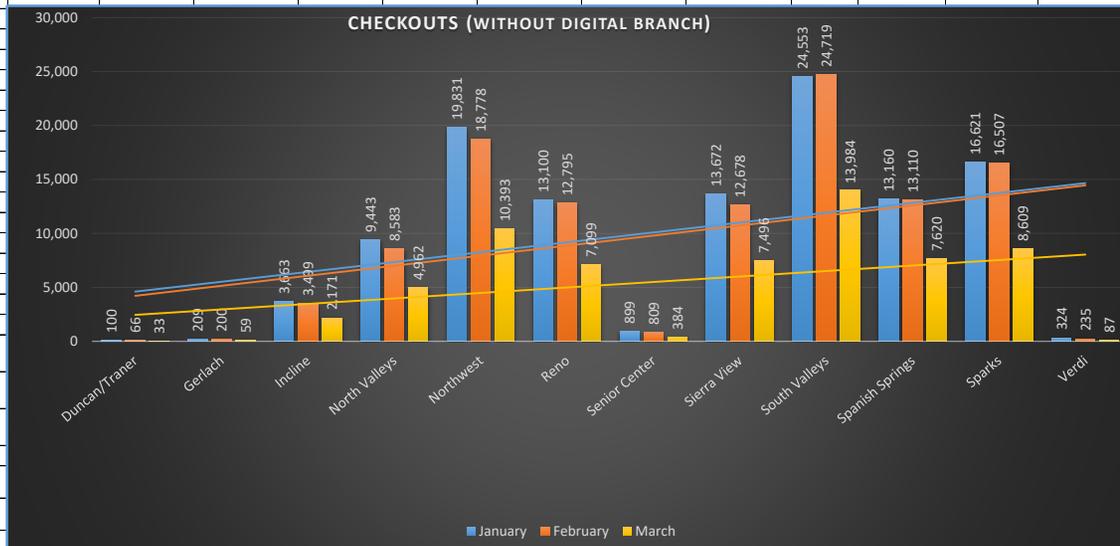
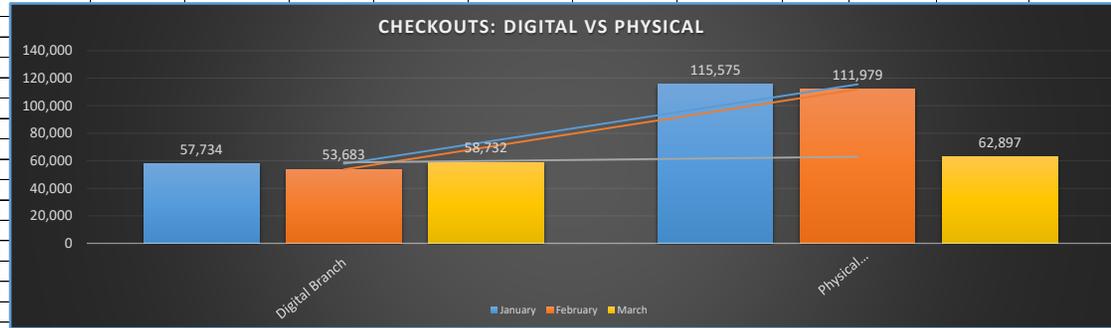


FY 19/20 Third Quarter	Checkouts			Reference			Digital Visits			# of Outreach Adult			Outreach Attendance Adult		
	January	February	March	January	February	March	January	February	March	January	February	March	January	February	March
	BRANCH ACTIVITY														
Digital Branch	57,734	53,683	58,732				185,443	168,960	190,183						
Duncan/Traner	100	66	33	20	17	2				0	0	0	0	0	0
Gerlach	209	200	59	0	1	0				0	0	0	0	0	0
Incline	3,663	3,499	2,171	190	375	101				2	1	1	22	60	0
North Valleys	9,443	8,583	4,962	699	497	217				1	0	0	0	0	0
Northwest	19,831	18,778	10,393	555	1,596	0				0	0	0	0	0	0
Reno	13,100	12,795	7,099	1,055	1,198	29				3	0	0	190	0	0
Senior Center	899	809	384	108	135	46				0	0	0	0	0	0
Sierra View	13,672	12,678	7,496	793	885	366				0	0	0	0	0	0
South Valleys	24,553	24,719	13,984	756	682	0				0	0	0	0	0	0
Spanish Springs	13,160	13,110	7,620	798	814	0				0	0	0	0	0	0
Sparks	16,621	16,507	8,609	881	783	110				1	0	0	13	0	0
Verdi	324	235	87	8	11	0				0	0	0	0	0	0
<b>Total:</b>	<b>173,309</b>	<b>165,662</b>	<b>121,629</b>	<b>5,863</b>	<b>6,994</b>	<b>871</b>	<b>185,443</b>	<b>168,960</b>	<b>190,183</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>225</b>	<b>60</b>	<b>0</b>

Physical checkouts 115,575 111,979 62,897

**NOTE: DUE TO THE COVID 19 VIRUS, THE LIBRARY CLOSED ON MARCH 15 SO STATISTICS WILL REFLECT THAT CLOSURE**

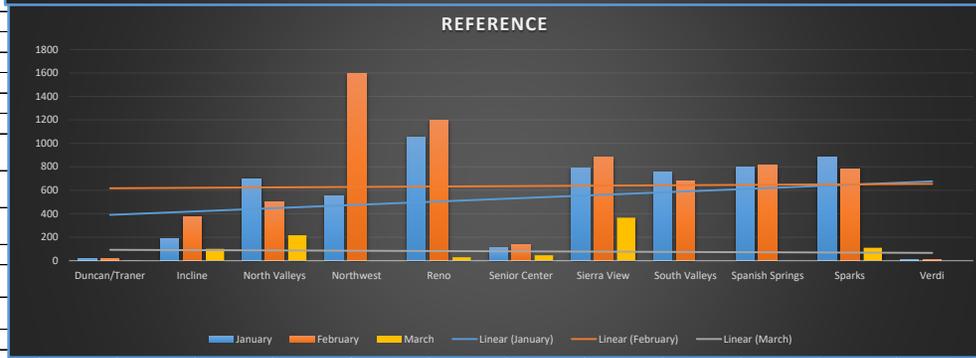
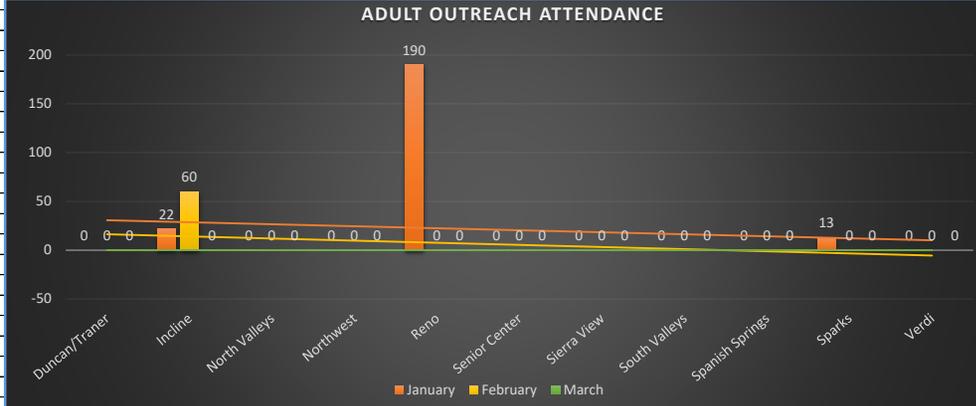
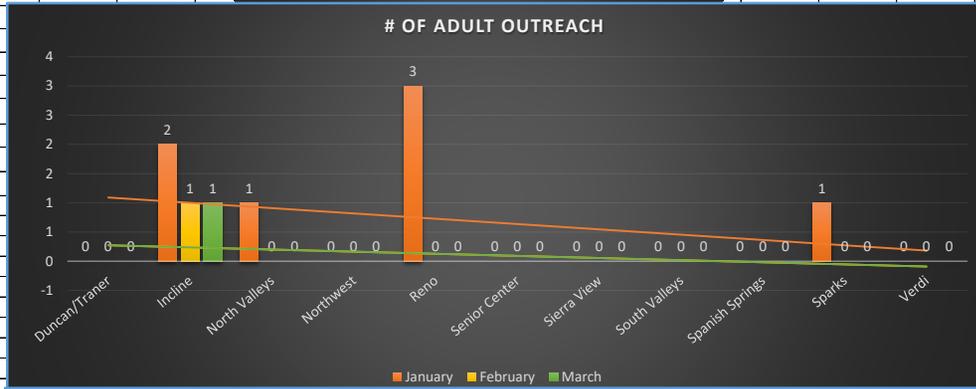
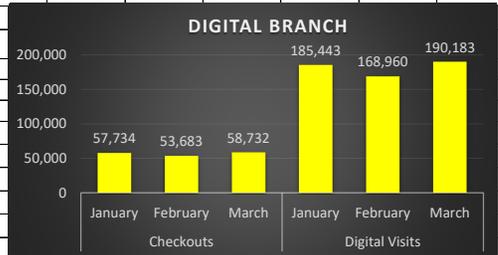
NOTE: Administration outreach numbers are now being recorded with the closest branch's service area



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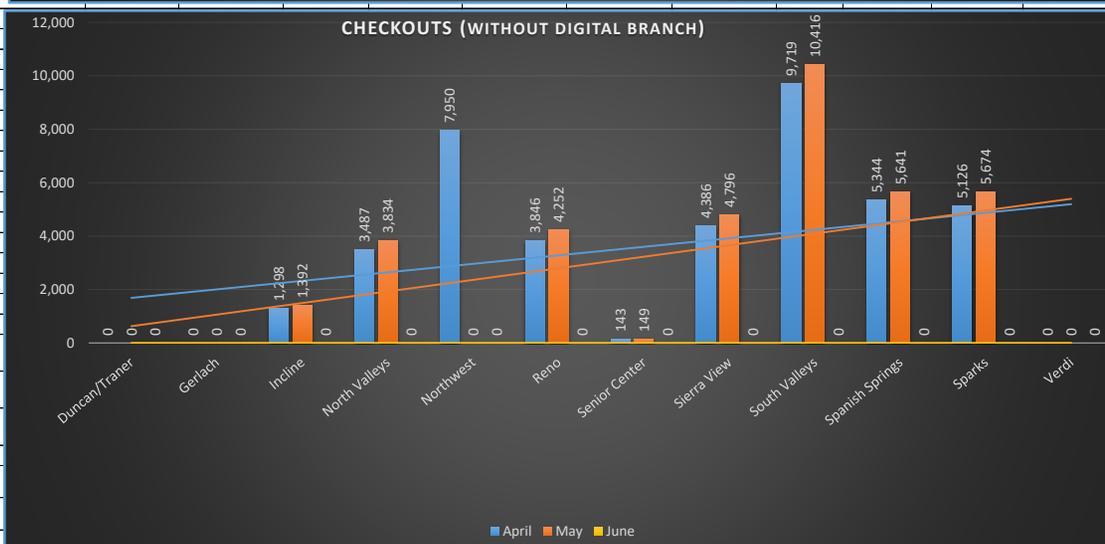
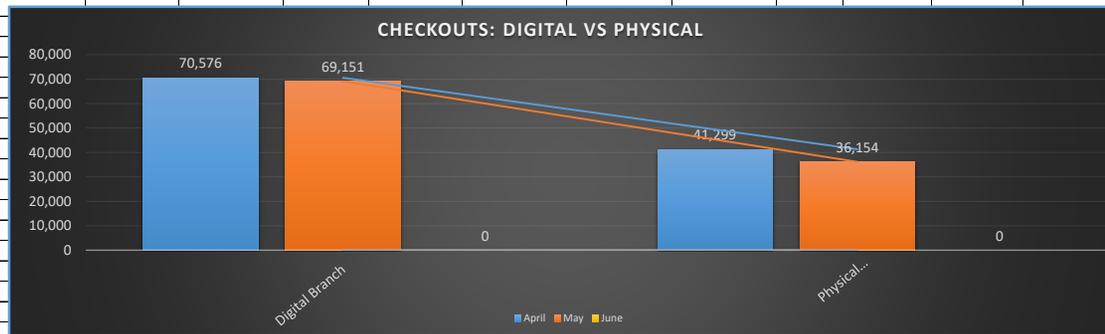


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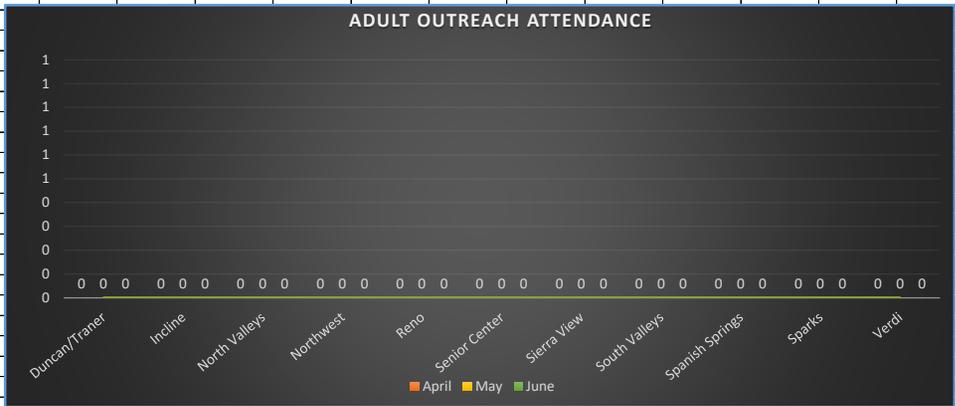
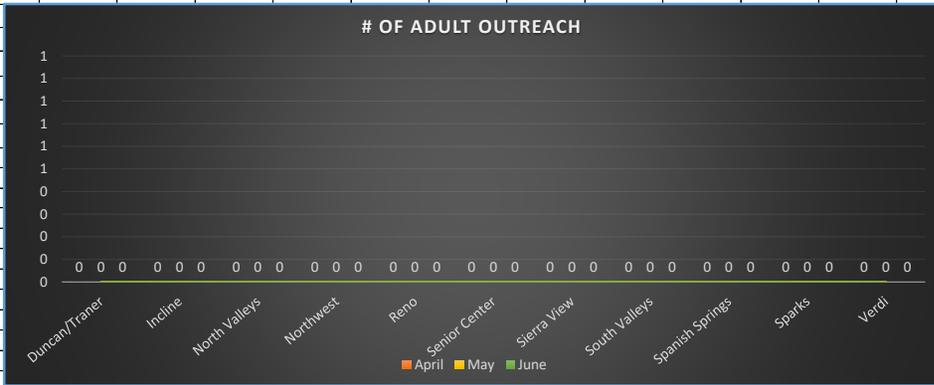
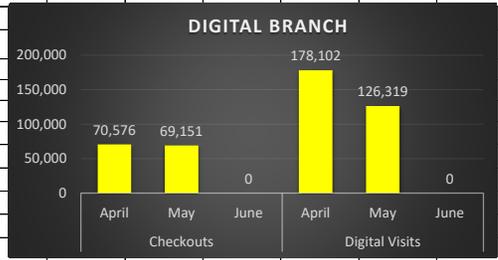


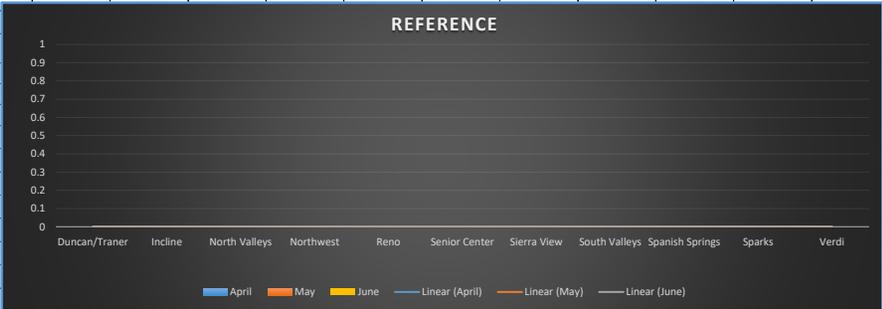
FY 19/20 Fourth Quarter	Checkouts			Reference			Digital Visits			# of Outreach Adult			Outreach Attendance Adult		
	April	May	June	April	May	June	April	May	June	April	May	June	April	May	June
	BRANCH ACTIVITY														
Digital Branch	70,576	69,151	0				178,102	126,319	0						
Duncan/Traner	0	0	0	0	0	0				0	0	0	0	0	0
Gerlach	0	0	0	0	0	0				0	0	0	0	0	0
Incline	1,298	1,392	0	0	0	0				0	0	0	0	0	0
North Valleys	3,487	3,834	0	0	0	0				0	0	0	0	0	0
Northwest	7,950	0	0	0	0	0				0	0	0	0	0	0
Reno	3,846	4,252	0	0	0	0				0	0	0	0	0	0
Senior Center	143	149	0	0	0	0				0	0	0	0	0	0
Sierra View	4,386	4,796	0	0	0	0				0	0	0	0	0	0
South Valleys	9,719	10,416	0	0	0	0				0	0	0	0	0	0
Spanish Springs	5,344	5,641	0	0	0	0				0	0	0	0	0	0
Sparks	5,126	5,674	0	0	0	0				0	0	0	0	0	0
Verdi	0	0	0	0	0	0				0	0	0	0	0	0
<b>Total:</b>	<b>111,875</b>	<b>105,305</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>178,102</b>	<b>126,319</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Physical checkouts	41,299	36,154	0												

NOTE: Administration outreach numbers are now being recorded with the closest branch's service area



Note: Digital Branch includes ebooks, audiobooks, magazine checkouts  
 Duncan Traner & Verdi reflect public hours only  
 Gerlach reflects both public and school hours



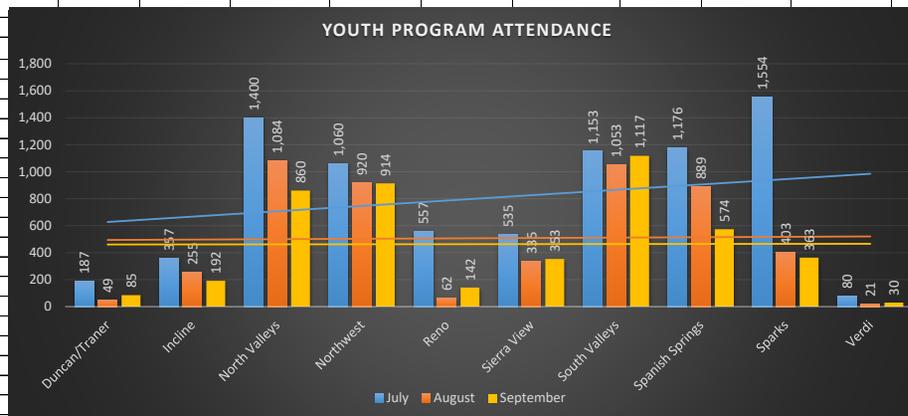
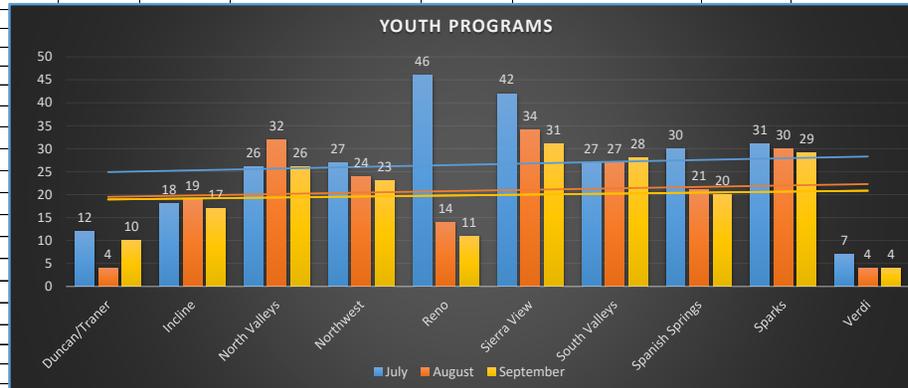


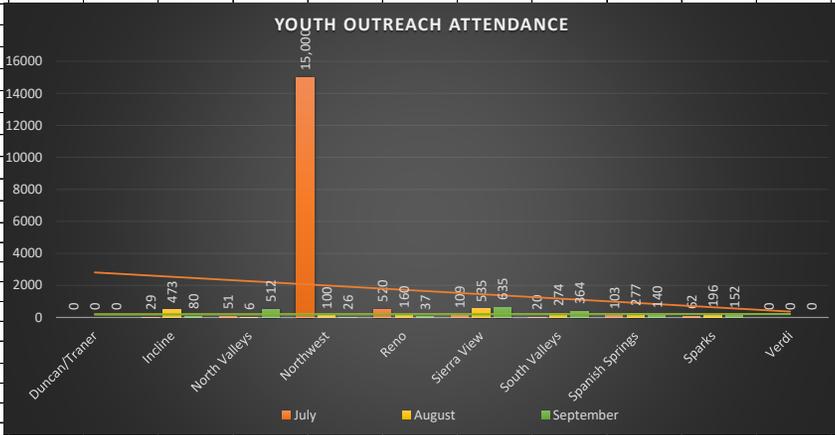
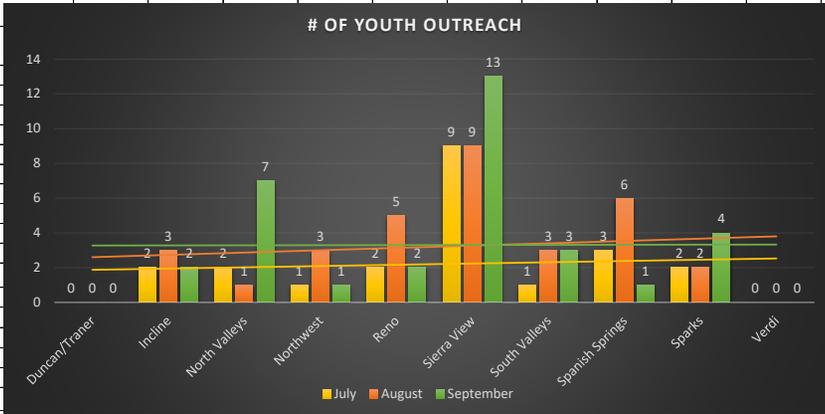
**Washoe County Library System  
Grows Young Readers**



FY 19/20 First Quarter	# of Youth Programs			Youth Program Attendance			# of Youth Outreach			Youth Outreach Attendance		
BRANCH ACTIVITY	July	August	September	July	August	September	July	August	September	July	August	September
Digital Branch												
Duncan/Traner	12	4	10	187	49	85	0	0	0	0	0	0
Gerlach	0	0	0	0	0	0	0	0	0	0	0	0
Incline	18	19	17	357	255	192	2	3	2	29	473	80
North Valleys	26	32	26	1,400	1,084	860	2	1	7	51	6	512
Northwest	27	24	23	1,060	920	914	1	3	1	15,000	100	26
Reno	46	14	11	557	62	142	2	5	2	520	160	37
Senior Center												
Sierra View	42	34	31	535	335	353	9	9	13	109	535	635
South Valleys	27	27	28	1,153	1,053	1,117	1	3	3	20	274	364
Spanish Springs	30	21	20	1,176	889	574	3	6	1	103	277	140
Sparks	31	30	29	1,554	403	363	2	2	4	62	196	152
Verdi	7	4	4	80	21	30	0	0	0	0	0	0
<b>Total:</b>	<b>266</b>	<b>209</b>	<b>199</b>	<b>8,059</b>	<b>5,071</b>	<b>4,630</b>	<b>22</b>	<b>32</b>	<b>33</b>	<b>15,894</b>	<b>2,021</b>	<b>1,946</b>

NOTE: Administration outreach numbers are being recorded with the closest branch's service area



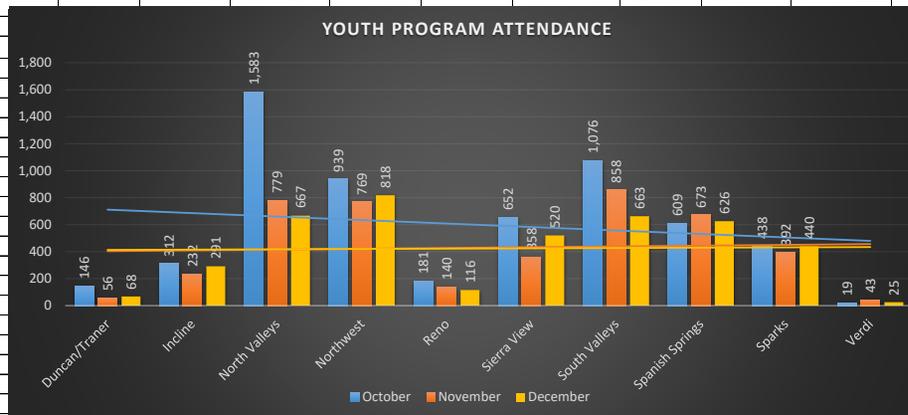
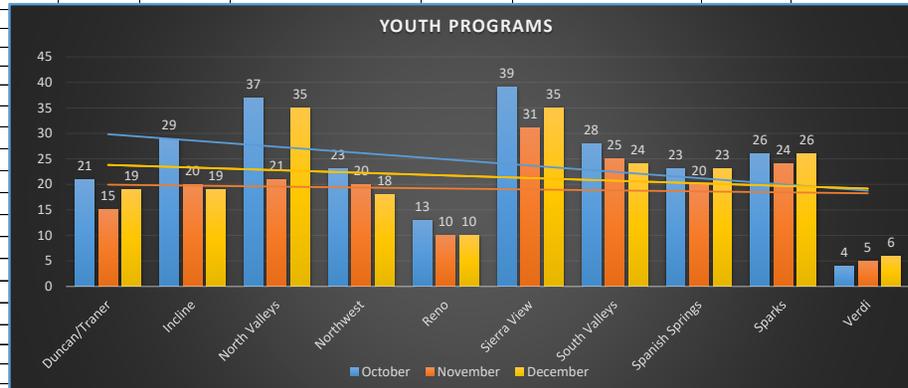


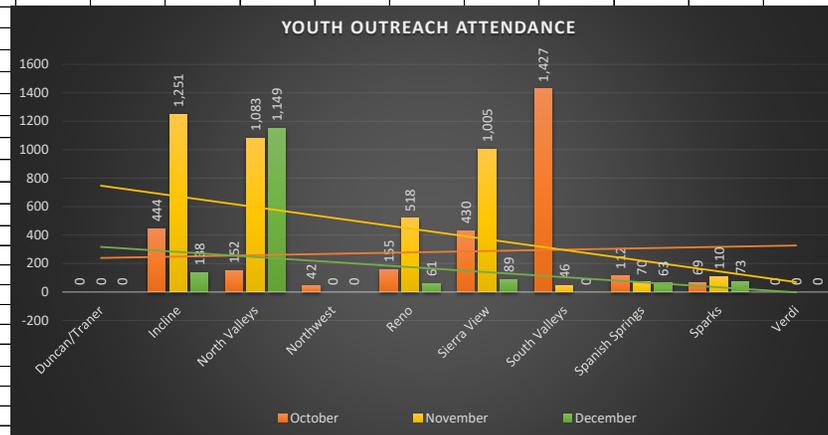
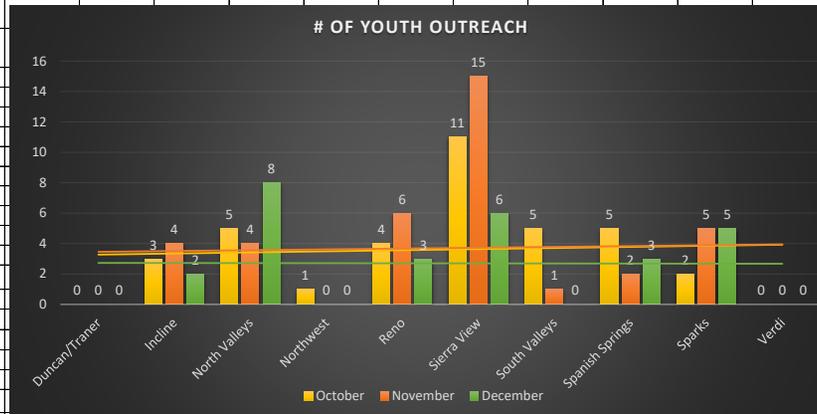
**Washoe County Library System  
Grows Young Readers**



FY 19/20 Second Quarter	# of Youth Programs			Youth Program Attendance			# of Youth Outreach			Youth Outreach Attendance		
BRANCH ACTIVITY	October	November	December	October	November	December	October	November	December	October	November	December
Digital Branch												
Duncan/Traner	21	15	19	146	56	68	0	0	0	0	0	0
Gerlach	0	0	0	0	0	0	0	0	0	0	0	0
Incline	29	20	19	312	232	291	3	4	2	444	1,251	138
North Valleys	37	21	35	1,583	779	667	5	4	8	152	1,083	1,149
Northwest	23	20	18	939	769	818	1	0	0	42	0	0
Reno	13	10	10	181	140	116	4	6	3	155	518	61
Senior Center												
Sierra View	39	31	35	652	358	520	11	15	6	430	1,005	89
South Valleys	28	25	24	1,076	858	663	5	1	0	1,427	46	0
Spanish Springs	23	20	23	609	673	626	5	2	3	112	70	63
Sparks	26	24	26	438	392	440	2	5	5	69	110	73
Verdi	4	5	6	19	43	25	0	0	0	0	0	0
<b>Total:</b>	<b>243</b>	<b>191</b>	<b>215</b>	<b>5,955</b>	<b>4,300</b>	<b>4,234</b>	<b>36</b>	<b>37</b>	<b>27</b>	<b>2,831</b>	<b>4,083</b>	<b>1,573</b>

NOTE: Administration outreach numbers are being recorded with the closest branch's service area





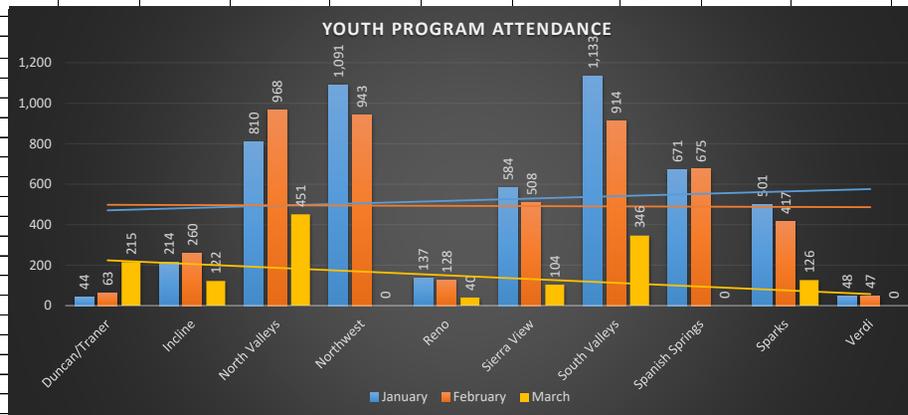
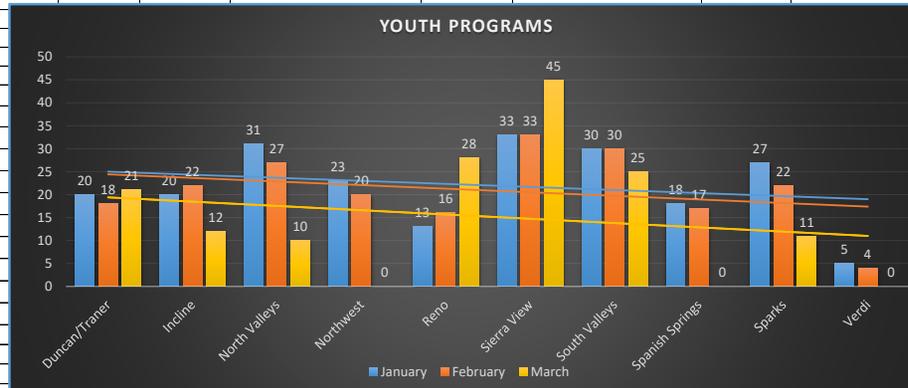
**Washoe County Library System  
Grows Young Readers**

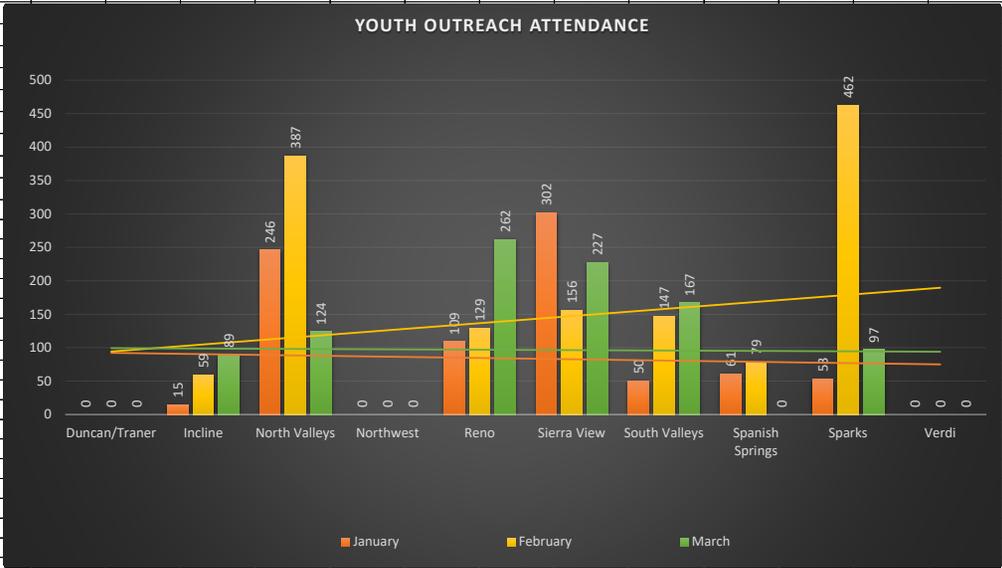
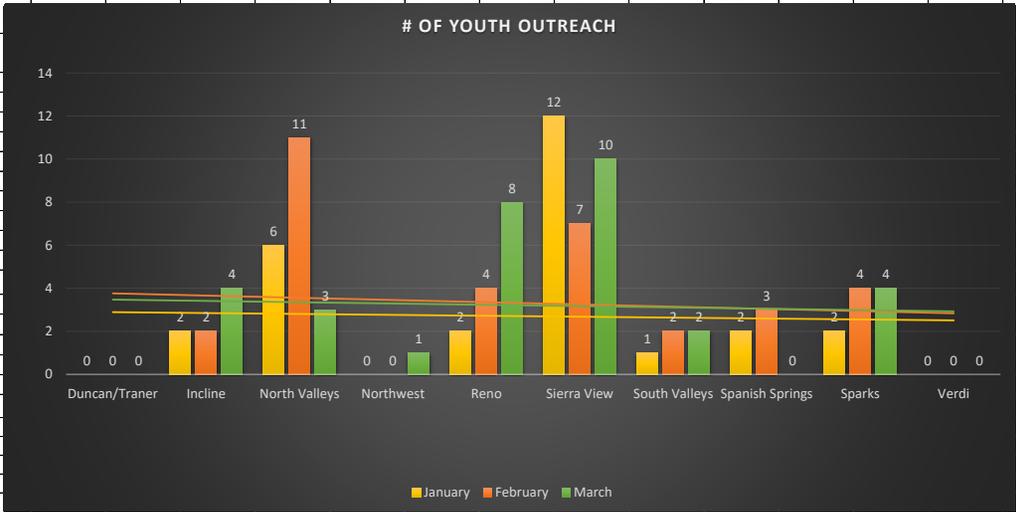


FY 19/20 Third Quarter	# of Youth Programs			Youth Program Attendance			# of Youth Outreach			Youth Outreach Attendance		
BRANCH ACTIVITY	January	February	March	January	February	March	January	February	March	January	February	March
Digital Branch												
Duncan/Traner	20	18	21	44	63	215	0	0	0	0	0	0
Gerlach	0	0	1	0	0	196	1	0	1	15	0	21
Incline	20	22	12	214	260	122	2	2	4	15	59	89
North Valleys	31	27	10	810	968	451	6	11	3	246	387	124
Northwest	23	20	0	1,091	943	0	0	0	1	0	0	0
Reno	13	16	28	137	128	40	2	4	8	109	129	262
Senior Center												
Sierra View	33	33	45	584	508	104	12	7	10	302	156	227
South Valleys	30	30	25	1,133	914	346	1	2	2	50	147	167
Spanish Springs	18	17	0	671	675	0	2	3	0	61	79	0
Sparks	27	22	11	501	417	126	2	4	4	53	462	97
Verdi	5	4	0	48	47	0	0	0	0	0	0	0
<b>Total:</b>	<b>220</b>	<b>209</b>	<b>153</b>	<b>5,233</b>	<b>4,923</b>	<b>1,600</b>	<b>28</b>	<b>33</b>	<b>33</b>	<b>851</b>	<b>1,419</b>	<b>987</b>

**NOTE: DUE TO THE COVID 19 VIRUS, THE LIBRARY CLOSED ON MARCH 15 SO STATISTICS WILL REFLECT THAT CLOSURE**

**NOTE: Administration outreach numbers are being recorded with the closest branch's service area**



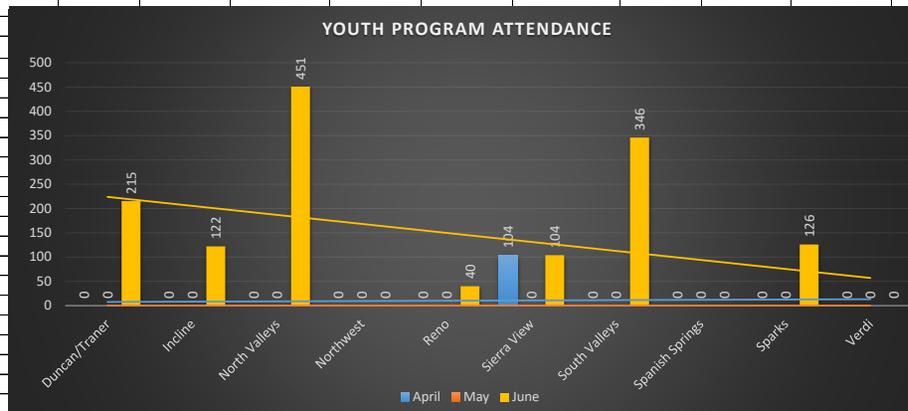


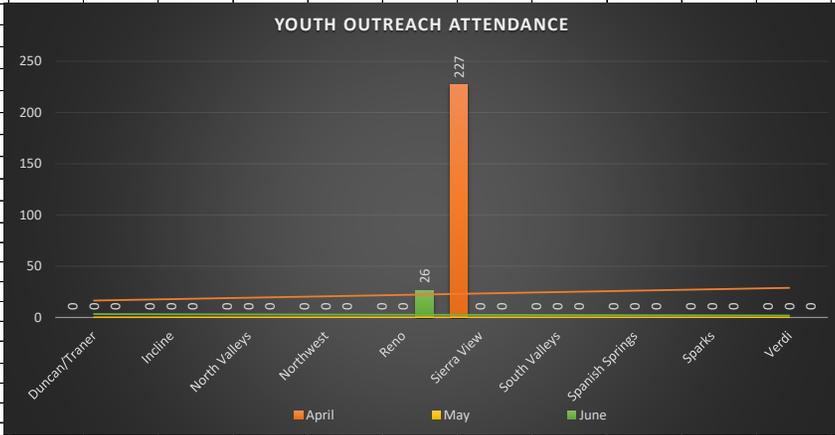
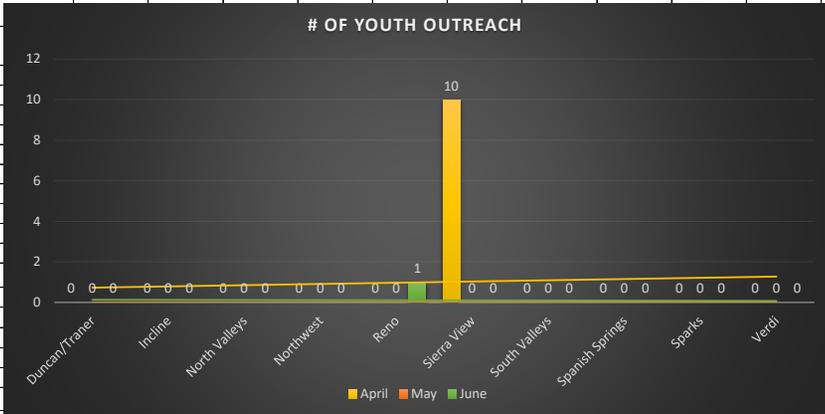
**Washoe County Library System  
Grows Young Readers**



FY 19/20 Fourth Quarter	# of Youth Programs			Youth Program Attendance			# of Youth Outreach			Youth Outreach Attendance		
BRANCH ACTIVITY	April	May	June	April	May	June	April	May	June	April	May	June
Digital Branch												
Duncan/Traner	0	0	0	0	0	215	0	0	0	0	0	0
Gerlach	56	62	31	2,066	1,301	196	0	0	0	0	0	0
Incline	0	0	0	0	0	122	0	0	0	0	0	0
North Valleys	0	0	0	0	0	451	0	0	0	0	0	0
Northwest	0	0	0	0	0	0	0	0	0	0	0	0
Reno	0	0	0	0	0	40	0	0	1	0	0	26
Senior Center												
Sierra View	45	0	0	104	0	104	10	0	0	227	0	0
South Valleys	0	0	0	0	0	346	0	0	0	0	0	0
Spanish Springs	0	0	0	0	0	0	0	0	0	0	0	0
Sparks	0	0	0	0	0	126	0	0	0	0	0	0
Verdi	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>101</b>	<b>62</b>	<b>31</b>	<b>2,170</b>	<b>1,301</b>	<b>1,600</b>	<b>10</b>	<b>0</b>	<b>1</b>	<b>227</b>	<b>0</b>	<b>26</b>

NOTE: Administration outreach numbers are being recorded with the closest branch's service area





# LIBRARY BOARD OF TRUSTEE TASK RECORD/FOLLOW-UP

ITEM 6i

FY2019/20

DATE ASSIGNED	TRUSTEE	TASK / AGENDA ITEM REQUESTED	ANTICIPATED COMPLETION	DATE COMPLETED
9/18/19	Chair Holland	Regular updates on Library progress towards 2024 Tax Initiative – <span style="color: blue;">From June 2020: need to start messaging by November 2021, after getting a sustainable plan from CDC on how to keep services safe</span>	<del>To be determined</del> <span style="color: blue;">once new Strategic Plan is created</span>	
9/18/19	Vice Chair Marsh	Created Adhoc committee consisting of herself and Trustee Parkhill to determine metric in which Library Director should be evaluation upon to present for recommendation. From June 2020: plan to address at physical meeting after reopening in Phase IV of State Reopening Plan	<del>October November 2019 Feb 2020</del> <span style="color: blue;">by June 2020 – CLOSED COVID – TBD for next physical Board meeting</span>	

## GRAB and GO Statistics

June 16, 2020, Grab and Go Express Services started at 4 branches (Incline Village, Northwest Reno, South Valleys and Spanish Springs Libraries. The remaining branches and partnerships remained closed.

<p>6/16/2020</p> <table border="1"> <tr><td>IV</td><td>177</td></tr> <tr><td>NW</td><td>510</td></tr> <tr><td>SO</td><td>485</td></tr> <tr><td>SS</td><td>287</td></tr> </table>	IV	177	NW	510	SO	485	SS	287	<p>6/18/2020</p> <table border="1"> <tr><td>IV</td><td>57</td></tr> <tr><td>NW</td><td>287</td></tr> <tr><td>SO</td><td>701</td></tr> <tr><td>SS</td><td>415</td></tr> </table>	IV	57	NW	287	SO	701	SS	415
IV	177																
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<p>6/23/2020</p> <table border="1"> <tr><td>IV</td><td>33</td></tr> <tr><td>NW</td><td>583</td></tr> <tr><td>SO</td><td>604</td></tr> <tr><td>SS</td><td>414</td></tr> </table>	IV	33	NW	583	SO	604	SS	414	<p>6/25/2020</p> <table border="1"> <tr><td>IV</td><td>15</td></tr> <tr><td>NW</td><td>359</td></tr> <tr><td>SO</td><td>493</td></tr> <tr><td>SS</td><td>310</td></tr> </table>	IV	15	NW	359	SO	493	SS	310
IV	33																
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<p>6/30/2020</p> <table border="1"> <tr><td>IV</td><td>47</td></tr> <tr><td>NW</td><td>475</td></tr> <tr><td>SO</td><td>569</td></tr> <tr><td>SS</td><td>286</td></tr> </table>	IV	47	NW	475	SO	569	SS	286	<p>7/2/2020</p> <table border="1"> <tr><td>IV</td><td>79</td></tr> <tr><td>NW</td><td>393</td></tr> <tr><td>SO</td><td>338</td></tr> <tr><td>SS</td><td>227</td></tr> </table>	IV	79	NW	393	SO	338	SS	227
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Starting July 6, 2020, the remaining four branches opened up for Grab and Go Express Services. The partnership branches remained closed.

<p>7/7/2020</p> <table border="1"> <tr><td>IV</td><td>59</td></tr> <tr><td>NV</td><td>292</td></tr> <tr><td>NW</td><td>462</td></tr> <tr><td>RN</td><td>341</td></tr> <tr><td>SO</td><td>470</td></tr> <tr><td>SP</td><td>301</td></tr> <tr><td>SS</td><td>311</td></tr> <tr><td>SV</td><td>473</td></tr> </table>	IV	59	NV	292	NW	462	RN	341	SO	470	SP	301	SS	311	SV	473	<p>7/9/2020</p> <table border="1"> <tr><td>IV</td><td>124</td></tr> <tr><td>NV</td><td>284</td></tr> <tr><td>NW</td><td>406</td></tr> <tr><td>RN</td><td>223</td></tr> <tr><td>SO</td><td>456</td></tr> <tr><td>SP</td><td>450</td></tr> <tr><td>SS</td><td>263</td></tr> <tr><td>SV</td><td>419</td></tr> </table>	IV	124	NV	284	NW	406	RN	223	SO	456	SP	450	SS	263	SV	419
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