



**VIRTUAL LIBRARY BOARD OF TRUSTEES MEETING AGENDA  
WEDNESDAY, NOVEMBER 18, 2020  
4:00 P.M.**

**VIRTUAL ZOOM MEETING**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEES MEETING HAS BEEN POSTED ELECTRONICALLY AT THE FOLLOWING LOCATIONS: [www.washoecountylibrary.us](http://www.washoecountylibrary.us); and <https://notice.nv.gov>. PURSUANT TO SECTION 3 OF THE DECLARATION OF EMERGENCY DIRECTIVE 0006, THE REQUIREMENT IN NRS THAT NOTICE AGENDAS BE PHYSICALLY POSTED WITHIN THE STATED OF NEVADA HAS BEEN SUSPENDED.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES IS AVAILABLE TO MEMBERS OF THE PUBLIC AND MAY BE OBTAINED BY CONTACTING TAMI GASTON AT 327-8343 OR [tgaston@washoecounty.us](mailto:tgaston@washoecounty.us). **NO MEMBERS WILL BE MEETING IN PERSON AND THERE WILL BE NO PHYSICAL LOCATION FOR THE PUBLIC TO ATTEND DUE TO CONCERNS FOR PUBLIC SAFETY RESULTING FROM THE COVID-19 EMERGENCY AND PURSUANT TO THE GOVERNOR OF NEVADA'S DECLARATION OF EMERGENCY DIRECTIVE 0006 SECTION 1 WHICH SUSPENDS THE REQUIREMENT IN NRS 241.023(1)(B) THAT THERE BE A PHYSICAL LOCATION DESIGNATED FOR MEETING OF PUBLIC BODIES WHERE MEMBER OF THE PUBLIC ARE PERMITTED TO ATTEND AND PARTICIPATE. THIS MEETING WILL BE HELD BY TELECONFERENCE ONLY.** IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICE AT 327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

**MEMBERS OF THE PUBLIC MAY ATTEND THIS MEETING BY TELECONFERENCE BY LOGGING INTO THE ZOOM WEBINAR ACCESSIBLE THROUGH THE FOLLOWING LINK: <https://us02web.zoom.us/j/84224131597> Password: 889408**

**PUBLIC COMMENT.** As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may submit public comment via teleconference by logging into the Zoom webinar link above. NOTE. This option will require video and audio capabilities. Additionally, public comment can be submitted via email to [tgaston@washoecounty.us](mailto:tgaston@washoecounty.us). Please try to provide email or voicemail comments by 4:00 p.m. on the day prior to the meeting.

THE LIBRARY BOARD CAN DELIBERATE OR TAKE ACTION ONLY IF A MATTER HAS BEEN LISTED ON AN AGENDA PROPERLY POSTED PRIOR TO THE MEETING. DURING THE PUBLIC COMMENT PERIOD, SPEAKERS MAY ADDRESS MATTERS LISTED OR NOT LISTED ON THE PUBLISHED AGENDA. THE OPEN MEETING LAW DOES NOT EXPRESSLY PROHIBIT RESPONSES TO PUBLIC COMMENTS BY THE BOARD. HOWEVER, RESPONSES FROM TRUSTEES TO UNLISTED PUBLIC COMMENT TOPICS COULD BECOME DELIBERATION ON A MATTER WITHOUT NOTICE TO THE PUBLIC. ON THE ADVICE OF LEGAL COUNSEL AND TO ENSURE THE PUBLIC HAS NOTICE OF ALL MATTERS THE TRUSTEES WILL CONSIDER, TRUSTEES MAY CHOOSE NOT TO RESPOND TO PUBLIC COMMENTS, EXCEPT TO CORRECT FACTUAL INACCURACIES, ASK FOR LIBRARY STAFF ACTION OR TO ASK THAT A MATTER BE LISTED ON A FUTURE AGENDA. THE BOARD MAY DO THIS EITHER DURING THE PUBLIC COMMENT ITEM OR DURING THE FOLLOWING ITEM: "BOARD COMMENT – LIMITED TO ANNOUNCEMENTS, STRATEGIC PLAN ACTIVITY UPDATES OR ISSUES PROPOSED FOR FUTURE AGENDAS AND/OR WORKSHOPS."

THE BOARD OF LIBRARY TRUSTEES CONDUCTS THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH.

IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE LIBRARY BOARD OF TRUSTEES MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA OR DELAY DISCUSSION ON AN ITEM.

The Board of Trustees may take action only on the items below that are preceded by the words "For Possible Action." The Board will not take action on any other items.

- 1) Roll Call
- 2) Public Comment and Discussion Thereon – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 3) Approval of Meeting Minutes
  - a. *For Possible Action:* Approval of Minutes from the Library Board Meeting of October 21, 2020
- 4) Old Business
  - a. *For Possible Action:* Approval of Thank You Letter to Senator Cortez-Masto for Nomination for 2021 Institute of Museums and Library Services Medal.
- 5) New Business  
None noted
- 6) Reports
  - a. Library Director's Report to Include Administration, Collaborations, Programs and Activities
  - b. Quarterly Youth Services and Library Events to Include Updates from July, August and September 2020
  - c. Tacchino Trust Update to Include Expenditures and Balance
  - d. Quarterly Stats Report to Include Statistics for July, August and September 2020
  - e. Quarterly Financial Report to Include Gift Fund Expenditures for July, August and September 2020
  - f. Board Task Report to Include Board Tasks to be Followed Up
- 7) Staff Announcements - Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda.*
- 8) Public Comment and Discussion Thereon – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 9) Board Comment – Limited to Announcements, Strategic Plan Activity Updates or Issues Proposed for Future Agendas and/or workshops
- 10) Adjournment

**VIRTUAL LIBRARY BOARD OF TRUSTEES MEETING MINUTES  
WEDNESDAY, OCTOBER 21, 2020  
4:00 P.M**

**The Board met in regular session virtually via Zoom Webinar**

Chair Marsh called the meeting to order at 4:00 pm.

**1) ROLL CALL**

Board Members Present: Amy Ghilieri, Wayne Holland, Zanny Marsh, and Jean Stoess

Board Members Absent: Ted Parkhill (arrived around 4:10pm)

County Staff Present: Assistant District Attorney Lindsay Liddell, Assistant County Manager David Solaro

Public Present: None noted

**2) PUBLIC COMMENT**

None

**3) APPROVAL OF MEETING MINUTES**

**a. APPROVAL OF MINUTES FROM THE LIBRARY BOARD MEETING OF SEPTEMBER 19, 2020**

On motion by Trustee Ghilieri, seconded by Trustee Holland, motion which duly carried, the Board approved the meeting minutes for September 19, 2020. All in favor, none opposed.

**4) OLD BUSINESS**

**a. BEST PLACES TO WORK SURVEY RESULTS FOLLOW-UP FOR REVIEW AND INFORMATION TO INCLUDE TRUSTEE HOLLAND'S SUMMARY OF THE CONVERSATION WITH DIRECTOR SCOTT REGARDING THE COUNTY RESPONSE RATE AND QUESTIONS WITH THE LOWER RANKED SCORES**

Director Scott stated he and Trustee Holland met after the last Board meeting to discuss questions from the September meeting regarding this agenda item. Trustee Holland summarized the meeting in an email, which was attached to this Board packet.

Trustee Holland stated he anticipates this item will come up again and the Board may have questions after the next survey, He thanked Director Scott for his time to answer questions and help him better understand the results.

5) **NEW BUSINESS**a. **INSTITUTE OF MUSEUM AND LIBRARY SERVICES (IMLS) NOMINATION FOR 2021 NATIONAL MEDAL FOR MUSEUM AND LIBRARY SERVICE AWARD FOR REVIEW AND INFORMATION**

Director Scott stated that Senator Cortez-Masto nominated the Washoe County Library System for this award. He said this is the third time the Washoe County Library System has been nominated and the next step is to complete the application and provide letters of support by the deadline of November 2, 2020. He noted, through the efforts of Development Officer Andrea Tavener, the Library System has received letters from Veronica Lopez from Reno Municipal Court, Senator Julia Ratti, Sparks Mayor Ed Lawson and Washoe County School District Superintendent Kristen McNeill and is working for more in the next week. Director Scott stated he is proud of Library Staff to receive this recognition.

Upon questioning by the Board, Director Scott stated:

- This nomination was not solicited and receiving the email was a pleasant surprise
- At this point in the process, competitors do not often see who all has been nominated and that applicants may be able to better determine the number of competitors once they reach the semi-finals

Chair Marsh stated this is an opportunity for the Library Board to thank Senator Cortez-Masto for raising awareness of the Library System and asked if any of the Trustees were interested in drafting a letter of appreciation for the Board to approve at the next Board meeting.

Trustee Ghilieri offered to draft a letter for review and approval at the November Board meeting.

b. **RENO COMMUNITY COURT, A MUNICIPAL COURT FOR NONVIOLENT CRIMES TO CONNECT INDIVIDUALS WITH SERVICES HELD IN THE DOWNTOWN BRANCH, PROJECT SUMMARY RESULTS COMPILED BY THE UNIVERSITY OF NEVADA RENO FOR REVIEW AND INFORMATION**

Trustee Holland noted the report was comprehensive and shared compliments to the Library System from participants allowing them to be in a more comfortable atmosphere to resolve court issues.

Director Scott noted the following highlights that have helped create a winning situation for participants and the library and courts systems:

- Decreased recidivism rate
- Survey results and positive interview responses of participants

- Increased awareness of homeless resources in our community
- Survey of needs from the interviews

Upon questioning by Trustee Holland, Legal Counsel Lindsay Liddell stated that although she does not work on the criminal side and had not had any personal interaction with community court or community court proceedings, she does recall hearing one of the judges commenting it was good for participating individuals.

Trustee Parkhill signed in around 4:10 pm

Due to technical issues for Chair Marsh, Vice-Chair Stoess moved the meeting to agenda item 6a) Library Director's Report.

### 1) REPORTS

#### a. **LIBRARY DIRECTOR'S REPORT TO INCLUDE ADMINISTRATION, COLLABORATIONS, PROGRAMS AND ACTIVITIES**

Director Scott reviewed the staff report provided in the Board packet.

During Election review, Director Scott noted the Washoe County Library System posted signage provided by Cate Salim of the Registrar of Voter's Office and Spanish Springs Branch Manager Jana MacMillan discouraging drop off of completed ballot at library locations until early voting started and guided voters to the Registrar of Voters Office.

Vice-Chair Stoess thanked the library staff for the efficient job done by all on behalf of the Accuracy Certification Board Committee, of which is a member of. She noted that despite 2 large issues (social distancing and the expectation of a large turnout of voters) the voters and managers appear happy.

All Trustees provided positive feedback on their 2020 voting experiences validating the efficiency of the processes and locations accessibility for voters in Washoe County.

#### b. **COLLECTION REPORT TO INCLUDE UPDATES ON PROCESSES FOR PURCHASE OF MATERIALS AND PATRON REQUESTS**

Collection Manager Debi Stears referred to the PowerPoint presentation provided in the Board packet. She noted that the Collection Development and Management Policy had also been included in the packet as it is referred to regularly throughout the year by the two material selectors of the Library System (Becca Reed for Fiction and Megan Conelly for children's materials)

Ms. Stears provided information regarding the first component in building a collection which is the origin of the materials to include:

- Takes about 18 months from a purchase of a manuscript to publication
- Materials are printed in China and shipped to the United States
- [Slide 3] Washoe County Library works with the three (3) top distributors in the United States who work as the communicators between the Library System and the five (5) publishers

Selection is the second component and the Technical Services (TS) Department has made major strides in recent years to better facilitate this function and streamline the process. The goal of TS is to anticipate what the readers will want and get it into the catalog by the time readers hear about it so they can see it is available or has been ordered. Staffing changes included moving three (3) positions from TS to the branches and moving one (1) position to report to the Internet Services Librarian with the intent to enhance library and internet services. These changes provided more efficiency within the remaining TS staff members and provided more staff for public hours. She explained that for 90% of the collection, the Library System does not do ordering anything different than any bookstore, but that there are special collections for large interests within our communities, such as westerns. The Library System also offers patrons the ability to request materials from a link on the website that goes to the selectors for review.

The Library System has worked with its vendors to streamline the selection, ordering and cataloguing process. Once an electronic order is submitted, the items are shipped to the Downtown Reno Library where TS staff opens the boxes and places the items on a cart. They pull the invoice and enter it into the computer which updates that the shipment was received and updates pricing. TS staff then distribute the items into the blue bins, which are transported throughout the Library System by courier staff.

Ms. Stears stated that some topic materials are sensitive in nature and are more heavily used in ebook format. She stated the Library System the 2020 State Grant funds to develop a sensitive topic collection and TS regularly reviews and maintains items in that collection to ensure e-materials are available for digital check out. She informed the Board that recently Overdrive partnered with Sora (slide 11) to do a better job in reaching youth. She said there was a 71% increase of youth materials checked out when the country closed down due to the pandemic in March 2020. This partnership allows for youth access to the library and school ebook access.

Upon questioning by the Board, Ms. Stears:

- Explained the Library System used to get materials through the InterLibrary Loan (ILL) process for requested materials, but now ILL is used more for the items that are no available for purchase or may be requested so irregularly that it is not deemed desirable for purchase.

- The decision to replace lost materials are those items that need to be available even if it disappears or items/authors that are so popular the Library System deems they are necessary to have available.
- When de-acquisitioning an item, the Library System relies on the experts who do this and use their expertise and insight to determine which items in the collection are not being circulated. TS has combed through all the branches and any items that become stale are moved and shelved at the Downtown Reno Library. If those items are not checked out within 4 years, the Library System are sent to Friends of Washoe County Library (FWCL) or to Better World Books.
- Explained that losing materials not being returned is a cost of business. She stated that publishers are able to provide books quickly and cheap enough that replacing a book rather than going through the process to fine in an attempt to return the book or go after an individual for fines and still losing the materials is a better option and that it does not hurt to be nice to your patrons or create more loss. She stated that loss of materials is a problem but not a significant or costly one and that generally asking patrons to return the items is enough.
  - Director Scott stated that books are not made well and are replaced regularly. He said the Library System wants to be more friction free which keeps patrons returning instead of punishing them with fines.
- Stated that popular items are relatively inexpensive to repurchase at the library's 45% discount that paying for labor to fix damaged books is more costly than replacing.
  - Trustee Ghilieri stated that she is a book binder and is willing to offer preservation services to the Library System.

**c. INTERNET LIBRARIAN REPORT TO INCLUDE SOCIAL OUTREACH AND NEWSLETTER UPDATES**

Internet Librarian John Andrews provided an oral report highlighting the following:

- Prior to COVID Closures in March 2020, the Library System mostly promoted materials, ebooks, programs and access at the branches and outreach. Since the closures (effective March 15, 2020), the Library System has made a major shift and promotes using three social media platforms (Twitter, Facebook and Instagram), newsletters and Google ads.
  - Twitter: Reached 28,000 people in just the last 28 days.
  - Facebook: Reached 8,400 people; however, this platform is more interactive with 5,200 people actively engaging and responding with 5,400 views of posted videos.
  - Instagram: Used lightly prior to COVID Closures, Instagram postings have expanded since closure in March 2020.
  - Newsletters: Are sent every Friday and reach huge numbers of people. The emails have an open rate of about 26%, which is high, and the Library

System has received over 25,000 clicks between the March closures and now through Friday emails.

- o Google Ads: The Google Ad Grants Project has some restrictions for the Library that other agencies do not have and although we cannot always compete with those agencies, we do try and have a pretty good success rate with about \$10,000 worth of credits each month. In the last 30 days, the Library System spent over \$8,000 worth of credits and have reached 24,000 people, 5,000 of which entered the website or catalog. About 20% will click to view content. 25% of the 270,000 sessions are returning to the either the website or catalog for a second or third time with 500,000 sessions viewing the Library catalog alone.

Secretary Tami Gaston will push along a more detailed written report for deeper perspective in the next couple of weeks.

**d. TACCHINO TRUST UPDATE TO INCLUDE EXPENDITURES AND BALANCE**

Director Scott noted there were no changes to the balances this month but that the Board will see expenditures in the upcoming months with the expectation the Tacchino Trust will be fully expended by the end of the fiscal year.

**e. BOARD TASK REPORT TO INCLUDE BOARD TASKS TO BE FOLLOWED UP**

Board Secretary Tami Gaston noted the first two tasks on the Board task report were include in this agenda and will be marked complete. She also noted that two items would be added from this meeting to include: Thank you letter to be drafted by Trustee Ghilieri and January 2021 follow up on any issues related to approved fine free policy (from Board comment below).

**7) STAFF ANNOUNCEMENTS**

Internet Librarian John Andrews asked the Board to sign up for the weekly newsletters and to follow the Washoe County Library on any of the social media sites they use.

**8) PUBLIC COMMENT**

None

**9) BOARD COMMENT**

Trustee Parkhill noted although Director Scott responds to emails addressed to the Board, there have been a few lately regarding the fine free policy and that he anticipates more and that it will take time for patrons to get used to. He requested the addition of a fine free follow up for January 2021 to review where things are standing at that time.

Trustee Holland provided information from the Friends of Washoe County Library (FWCL) meeting last week noting the following:

- FWCL held a booksale in September 2020 and raised \$10,000. They plan on having another booksale from November 13-22, 2020, and plan to advertise for this one.
- FWCL has entered a partnership with Nevada Heritage Museum and one membership gains access to both.

Chair Marsh thanked the Library staff who helped facilitate access for Vice Chair Stoess allowing for her to fully participate using her electronic device in the Board meeting. She also thanked Legal Counsel Lindsay Liddell for her presence at each meeting.

#### 10) **ADJOURNMENT**

Chair Marsh adjourned the meeting at 5:25 pm.

Washoe County Library System  
301. S. Center Street  
Reno, NV 89501

21 October 2020

The Honorable Catherine Cortez Masto  
400 South Virginia Street  
Suite 902  
Reno, NV 89501

Dear Senator Cortez Masto,

On behalf of the Washoe County Library Board of Trustees, I would like to thank you for nominating our library system for the National Medal for Museum and Library Service.

While the Washoe County Library System has always excelled at providing extraordinary programs and services to its patrons, we have surpassed our reputation during the COVID-19 pandemic. Here are just a few examples of how we have engaged with our community during this time of isolation:

- Partnering with Washoe County School District to offer ebooks, resulting in a 71% growth in children and teen checkouts since the shutdown
- Near instantaneous virtual programming
- Instant digital library cards
- Expanded book drop and hold pick up availability
- Elimination of fines for all library patrons

The COVID-19 modifications are a demonstration of the digital inclusion, commitment to democracy through early voting, and cultivation of a trusted community space that fosters lifelong learning, inclusion, and connection that personify the Washoe County Library System.

Your recommendation of the Washoe County Libraries for this honor brings national and local recognition that would have impossible without your support. Such advocacy is a powerful affirmation of the dedication and meaningful work of our exceptional library staff.

Thank you again for your time and thoughtful consideration of our work.

Sincerely,

Amy Ghilieri, Ph.D.

**TO:** Washoe County Library Board  
**FROM:** Jeff Scott, Library Director  
**RE:** Library Director's Update  
**DATE:** November 18, 2020

### **Library Director's Report for November 2020**

#### **Suspension of In-Person Library Services until December 1**

In-Person Services, Previously Available at Open Library Locations, are Suspended Until Dec. 1, 2020.

COVID-19 cases in Washoe County are rapidly on the rise and local hospitals are near capacity. On November 10, 2020, Governor Sisolak implemented a "Stay at Home 2.0" protocol, effective immediately. Additionally, County Manager Eric Brown issued a work from home protocol for Washoe County employees. In response, Washoe County Library System is temporarily suspending Grab-and-Go and Drive-Up hold pick-up services until December 1, 2020.

#### **Early Voting Success**

Over 95,000 of Washoe County voters voted early in October 2020. Over 58% (over 55,000 voters) chose their local library to do it! Spanish Springs Library has the most traffic of all early voting locations with over 11,000 voters. South Valleys was third with over 10,000 voters (just behind the Reno Sparks Convention Center!)

I want to commend Washoe County Library staff for an amazing display of ingenuity in providing early voting support while maintaining their Grab and Go and Drive Through library services!

Here are the Early Voting Numbers. Election Specialist Cate Salim is going to send me Election Day numbers as well.

#### Early Voting Totals:

Double Diamond AC	7,340
<a href="#">Downtown Reno Library</a>	4,394
<a href="#">Incline Village Library</a>	2,978
Lawlor Events Center	5,238
Nixon	263
<a href="#">North Valleys Library</a>	8,861
<a href="#">Northwest Reno Library</a>	9,652
Registrar of Voters	4,697

Reno Sparks Convention Center	10,965
Reno Sparks Indian Colony Gym	1,335
Reno Town Mall	6,814
Sparks Library	7,695
South Valleys Library	10,652
Spanish Springs Library	11,398
Sun Valley Neighborhood Center	3,435
<b>Total</b>	<b>95,717</b>

Total Library 55,630

Total Other 40,087

% Libraries 58%

This demonstrates how essential our libraries are for the county and for democracy. Without libraries, there would be long lines, potentially unsafe conditions, and very likely disenfranchised voters. We pulled through for our citizens. Library staff deserve thanks for all the hard work and dedication in serving our community.

#### **Northwest Library and Sparks Library Renovations**

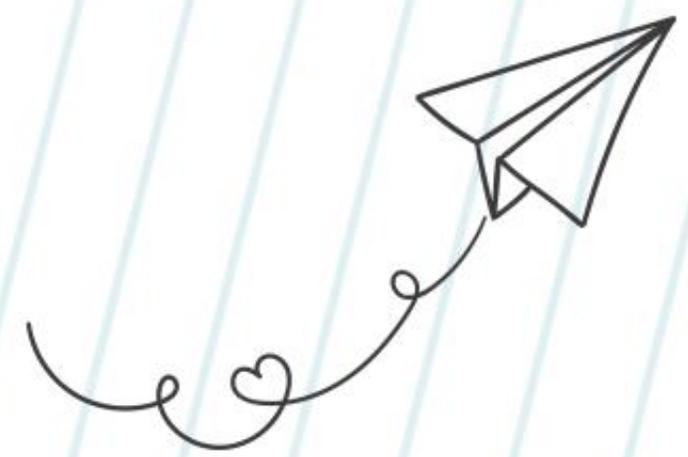
We have some of the early preliminary plans to re-carpet the Sparks and Northwest Reno Libraries. We met last week on new furniture as part of the Tacchino Trust funding. Books have been ordered for the collection. We should have renderings for the board to see very soon. We plan to begin this work shortly. We met in November to discuss furniture layout as well.

# Welcome!



W A S H O E C O U N T Y  
**LIBRARY SYSTEM**  
[www.washoecountylibrary.us](http://www.washoecountylibrary.us)

[Connect With Us!](#)





**Downtown Reno  
Library**



**Duncan/Traner  
Community  
Library**



**Gerlach  
Community  
Library**



**Incline Village  
Library**



**North Valleys  
Library**



**Northwest  
Library**



**Senior Center  
Library**



**Sierra View  
Library**



**South Valleys  
Library**



**Spanish Springs  
Library**



**Sparks Library**



**Verdi Community  
Library**

# Get a Library Card





Enter a title, author, or keyword ...

HOME » SERVICES » GET A LIBRARY CARD

# Get a Library Card

[Haz clic aquí para obtener instrucciones en español](#)

In response to COVID-19, Washoe County Library System is introducing a new Instant Digital Card so that Washoe County residents can take advantage of the library's digital collection while our branches are closed. This new card will work as soon as you register and will remain active until the libraries reopen, when you will be able to convert it to a permanent account.

**IMPORTANT NOTE:** Your new library card number and password/PIN will display on the screen as soon as you complete the registration process. **Please copy this information into another document, write it down, or take a photo before you leave that page.** If you already registered and need help getting your account information, please [contact us for assistance](#).

By registering for an Instant Digital Card, you agree to abide by all [Washoe County Library policies](#).

*Our new digital card is working for most resources, but authentication for LearningExpress Library is not working correctly. We are working to get this resolved as soon as we can.*

## QUICK LINKS


## RELATED PAGES

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Tutorials

**WASHOE COUNTY IS RESPONDING TO COVID-19**  
All Washoe County Libraries are closed to help reduce the spread of COVID-19. Limited hold pickup service is available.

Visit [covid19washoe.com](https://covid19washoe.com) for Covid-19 updates.



MY ACCOUNT GET A CARD ESPAÑOL CONTACT

Locations & Hours Books & More Resources Services About the Library Events Newsletters



### Latest Updates

- > **Book drops are available all day and overnight from Monday at 9 am to Friday at 6 pm** (excluding partnership libraries). Book drops are closed on weekends. Please use the book drop only for library materials. We are unable to accept donated items at this time.
- > **Limited hold pickup is available at eight locations.** [Learn more.](#)
- > **Surprise Selections and Summer Reading Adventure prize packs** may be picked up during hold pickup hours.
- > **Face coverings are required** for all staff and visitors to Washoe County Libraries.
- > Fines are not currently being charged for overdue materials. In-person resources like meeting rooms and public computers are unavailable.

Tutorials



Cart Lists

ITEM 6b

Search Library catalog [input] Go

Advanced search

Home

- NEW! AutoMate
- NEW! Legal Information Reference Center
- NEW! Small Engine Repair Reference Center

Washoe County Library website

Meeting Rooms

e-book & audio downloads

RBdigital magazines

Tumblebooks e-books for kids

read recent reviews

browse recently added

### Washoe County Libraries are temporarily closed in response to COVID-19.

All Washoe County Libraries are closed until further notice, in response to COVID-19. All library events, including community outreaches, have been suspended until further notice. Please follow us on Facebook and Twitter, and sign up for email updates for the latest information. Digital library resources remain available at www.washoecountylibrary.us.

[Browse New Fiction](#)

[Browse Recently Added DVD & Blu-ray](#)

### Catalog FAQs

#### Why do some items now have a 7-day lending period?

As of September 8, 2015, DVDs with only 1 or 2 discs, all Blu-rays, and all music CDs now have a lending period of 7 days. This change allows the library to get more of these popular items into the hands of library users with shorter waiting times. CD Audiobooks and DVD sets with 3 or more discs will continue to check out for 21 days. Please contact your branch or ask a librarian if you have any questions.

#### How do I cancel a hold or change a hold pick up location?

#### Can I suspend a hold?

Patrons may suspend their hold requests. By suspending a hold, patrons will keep their place in the hold queue and the request will not be filled until the hold is unsuspended. Holds can be suspended indefinitely or can be set to resume on a particular date.

Hold items that are already in transit to or have already arrived at the destination branches cannot be suspended. To cancel a hold on an individual item, please contact a librarian.

#### I want the most recent items to appear first in the search result list

### Log in to your account:

Card Number: [input]

PIN: [input]

Log in

Please use your full library card barcode with no spaces.

### Forgot your PIN?

Your PIN is usually the last 4 digits of your phone number. If you have an email address on file, reset your PIN here. If your email address is not on file, please visit any Washoe County Library location with your library card for assistance.

### Don't have a library card?

# Connect, Gather, Explore

## Latest Updates

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- > Fines are not currently being charged for overdue materials. In-person resources like meeting rooms and public computers are unavailable.

[LEARN MORE ABOUT OUR SAFE REOPENING >](#)

## Ask a Librarian

- > **Email reference is available 7 days a week.**
- > **Get assistance by phone Monday - Saturday, 10 am - 4 pm.**

[ASK A LIBRARIAN >](#)

[GET A DIGITAL CARD >](#)

[DIGITAL NEWSLETTERS >](#)

Tutorials

System tray icons: Windows Start, Search, Task View, Edge, File Explorer, Microsoft Store, Amazon, OneDrive, Mail (3), Volume, Network, Airplane mode, Wi-Fi, Battery, 5:36 PM, 8/22/2020.

# ONLINE RESOURCES





Search bar: Enter a title, author, or keyword ...

HOME » RESOURCES » ONLINE RESOURCES

# Online Resources

Below is an alphabetical list of all online resources offered by Washoe County Library System. For our most popular services, including ebooks, digital magazines, and downloadable audiobooks, please visit the Digital Library.

Additionally, here are some of our newest resources, some of which publishers have temporarily made available to Washoe County Library patrons free-of-charge:

- **NEW!** AudioBookCloud - A curated database of streaming audio, featuring over 1,200 titles, including dozens of genres and interest levels. The collection includes popular literature, classics, children's and teen books, mystery, sci-fi, history, biography, and more.
- **NEW!** RomanceBook Cloud - Whether it is contemporary, historical, time travel, paranormal, or inspirational, you will love to read about love at RomanceBookCloud. With a core collection of 1800 titles plus new books added all the time, you will never run out of romance to read.
- **NEW!** TeenBookCloud - Features over 1,000 titles for middle and high school students, including student-favorite graphic

## QUICK LINKS


## RELATED PAGES

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Tutorials

**WASHOE COUNTY IS RESPONDING TO COVID-19**  
All Washoe County Libraries are closed to help reduce the spread of COVID-19. Limited hold pickup service is available.

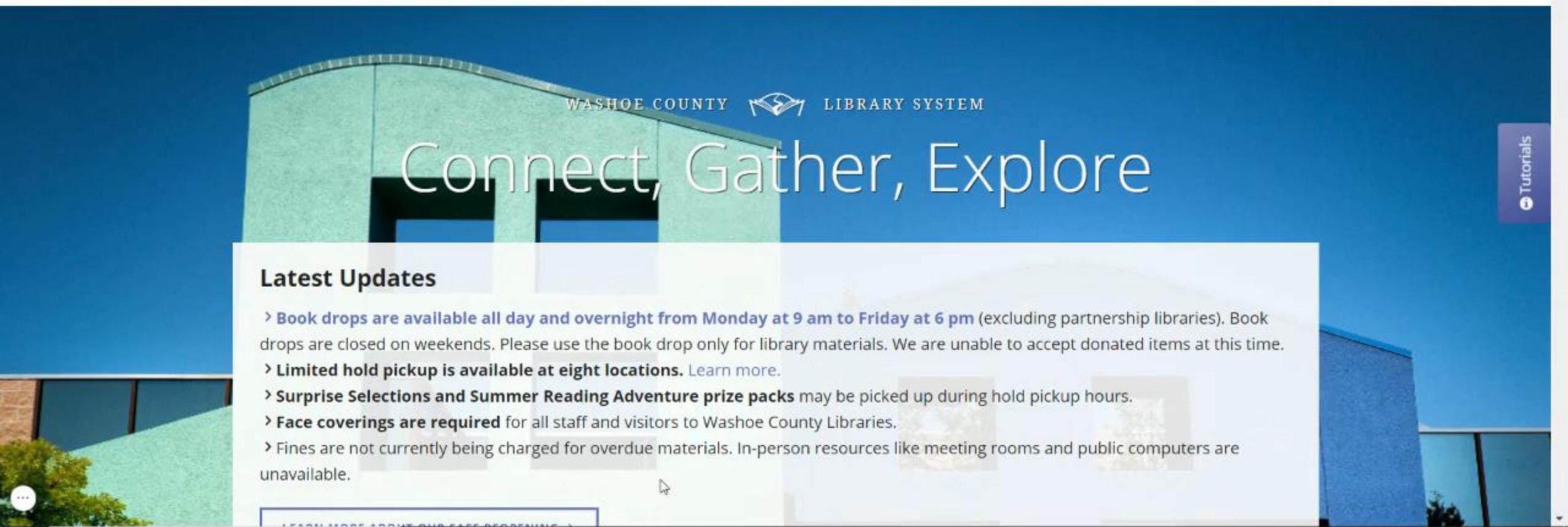
ITEM 6b

Visit [covid19washoe.com](https://covid19washoe.com) for Covid-19 updates.



MY ACCOUNT GET A CARD ESPAÑOL CONTACT

Locations & Hours Books & More Resources Services About the Library Events Newsletters



### Latest Updates

- > **Book drops are available all day and overnight from Monday at 9 am to Friday at 6 pm** (excluding partnership libraries). Book drops are closed on weekends. Please use the book drop only for library materials. We are unable to accept donated items at this time.
- > **Limited hold pickup is available at eight locations.** [Learn more.](#)
- > **Surprise Selections and Summer Reading Adventure prize packs** may be picked up during hold pickup hours.
- > **Face coverings are required** for all staff and visitors to Washoe County Libraries.
- > Fines are not currently being charged for overdue materials. In-person resources like meeting rooms and public computers are unavailable.

Tutorials



# Digital Materials

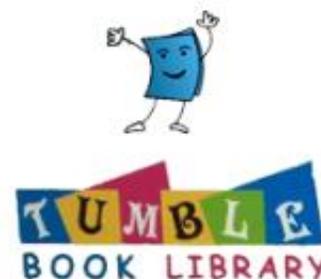
Never overdue and FREE  
with your library card!



Libby.



OverDrive





[HOME](#) » [ABOUT](#) » [CONTACT US](#)

# Contact Us

## Have a question? Ask a librarian!

We are here to help you find the information and resources you need! Telephone assistance is available Monday through Saturday from 10 am to 4 pm. We strive to respond to all email inquiries within 24 hours.

Although we cannot perform extensive research, we can provide brief answers to factual questions, or suggest other sources you may want to consult.

Tutorials for most digital resources are available by clicking the purple Tutorials button on the right of the screen.

## Telephone Reference now available Monday-Saturday, 10-4:

Reach us by phone for help with your account, placing holds, finding information, or using library resources. Telephone reference is available Monday through Saturday, 10 am - 4 pm.

- Call [775-327-8327](tel:775-327-8327)
- Enter conference ID **438 896 636 #**
- Calls will be answered in the order received.

## Email Reference:

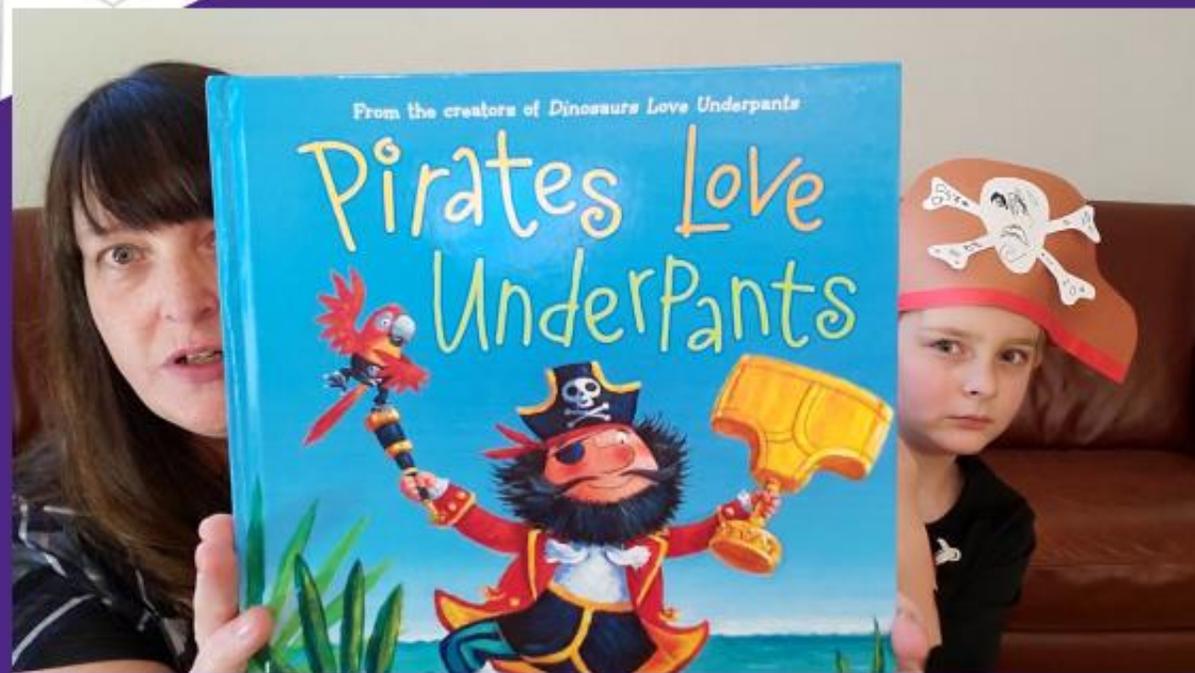
### Related:

- [Library Administration](#)
- [Library Board of Trustees](#)
- [Locations & Hours](#)

# Virtual Library Events



First Chapter Friday



Virtual Story Time

# Reading Challenges

made easy with



# Beanstack

# 1000 Books Before Kindergarten Reading Challenge

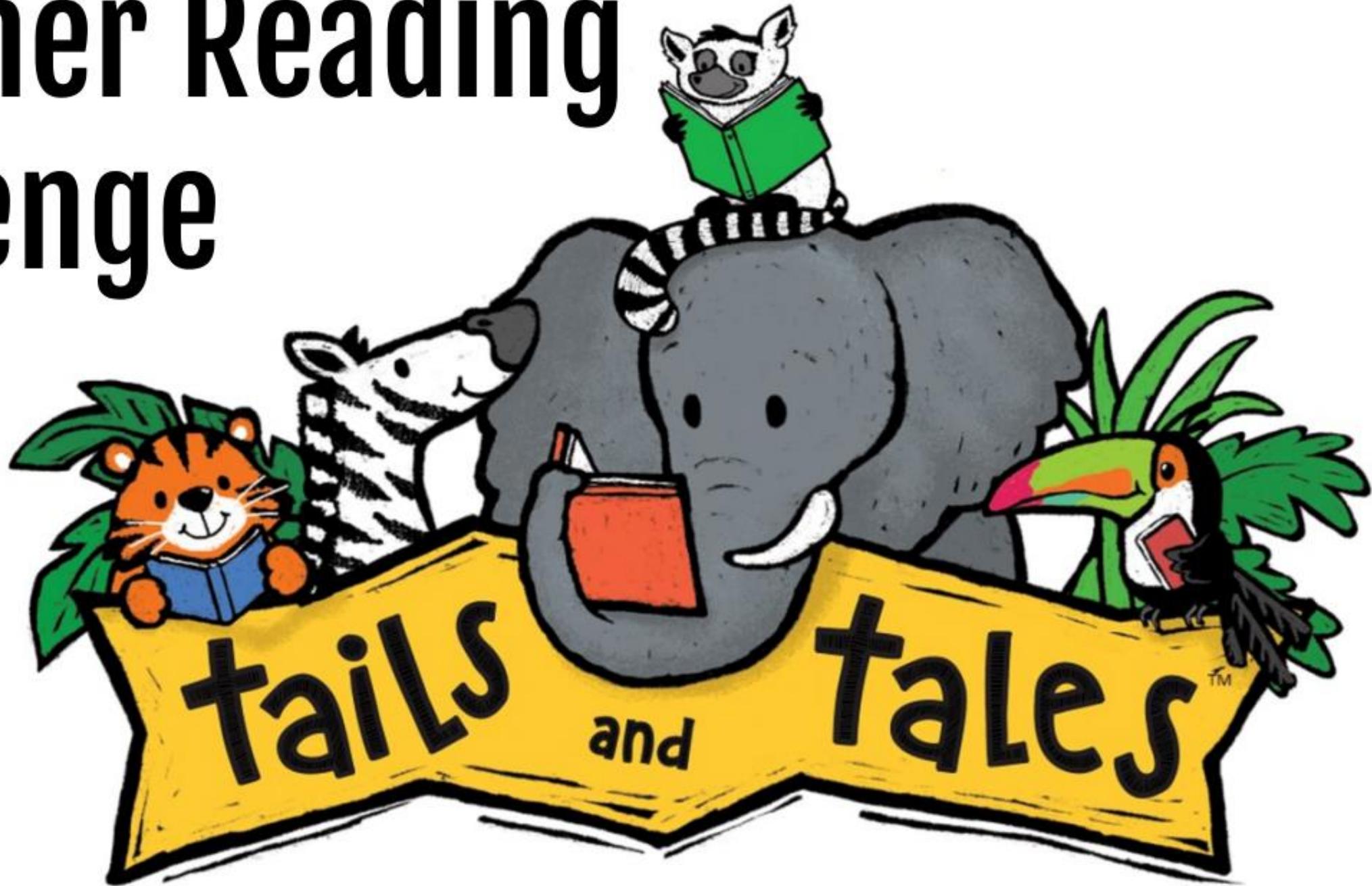


*100* BOOKS  
BEFORE  
GRADUATION

**TEEN**  
READING  
CHALLENGE



# Summer Reading Challenge



# Keep Informed With Our Explorer & Newsletters

WASHOE COUNTY LIBRARY SYSTEM

## News & Events

ITEM 6b

Washoe County Library

# EXPLORER

Summer 2020

SUMMER  
EVENTS &  
RESOURCES



June 1 - July 31, 2020

[washoecountylibrary.us](http://washoecountylibrary.us)

A photograph of two young children sitting at a desk with a laptop. The child on the left is a boy with short brown hair, wearing a dark t-shirt, with his mouth wide open in an 'O' shape and his right arm raised. The child on the right is a girl with blonde hair in braids, wearing a green and white striped shirt, also with her mouth wide open and pointing her right hand towards the laptop screen. The background is a blurred indoor setting, possibly a library or classroom, with a red exit sign visible. The entire image has a semi-transparent purple overlay.

CONNECT  
GATHER  
EXPLORE

@your library<sup>®</sup>



W A S H O E C O U N T Y  
**LIBRARY SYSTEM**  
[www.washoecountylibrary.us](http://www.washoecountylibrary.us)

# August Happenings

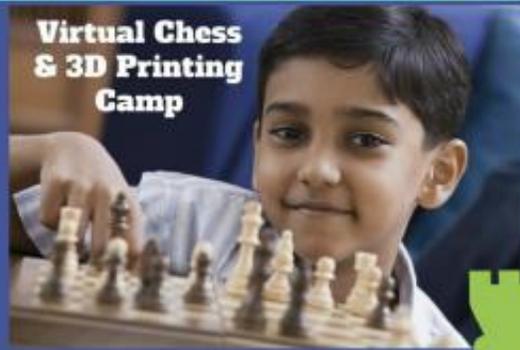
**Attention Summer Readers!**



It's time to pick up your prize pack at any grab-and-go or drive-up location

- book bag
- temporary tattoo
- coloring sheet
- pencil
- & a voucher for a book of your choice when libraries reopen

**Virtual Chess & 3D Printing Camp**



presented by  
Incline Village Library staff

**Monday, August 3  
through Thursday, August 6  
2—4 pm**

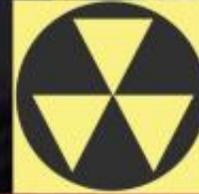
registration: [washoecountylibrary.us/events](https://washoecountylibrary.us/events)



**Virtual Bomb Shelter Tour**

presented by the  
Downtown Reno  
Library team

**Thursday, August 6  
5 pm**



**EVENTS**



**Wags & Smiles**

ITEM 6b

**with Paws 4 Love**

Friday, August 7  
2 pm  
on Zoom

[bit.ly/311Fpkp](https://bit.ly/311Fpkp)



**The History of Women's Suffrage**

100th Anniversary  
WOMEN'S  
RIGHT TO VOTE  
1920 - 2020

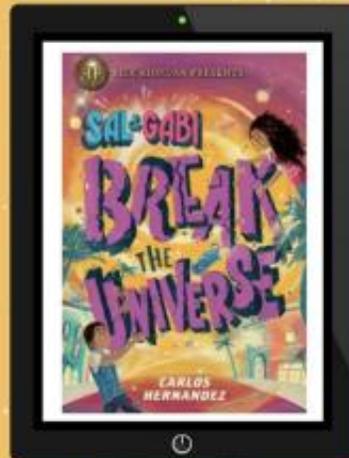
presented by  
Carolyn Runnells

Monday,  
August 24,  
5:30 pm  
on Zoom

register online:  
[bit.ly/3gib5Yp](https://bit.ly/3gib5Yp)



**First Chapter Friday**



**August  
29  
Noon**

Everyone likes to be read to!



**Homeschooling Resources**



# September Happenings

[washoecountylibrary.us/1000-miles](http://washoecountylibrary.us/1000-miles)

**A THOUSAND MILES OF DESERT & MOUNTAINS** a virtual adventure

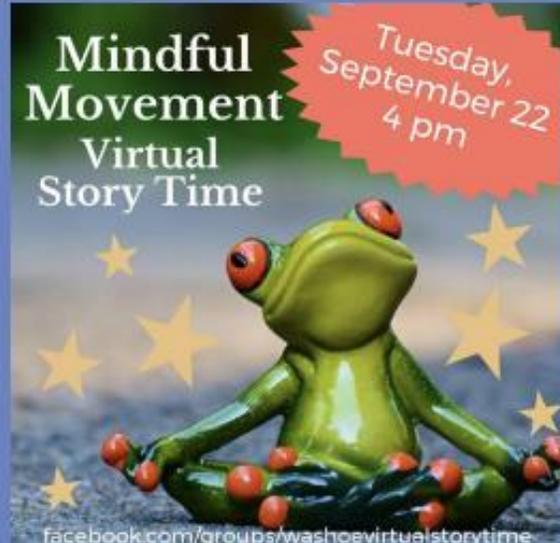


Beginning September 3, 1 pm

[library.unr.edu/1000-miles](http://library.unr.edu/1000-miles)

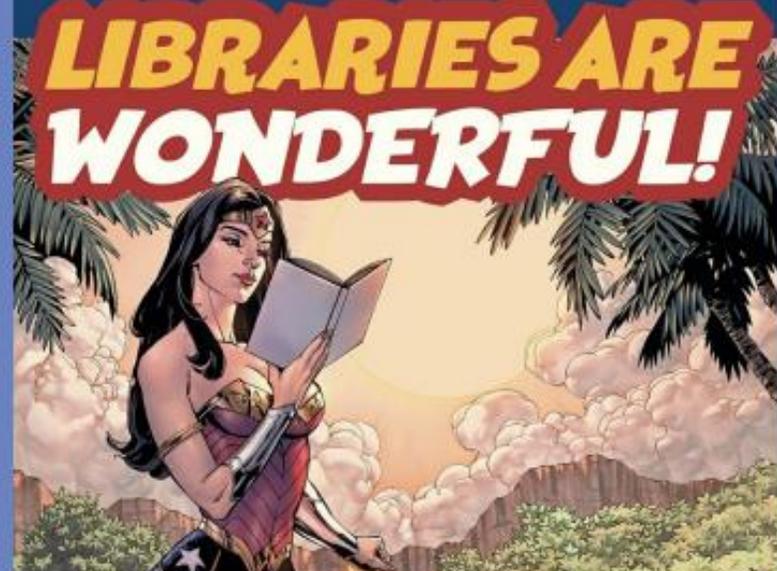
**Mindful Movement Virtual Story Time**

Tuesday, September 22 4 pm



[facebook.com/groups/washoevirtuaistorytime](https://facebook.com/groups/washoevirtuaistorytime)

**LIBRARIES ARE WONDERFUL!**



**CELEBRATE LIBRARY CARD SIGN-UP MONTH WITH WONDER WOMAN THIS SEPTEMBER.**

LIBRARIES TRANSFORM AIA OverDrive

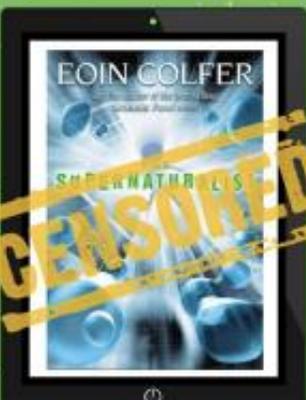
ITEM 6b



**CENSORSHIP IS A DEAD END. FIND YOUR FREEDOM TO READ**

#BANNEDBOOKSWEEK  
SEPT 27 - OCT 3, 2020

**First Chapter Friday**



September 11 Noon

**GENSORED**

Everyone likes to be read to!

**Campfire Fun**




Icky-sticky, icky-sticky marshmallow. Makes my hands stick to my head!

**Envelope Making with Ms. Libby**



NATIONAL HISPANIC HERITAGE MONTH

**BOOK CLUB**

Saturday, September 19 is **International Talk Like a Pirate Day**




**Family ESTATE PLANNING SERIES**

# October Happenings

**#TEENTOBER**

**TEENtaber**  
What will you discover at the library?  
www.als.org/yaha/teentober

October 1-31, 2020

**100 BOOKS BEFORE GRADUATION**

**TEEN READING CHALLENGE**

**SHIVERY CHILLING TALES OF HORROR**

Send your scary story to the Script Keeper by October 15

all ages encouraged!

ivstaff@washoecounty.us

**Break with Baby Virtual Story Time** **NEW!**

facebook.com/groups/washoevirtualstorytime

1st & 3rd Tuesdays  
4 pm  
Starting October 20

**Early Reader Feature Virtual Story Time** **NEW!**

facebook.com/groups/washoevirtualstorytime

2nd & 4th Tuesdays  
4 pm  
Starting October 27

**Virtual Story Time** **ITEM 6b**

Daily at 11 am

JOIN OUR FACEBOOK GROUP

**HAPPY HALLOWEEN**

**VIRTUAL HALLOWEEN PARTY!**

**Historic Reno PRESERVATION SOCIETY**

**VIRTUAL BOOK CLUB**

**First Chapter Friday**

**October 9 Noon**

**NATIONAL HISPANIC HERITAGE MONTH**

**FAMILY HEALTH FESTIVAL**

— SMALL STEPS TO A HEALTHIER COMMUNITY —

Thursday, Oct. 15, 2020  
3:00pm - 6:00pm

Stead Airport:  
4895 Texas Ave, Reno, NV 89506  
Bus Route: 7

FREE Drive-Thru Event with community services, food resources, and more provided for the whole family!

Available Resources:  
- FREE flu shots for 6 months & older\* - Please bring your insurance card  
- Food Bank Mobile Pantry  
- Registration for Food Bank Pickup & SSC  
- Dental Supplies\*  
- Children's Books\*  
\*while supplies last

In Partnership with Truckee Meadows Health Commission | Sponsored by Washoe County Health District  
A service brought to you by:

WASHOE COUNTY HEALTH DISTRICT | TMHC | HEALTHY CHILD & ADULT | FOOD BANK | CURRENT HEALTH | Renown HEALTH | 3210 | United Way

More information: rdevia@washoecounty.us • 775-326-2464 • www.org/WHF

**2020 Staff Pumpkin Contest**

**Nevada Day Treasure Hunt Launch Party**

Everyone likes to be read to!

# TEENtober



What will you discover at the library?

[www.ala.org/yalsa/teentober](http://www.ala.org/yalsa/teentober)

## OCTOBER

**First Chapter Friday**  
Fridays, Noon

**A Thousand Miles of Desert and Mountains: A Prospecting Trip Across Nevada and Over the Mountains**  
Thursdays, 3 pm

**Easy Teen Cuisine**  
Mondays, 3 pm  
Tune in for tips, tricks, and basics to help you feed yourself and others with ingredients you probably already have on hand.

**Nevada Day Treasure Hunt Virtual Launch**  
Friday, October 2, 1 pm  
Learn about the 19th Annual Nevada Day Treasure Hunt and discover a new Nevada tradition.

**Shivery: Chilling Tales of Horror**  
Saturday, October 31, 7 pm  
Pull up a seat and listen to some creepy stories submitted by library patrons across the county and narrated by the Script-keeper, a local author and library employee.



press release  
TEENTOBER WEBPAGE  
SPECIAL TEEN EVENTS  
SPECIAL EDITION NEWSLETTER

100 BOOKS  
BEFORE  
GRADUATION

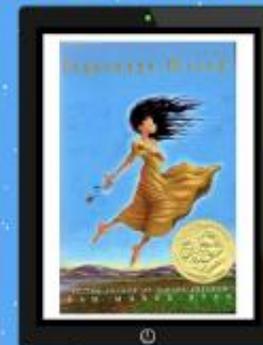
TEEN  
READING  
CHALLENGE

Teen Cuisine: Chicken Street Tacos



pepper

First Chapter Friday



October  
9  
Noon

NATIONAL  
HISPANIC  
HERITAGE MONTH

Everyone likes to be read to!

# THANK YOU

FOR YOUR SUPPORT!



## FRIENDS of WASHOE COUNTY LIBRARY



Pioneer Center Youth Programs & Friends of Washoe County Library present

### Aria 51

Monday, June 22  
1 pm



Watch the virtual performance on Facebook or YouTube



### Tsurunokai



Every Wednesday at 2 pm



Archemides the great horned owl!



Miss Piggy the Burmese python

CONSERVATION AMBASSADORS presents

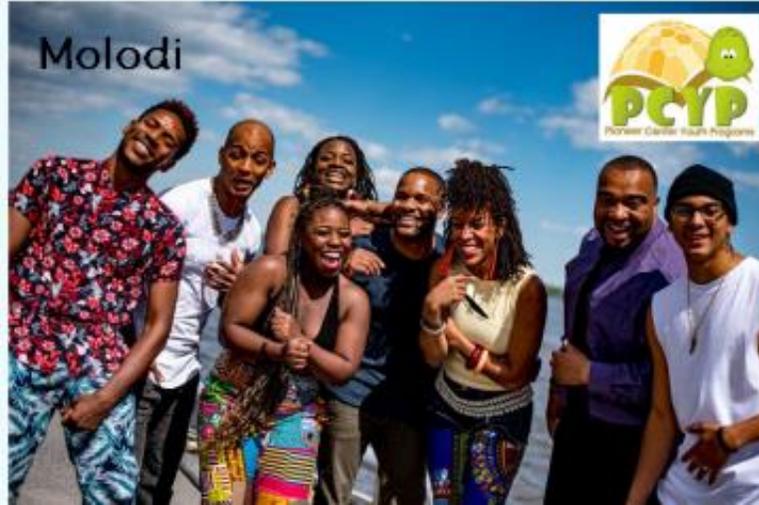
WILD WEDNESDAY WITH WILD THINGS:  
IMAGINE YOUR STORY...

[washoecountylibrary.us/events](http://washoecountylibrary.us/events)



### WARP TRIO

### Molodi



### NATIONAL FRIENDS OF LIBRARIES WEEK

Oct. 18-24, 2020

United for Libraries

Association of Library Trustees, Advocates, Friends and Foundations  
A Division of the American Library Association

[www.ala.org/united/events\\_conferences/forweek](http://www.ala.org/united/events_conferences/forweek)

FRIEND YOUR LIBRARY



# Virtual Galleries



Living Color by Jane Lufkin



Paintings by Emily Reid



4th Street: A Legacy of Change by photographers Scott Hinton, Sebastian Diaz and Jeff John Sison

# Washoe County Library System

ITEM 6b

Resources to Support Online Learning & More!



We are here to help with resources to support students, families, and educators. Find links to these and many more resources on our website or click the "contact" link to reach us by email or phone for assistance.



## Digital Library Card

Most of these resources require a library card and must be accessed through our website. You can sign up for a digital card by clicking the "[get a card](#)" button at the top of our homepage.



## Homework Help

Find accurate and up-to-date information on almost any topic including primary source material, images, videos, and magazine articles in [Explora](#), [World Book](#), [Biography Reference Center](#), [ABC-CLIO](#), & more.

[Brainfuse Help Now](#) A collection of tools for student success, including FREE live homework help from expert tutors daily from 1 - 10 pm.

[School Center](#) Skill-building resources for classroom and homework success for elementary through high school levels.

[Lynda.com](#) Learn how to use tools & software like Excel and Word on both Mac and Windows to support your studies.



## ebooks & audiobooks

[Overdrive/Libby](#) Our collection of downloadable ebooks and audiobooks. Read or listen on your computer or mobile device.



## College Prep

[Learning Express](#) Includes college entrance essay writing tutorial and test preparation for ACT®, SAT®, PSAT®, and more.

[Brainfuse Help Now](#) FAFSA Live Help: get personal assistance completing your Free Application for Federal Student Aid.



## Always Available

[TumbleBooks](#) Talking picture books, chapter books, read-alongs, and graphic novels for Pre-K through 5th grade.

[Book Connections](#) A collection of more than 177,000 resources about books for children and teens. Includes a readers' advisory tool, resources for homework help, author videos, and more.

[RBDigital](#) More than 3,700 digital magazines including over 30 just for kids.



## Virtual Events

[Virtual Story Time](#) Join us every day for Virtual Story Time. Support early literacy on the go or at home.



[First Chapter Fridays](#) Everyone likes to be read to. Get a taste of a new book or author as we read the first chapter to you.

[And Much More!](#) As our communities rely on interactive virtual opportunities to gather, we offer daily interactive arts, cultural, and educational online events.



Follow us on Facebook, sign up for our newsletters, and check out our event guide, the [Explorer](#).



## Additional Resource Pages:

[Just for Kids](#)  
[Just for Teens](#)  
[Homeschooling](#)  
[For Educators](#)

[Homework Help](#)  
[Teaching at Home](#)  
[Media Literacy](#)  
[STEAM](#)  
[Literacy & Family](#)  
[Engagement](#)

[Ask a Librarian](#)  
[What to Read Next](#)  
[Newsletter Sign Up](#)  
[Online Resources](#)  
[Database Tutorials](#)

# Connect, Gather, Explore

WASHOE COUNTY LIBRARY SYSTEM [washoecountylibrary.us](http://washoecountylibrary.us)



# Washoe County Library System

ITEM 6b

El Sistema de Bibliotecas del Condado de Washoe  
Recursos para apoyar el aprendizaje en línea y más



Estamos aquí para ayudar con recursos para apoyar a estudiantes, familias y educadores. Encuentre enlaces a estos y muchos más recursos en nuestro sitio web o haga clic en el enlace "contact" para comunicarse con nosotros por correo electrónico o por teléfono para obtener ayuda.



## Tarjeta de biblioteca digital

La mayoría de estos recursos requieren una tarjeta de biblioteca y se tienen que acceder a través de nuestro sitio web. Puede registrarse para obtener una tarjeta digital haciendo clic en el botón "get a card" en la parte superior de nuestra página de inicio.



## Ayuda con las tareas

Encuentre información precisa y actualizada sobre casi cualquier tema, incluido material de fuente principal, imágenes, videos y artículos de revistas en [Explora](#), [World Book](#), [Biography Reference Center](#), [ABC-CLIO](#) y más.

[Brainfuse Help Now](#) Una colección de herramientas para el éxito de los estudiantes, incluyendo ayuda con tarea GRATUITA en vivo con tutores expertos todos los días de la 1 hasta las 10 p.m.

[Centro escolar](#) Avance el éxito en el aula y las tareas con estos recursos para el desarrollo de habilidades para los niveles de primaria a secundaria.

[Lynda.com](#) Aprenda a usar herramientas y software como Excel y Word en Mac y Windows para apoyar sus estudios.



## libros electrónicos y audiolibros

[Overdrive/Libby](#) Nuestra colección de libros electrónicos y audiolibros descargables. Lea o escuche en su computadora o dispositivo móvil.



## Preparación universitaria

[Learning Express](#) Incluye tutoriales para escribir ensayos para el ingreso a la universidad y preparación para los exámenes ACT®, SAT®, PSAT® y más.

[Brainfuse Help Now](#) Ayuda en vivo de FAFSA: obtenga asistencia personal para completar su Solicitud Gratuita de Ayuda Federal para Estudiantes.



## Siempre disponible

[TumbleBooks](#) Libros ilustrados animados, libros de capítulos, lectura en voz alta y novelas gráficas para prekínder hasta el quinto grado.

[Book Connections](#) Una colección de más de 177,000 recursos sobre libros para niños y adolescentes. Incluye una herramienta de asesoramiento para lectores, recursos de ayuda con las tareas, videos de autores y más.

[RBDigital](#) Más de 3,700 revistas digitales, incluyendo más de 30 solamente para niños.



## Eventos virtuales

[Virtual Story Time](#) Únase a nosotros todos los días para una Hora de cuentos virtual. Apoye la alfabetización temprana donde sea que tenga internet.

[First Chapter Fridays](#) A todo el mundo les gusta que se les lea. Cada viernes presentamos un libro nuevo o autor por medio de leerles el primer capítulo.

[Y mucho más!](#) Debido a que nuestras comunidades hoy dependen de oportunidades virtuales interactivas para reunirse, ofrecemos eventos artísticos, culturales y educativos interactivos en línea todos los días.



Síganos en Facebook, suscríbese a nuestros boletines y consulte nuestra guía de eventos, el [Explorer](#).



## Más páginas de recursos:

[Just for Kids](#)  
[Just for Teens](#)  
[Homeschooling For Educators](#)

[Homework Help](#)  
[Teaching at Home](#)  
[Media Literacy](#)  
[STEAM](#)  
[Literacy & Family Engagement](#)

[Ask a Librarian](#)  
[What to Read Next](#)  
[Newsletter Sign Up](#)  
[Online Resources](#)  
[Database Tutorials](#)

# Connect, Gather, Explore

WASHOE COUNTY LIBRARY SYSTEM [washoecountylibrary.us](http://washoecountylibrary.us)



**TO:** Washoe County Library Board  
**FROM:** Jeff Scott, Library Director  
**RE:** Tacchino Trust Expenditure Update  
**DATE:** November 18, 2020

**Background:** The Library Board of Trustees receives regular monthly updates regarding the status of expenditures from the Tacchino Trust bequeathment to the Washoe County Library System.

There were no expenditures for the months of October 2020.

To date, Tacchino Trust funds has expended a total of \$471,768.72 with \$99,999.18 of those funds spent on Children's Materials.

The total Tacchino Trust funds available the beginning of November 2020 is \$440,481.28.

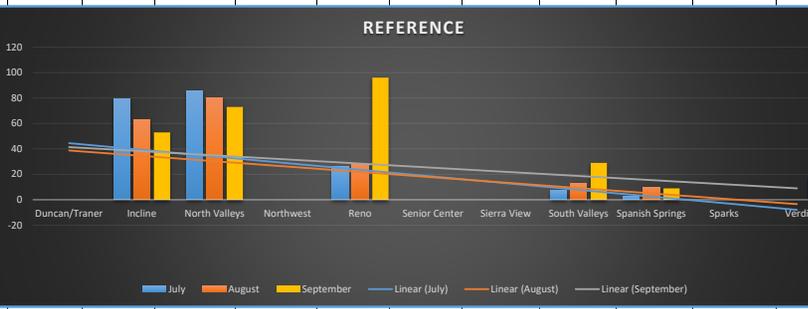
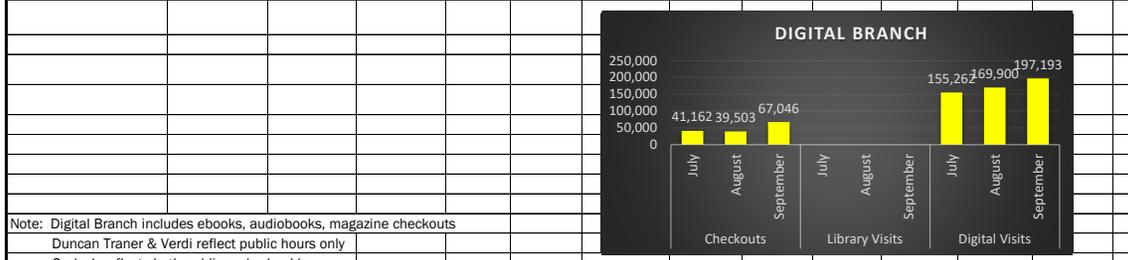
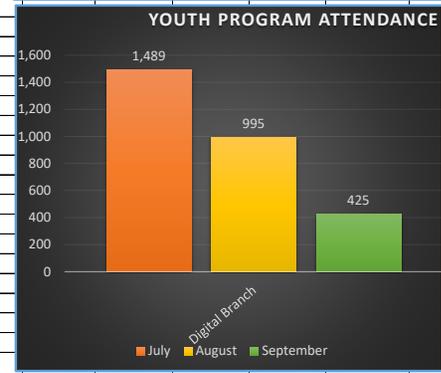
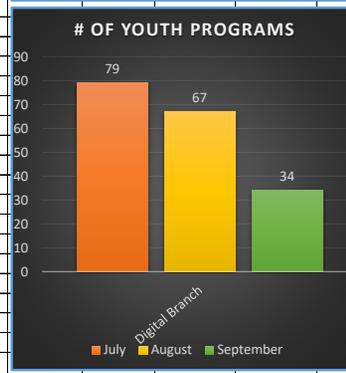
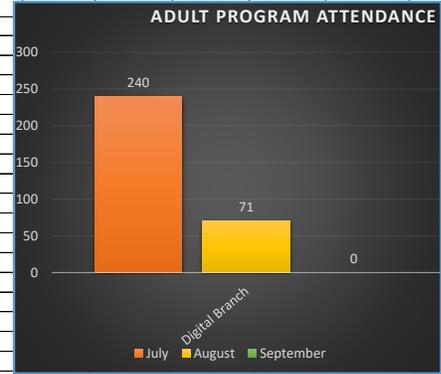
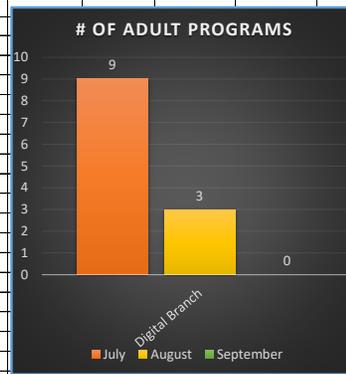
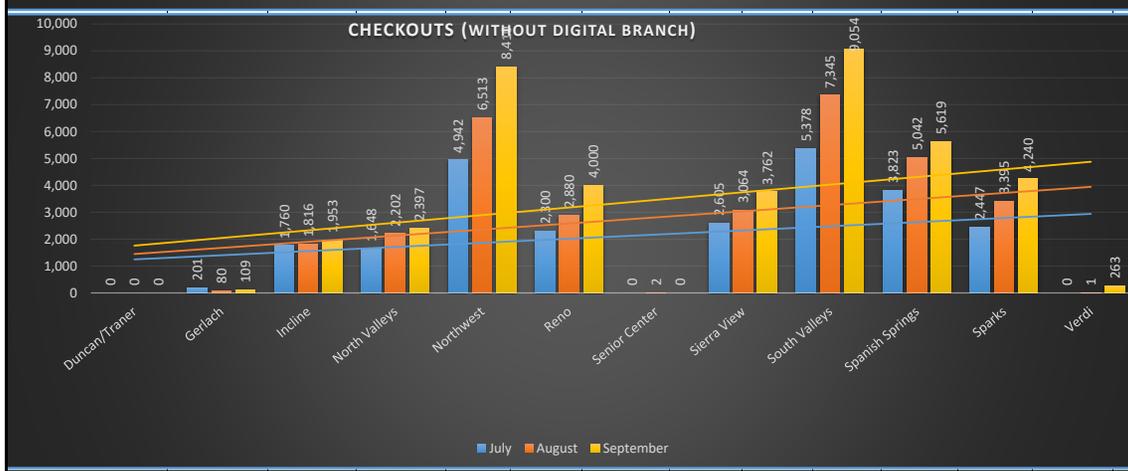
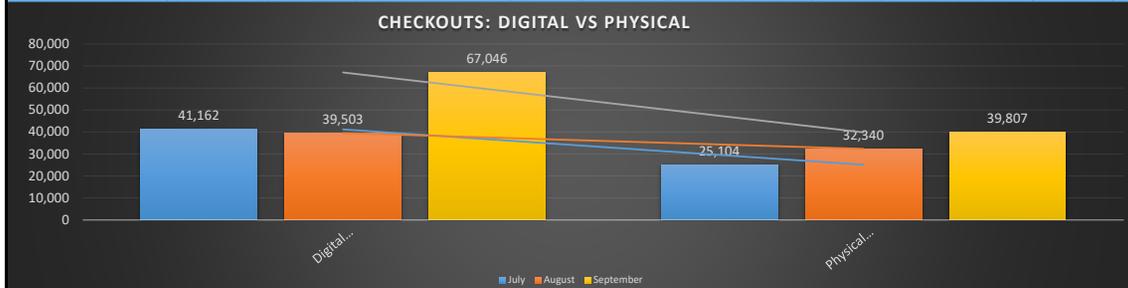
**Recommendation and Suggested Motion:** This agenda item is informational and does not require any action.

**Washoe County Library System**  
**Wants Residents to Know Their Community**



FY 20/21 First Quarter	Checkouts			Reference			Library Visits			Digital Visits			# of Programs			Program Attendance			# of Programs			Program Attendance		
	July	August	September	July	August	September	July	August	September	July	August	September	Adult			Adult			Youth			Youth		
													July	August	September	July	August	September	July	August	September	July	August	September
<b>BRANCH ACTIVITY</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>July</b>	<b>August</b>	<b>September</b>
Digital Branch	41,162	39,503	67,046	789	854	785				155,262	169,900	197,193	9	3	0	240	71	0	79	67	34	1,489	995	425
Duncan/Traner	0	0	0	0	0	0	165	12	59				0	0	0	0	0	0	0	0	0	0	0	0
Gerlach	201	80	109				52	48	49															
Incline	1,760	1,816	1,953	79	63	53	0	0	0				0	0	0	0	0	0	0	0	0	0	0	0
North Valleys	1,648	2,202	2,397	86	80	73	376	505	566				0	0	0	0	0	0	0	0	0	0	0	0
Northwest	4,942	6,513	8,410	0	0	0	101	96	94				0	0	0	0	0	0	0	0	0	0	0	0
Reno	2,300	2,880	4,000	26	28	96	894	973	952				0	0	0	0	0	0	0	0	0	0	0	0
Senior Center	0	2	0	0	0	0	0	0	0				0	0	0	0	0	0	0	0	0	0	0	0
Sierra View	2,605	3,064	3,762	0	0	0	663	747	647				0	0	0	0	0	0	0	0	0	0	0	0
South Valleys	5,378	7,345	9,054	7	13	29	1,660	1,563	1,486				0	0	0	0	0	0	0	0	0	0	0	0
Spanish Springs	3,823	5,042	5,619	3	10	9	911	907	19				0	0	0	0	0	0	0	0	0	0	0	0
Sparks	2,447	3,395	4,240	0	0	0	2,070	1,809	539				0	0	0	0	0	0	0	0	0	0	0	0
Verdi	0	1	263	0	0	17	0	0	283				0	0	0	0	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>66,266</b>	<b>71,843</b>	<b>106,853</b>	<b>990</b>	<b>1,048</b>	<b>1,062</b>	<b>6,892</b>	<b>6,660</b>	<b>4,694</b>	<b>155,262</b>	<b>169,900</b>	<b>197,193</b>	<b>9</b>	<b>3</b>	<b>0</b>	<b>240</b>	<b>71</b>	<b>0</b>	<b>79</b>	<b>67</b>	<b>34</b>	<b>1,489</b>	<b>995</b>	<b>425</b>

Physical checkouts 25,104 32,340 39,807  
 Note: Due to COVID, libraries remain closed but Grab and Go services were started to allow pickup of holds. No outreaches have been conducted.

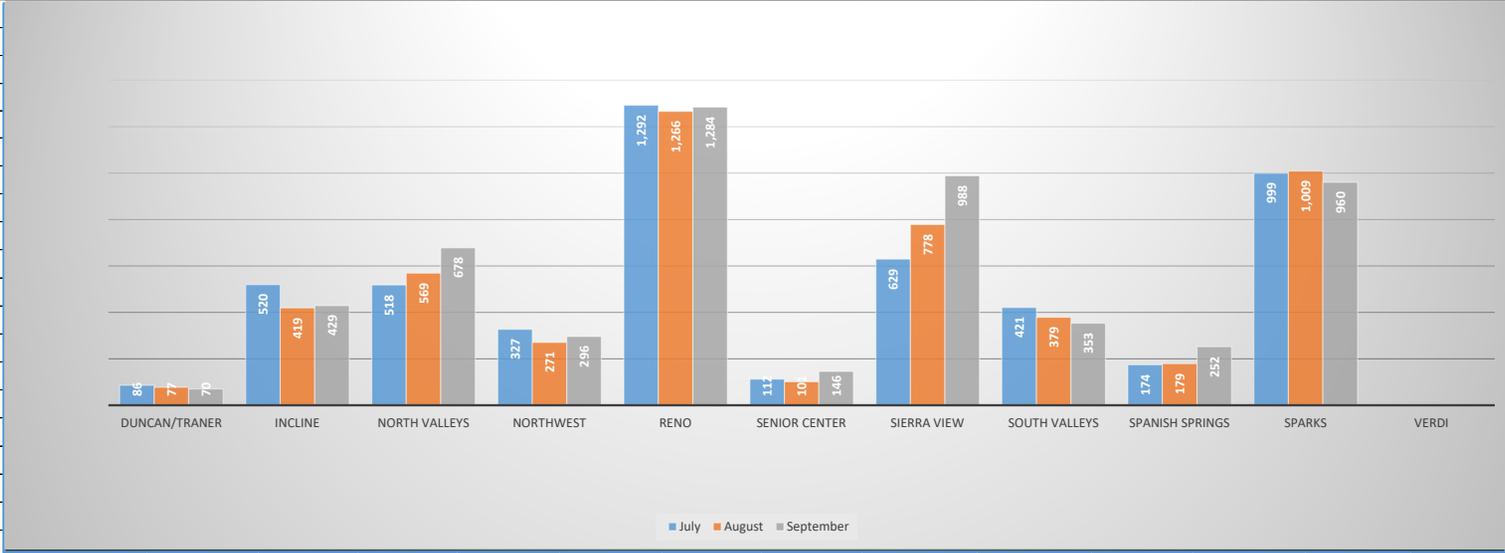


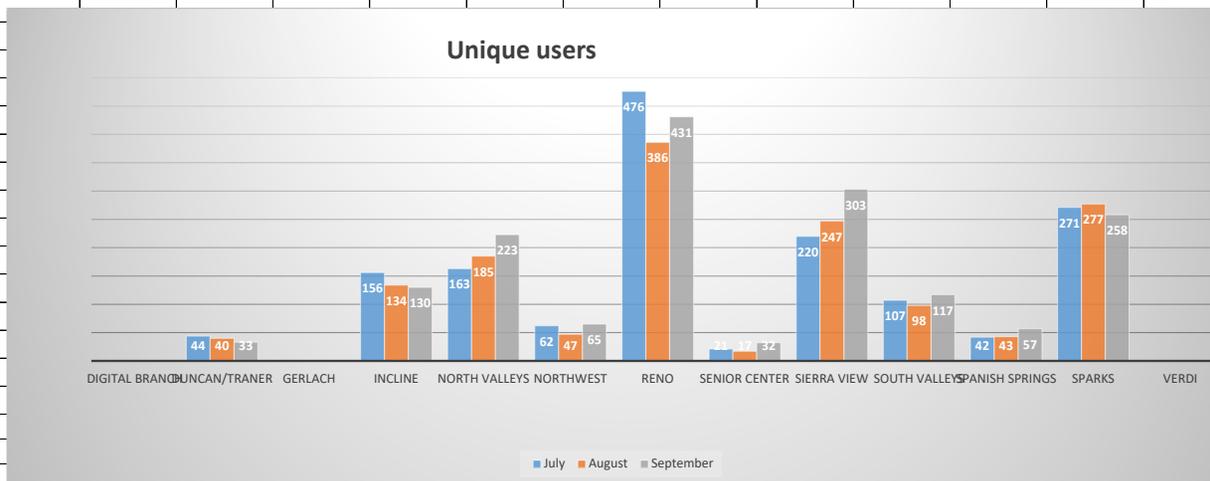
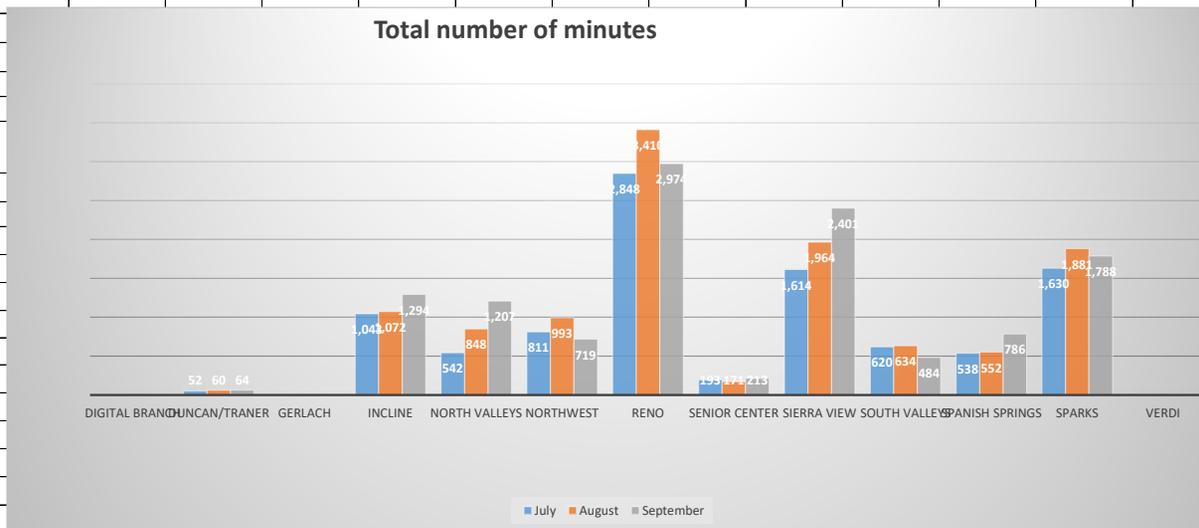
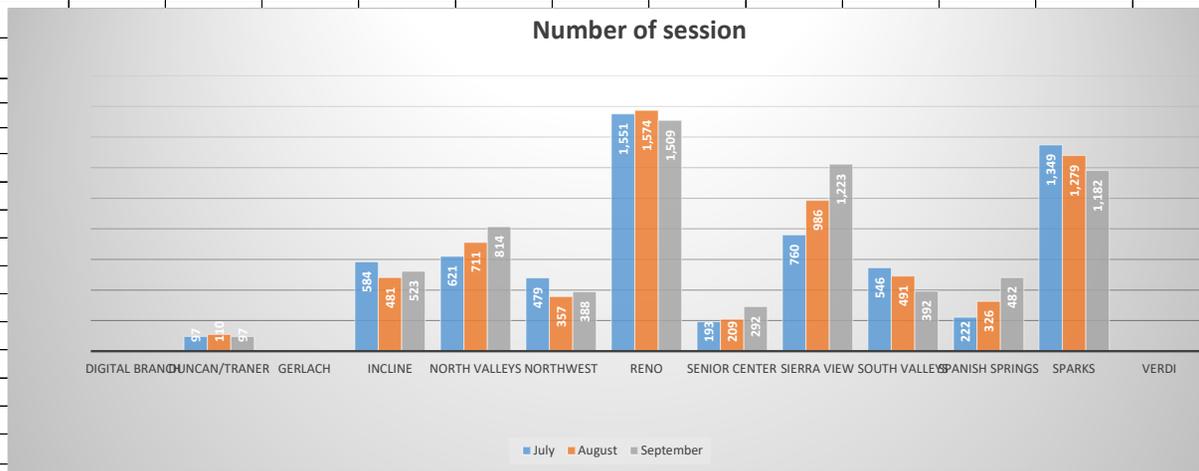
Note: Digital Branch includes ebooks, audiobooks, magazine checkouts  
 Duncan Traner & Verdi reflect public hours only  
 Gerlach reflects both public and school hours

## Washoe County Library System is a Community Hub



	WiFi users			Number of sessions			Total number of minutes			Unique users		
	July	August	September	July	August	September	July	August	September	July	August	September
Digital Branch												
Duncan/Traner	86	77	70	97	110	97	52	60	64	44	40	33
Gerlach												
Incline	520	419	429	584	481	523	1,043	1,072	1,294	156	134	130
North Valleys	518	569	678	621	711	814	542	848	1,207	163	185	223
Northwest	327	271	296	479	357	388	811	993	719	62	47	65
Reno	1,292	1,266	1,284	1,551	1,574	1,509	2,848	3,410	2,974	476	386	431
Senior Center	112	101	146	193	209	292	193	171	213	21	17	32
Sierra View	629	778	988	760	986	1,223	1,614	1,964	2,401	220	247	303
South Valleys	421	379	353	546	491	392	620	634	484	107	98	117
Spanish Springs	174	179	252	222	326	482	538	552	786	42	43	57
Sparks	999	1,009	960	1,349	1,279	1,182	1,630	1,881	1,788	271	277	258
Verdi												
<b>Total:</b>	<b>5,078</b>	<b>5,048</b>	<b>5,456</b>	<b>6,402</b>	<b>6,524</b>	<b>6,902</b>	<b>9,891</b>	<b>11,585</b>	<b>11,930</b>	<b>1,562</b>	<b>1,474</b>	<b>1,649</b>





# 1st QUARTER FINANCIAL REPORT

July 1, 2020 - September 30, 2020

<b>FWCL ALLOCATION GIFT FUND BALANCES</b>			<i>FWCL Allocations are provided annually between Nov and Jan dependent upon yearly book sales totals</i>								
		<b>7/1/2020</b>	<b>Donations</b>			<b>Donation</b>	<b>Expenditures</b>			<b>Expenses</b>	<b>Difference</b>
			<b>July</b>	<b>August</b>	<b>September</b>	<b>July</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>Total</b>	<b>Balance</b>
Friends Allocation 2020	\$ 100,000.00										
Friends Carryover	\$ 76,328.67										
<b>TOTAL ALL FRIENDS</b>	<b>\$ 176,328.67</b>										
<b>TECH:Technology (38%)</b>											
Carryover	\$ 34,830.56										
2020 Allocation											
<b>TOTAL START</b>	<b>\$ 34,830.56</b>										
Expenses prior to Current Qtr											
Makerspace Supplies			\$ -	\$ -	\$ -	\$ -			\$ 326.85	\$ 326.85	
Tech Supplies			\$ -	\$ -		\$ -			\$ 5,794.52	\$ 5,794.52	
System Office OTHER		See Schedule B									
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ 6,121.37		
	<b>\$ 34,830.56</b>									<b>\$ 6,121.37</b>	<b>\$ 28,709.19</b>
<b>TS:Materials (32%)</b>											
Carryover	\$ 20,290.50		Technical Services Material Budget encompasses all Friends of Washoe County Library Allocations and donations to Gift Funds for materials for all Library Branches. Friends allocations are generally expended between the months of May and July each year when County expenditures cease between fiscal budget years.								
2020 Allocation	\$ 32,000.00										
<b>TOTAL START</b>	<b>\$ 52,290.50</b>										
<b>Programs (9%)</b>											
Carryover	\$ 10,532.64										
2020 Allocation											
<b>TOTAL START</b>	<b>\$ 10,532.64</b>										
Expenses prior to Current Qtr	\$ -										
Programs Payments			\$ -		\$ -	\$ -		\$ 2,800.00		\$ 2,800.00	
Totals			\$ -	\$ -	\$ -		\$ -	\$ 2,800.00	\$ -		
	<b>\$ 10,532.64</b>					\$ -				<b>\$ 2,800.00</b>	<b>\$ 7,732.64</b>
<b>Marketing (7%)</b>											
Carryover	\$ 11,935.77										
2020 Allocation											
<b>TOTAL START</b>	<b>\$ 11,935.77</b>										
Expenses prior to Current Qtr	\$ 581.96										
Program Supplies						\$ -				\$ -	
Social Media/Subscriptions						\$ -				\$ -	
SWAG						\$ -				\$ -	
Operating Supplies						\$ -		\$ 1,744.63		\$ 1,744.63	
Totals			\$ -	\$ -	\$ -		\$ -	\$ 1,744.63	\$ -		
	<b>\$ 11,935.77</b>					\$ -				<b>\$ 1,744.63</b>	<b>\$ 10,191.14</b>
<b>FRIENDS SUBTOTAL</b>	<b>\$ 57,298.97</b>	<i>TS Not Inc.</i>								<b>\$ 10,666.00</b>	<b>\$ 46,632.97</b>

# 1st QUARTER FINANCIAL REPORT

July 1, 2020 - September 30, 2020

<b>FWCL ALLOCATION GIFT FUND BALANCES</b>		<i>FWCL Allocation are provided annually between Nov and Jan dependent upon yearly book sales totals</i>									
		<b>7/1/2020</b>	<b>Donations</b>			<b>Donation</b>	<b>Expenditures</b>			<b>Expenses</b>	<b>Ending Balance</b>
			<b>July</b>	<b>August</b>	<b>September</b>		<b>July</b>	<b>August</b>	<b>September</b>	<b>Total</b>	
<b>*Training (6%)</b>											
Carryover	\$ 3,970.30										
2020 Allocation											
<b>TOTAL START</b>	<b>\$ 3,970.30</b>										
Expenses prior		\$ -									
Donation						\$ -				\$ -	\$ -
Training						\$ -			\$ 2,000.00	\$ 2,000.00	
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,000.00		
	<b>\$ 3,970.30</b>					<b>\$ -</b>				<b>\$ 2,000.00</b>	<b>\$ 1,970.30</b>
<b>CC: *SRP Books (8%)</b>											
Carryover	\$ 8,093.33										
2020 Allocation											
<b>TOTAL START</b>	<b>\$ 8,093.33</b>										
Books		\$ 8,093.33		\$ -		\$ -				\$ -	\$ 8,093.33
SRP/Childrens OTHER		See Schedule B									
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
<b>FRIENDS SUBTOTAL</b>	<b>\$ 69,362.60</b>									<b>\$ 12,666.00</b>	<b>\$ 56,696.60</b>
<b>SCHEDULE B</b> "Branches" that accumulate FWCL Allocations AND Donations that all combine into one account for expenditures											
		<b>7/1/2020</b>	<b>Donations</b>			<b>Donation</b>	<b>Expenditures</b>			<b>Expenses</b>	<b>Ending Balance</b>
			<b>July</b>	<b>August</b>	<b>September</b>	<b>Total</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>Total</b>	
<b>(CC)CHILDREN'S Coordinator</b>											
	\$ -										
ERWIN		\$ 500.00		\$ -		\$ -	\$ -			\$ -	\$ 500.00
Totals		\$ -		\$ -	\$ -	\$ -	\$ -			\$ -	\$ -
<b>(TS) TECH SERVICE</b>											
	\$ 79,053.05	\$ 61.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61.11
MATERIALS (INCLUDES FWCL)	\$ 49,030.95				\$ 614.57	\$ 614.57		\$ 157.04	\$ 25.24	\$ 182.28	\$ 49,463.24
GMAGS (PERIODICALS)	\$ -					\$ -				\$ -	\$ -
READING CAMPAIGN	\$ 29,960.99					\$ -				\$ -	\$ 29,960.99
Totals			\$ -	\$ -	\$ 614.57		\$ -	\$ 157.04	\$ 25.24		
<b>(TECH) SYSTEMS OFFICE</b>											
		\$ 136.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 136.44
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
<b>TOTAL SCHED B</b>		<b>\$ 79,689.49</b>								<b>\$ 182.28</b>	<b>\$ 80,121.78</b>
<b>FRIENDS TOTAL</b>	<b>\$ 149,052.09</b>										<b>\$ 136,818.38</b>

# 1st QUARTER FINANCIAL REPORT

July 1, 2020 - September 30, 2020

<b>BRANCH GIFT FUND TOTALS</b>		<i>Gift Funds are not maintained on any cycle, but on a continuous basis, until fully expended</i>										
	Beginning Balance	Beginning Balance	Donations			Donation	Expenditures			Expenses	Ending Balance	
		7/1/2020	July	August	September	Total	July	August	September	Total		
<b>(SYS) SYSTEMWIDE</b>	\$ 439,553.25											
UN-DESIGNATED		\$ 3,012.96			\$ 300.00	\$ 300.00	\$ -				\$ -	\$ 3,312.96
BOOK BAG SALES		\$ 2,097.50				\$ -					\$ -	\$ 2,097.50
DISTRICT 3		\$ 500.00				\$ -					\$ -	\$ 500.00
HEADPHONE SALES		\$ 2,359.00				\$ -					\$ -	\$ 2,359.00
FWCL HOLDING		\$ 728.39				\$ -					\$ -	\$ 728.39
INTEREST		\$ 10,688.12	\$ 1,243.23	\$ 965.85	\$ 970.21	\$ 3,179.29					\$ -	\$ 13,867.41
TACCHINO		\$ 218,367.28				\$ -					\$ -	
FURN, FIX & EQUIP		\$ 218,367.28				\$ -					\$ -	
MATERIALS		\$ 200,000.00				\$ -					\$ -	
<b>TACCHINO TOTAL</b>						\$ -						\$ 418,367.28
WHYMAN (BOOK PAGES)		\$ 1,800.00				\$ -	\$ -	\$ -	\$ -		\$ -	\$ 1,800.00
<b>Totals</b>			\$ 1,243.23	\$ 965.85	\$ 1,270.21		\$ -	\$ -	\$ -			
<b>(RN) DOWNTOWN</b>	\$ 5,206.44											
UN-DESIGNATED		\$ 2,166.53				\$ -					\$ -	\$ 2,166.53
BENNETT		\$ 3,039.91				\$ -					\$ -	\$ 3,039.91
<b>Totals</b>			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			
<b>(DT) DUNCAN/TRA</b>	\$ 1,544.58											
UN-DESIGNATED		\$ 659.33		\$ -	\$ -	\$ -					\$ -	\$ 659.33
BERKBIGLER		\$ 885.25	\$ -	\$ -	\$ -	\$ -					\$ -	\$ 885.25
<b>Totals</b>			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			
<b>(IV) INCLINE VILLA</b>	\$ 15,846.64											
UN-DESIGNATED		\$ 12,073.13				\$ -			\$ 5,827.69		\$ 5,827.69	\$ 6,245.44
ROSENBERG		\$ 100.00				\$ -					\$ -	\$ 100.00
SMALLWOOD		\$ 3,673.51				\$ -	\$ -	\$ -	\$ -		\$ -	\$ 3,673.51
<b>Totals</b>			\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,827.69			
<b>(NV) NORTH VALLE</b>	\$ 4,942.26											
UN-DESIGNATED		\$ 2,072.39				\$ -			\$ 35.40		\$ 35.40	\$ 2,036.99
WEBER		\$ 1,800.00				\$ -					\$ -	\$ 1,800.00
HYDRATION STATION		\$ 1,069.87									\$ -	\$ 1,069.87
<b>Totals</b>			\$ -	\$ -	\$ -		\$ -	\$ -	\$ 35.40			
<b>(NW) NORTHWEST</b>	\$ 5,051.59											
UN-DESIGNATED		\$ 4,991.01				\$ -			\$ 354.59		\$ 354.59	\$ 4,636.42
GALLERY		\$ 60.58				\$ -			\$ -		\$ -	\$ 60.58
<b>Totals</b>			\$ -	\$ -	\$ -		\$ -	\$ -	\$ 354.59			

# 1st QUARTER FINANCIAL REPORT

July 1, 2020 - September 30, 2020

<b>BRANCH GIFT FUND TOTALS</b>											
<i>Gift Funds are not maintained on any cycle, but on a continuous basis, until fully expended</i>											
	Beginning Balance	Beginning Balance	Donations			Total	Expenditures			Ending Balance	
		7/1/2020	July	August	September		July	August	September		Total
<b>(SC) SENIOR CENTE</b>	\$ 1,045.55										
UN-DESIGNATED	\$ 1,045.55					\$ -	\$ -		\$ -	\$ 1,045.55	
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
<b>(SV) SIERRA VIEW</b>	\$ 7,449.67										
UN-DESIGNATED	\$ 7,449.67				\$ 390.76	\$ 390.76			\$ -	\$ 7,840.43	
Totals			\$ -	\$ -	\$ 390.76		\$ -	\$ -	\$ -		
<b>(SO) SOUTH VALLE</b>	\$ 19,804.54										
UN-DESIGNATED	\$ 14,492.99					\$ -		\$ 107.39	\$ 107.39	\$ 14,385.60	
GALLERY	\$ 486.79					\$ -			\$ -	\$ 486.79	
STEAM	\$ 4,824.76					\$ -		\$ 99.68	\$ 99.68	\$ 4,725.08	
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ 207.07		
<b>(SS) SPANISH SPRIN</b>	\$ 16,438.70										
UN-DESIGNATED	\$ 13,880.31					\$ -		\$ 88.02	\$ 88.02	\$ 13,792.29	
KERMOADE	\$ 58.39					\$ -			\$ -	\$ 58.39	
HARTUNG	\$ 2,500.00					\$ -			\$ -	\$ 2,500.00	
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ 88.02		
<b>(SP) SPARKS</b>	\$ 21,057.79										
UN-DESIGNATED	\$ 21,057.79					\$ -			\$ -	\$ 21,057.79	
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
<b>(VE) VERDI</b>	\$ 304.28										
UN-DESIGNATED	\$ 304.28		\$ -			\$ -	\$ -	\$ -	\$ -	\$ 304.28	
Totals			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		
<b>BRANCH GIFT TOTALS:</b>		\$ 800,625.57	\$ 1,243.23	\$ 965.85	\$ 1,660.97	\$ 3,870.05	\$ -	\$ -	\$ 6,512.77	\$ 6,512.77	\$ 535,602.57
<b>GRAND TOTAL GIFT FUNDS</b>										\$ 672,420.95	

# LIBRARY BOARD OF TRUSTEE TASK RECORD/FOLLOW-UP

ITEM 6f

FY2019/20

DATE ASSIGNED	TRUSTEE	TASK / AGENDA ITEM REQUESTED	ANTICIPATED COMPLETION	DATE COMPLETED
10/21/2020	Parkhill	Follow up to fine free policy changes for review.	January 2021	
10/21/2020	Ghileri	Draft a thank you letter for Senator Cortez-Masto for the nomination of the Washoe County Library System for the Institute of Museum and Library Services Medal for 2021	November 2020	
9/18/19	Chair Holland	Regular updates on Library progress towards 2024 Tax Initiative – <span style="color: blue;">From June 2020: need to start messaging by November 2021, after getting a sustainable plan from CDC on how to keep services safe</span>	<del>To be determined</del> <span style="color: blue;">once new Strategic Plan is created</span>	
9/18/19	Vice Chair Marsh	Created Adhoc committee consisting of herself and Trustee Parkhill to determine metric in which Library Director should be evaluation upon to present for recommendation. From June 2020: plan to address at physical meeting after reopening in Phase IV of State Reopening Plan	<del>October November 2019 Feb 2020</del> <span style="color: blue;">by June 2020 – CLOSED COVID – TBD for next physical Board meeting</span>	